

Notice of Upcoming Event

Event Name: (As Application)

Employ Richmond 2026

Event Site: (As Application)

Richmond Little Green

First Onsite Date: (dd.mm.yy)

25/06/2026

Live Event Date(s): (dd.mm.yy)

26/06/2026

Last Onsite Date: (dd.mm.yy)

26/06/2026

Operating Times:

Build & Break: 25th & 26th June 08:00 – 20:00 **Live/Operating Days:** 26th June 08:00 – 20:00

Event Organiser Contact: (Name & contact number – must be available during all stages of the Event Period)

Andrew Harland. 07711 184511 David Palmer Barnes 07714 649663

Impact on Park	Mitigation
Tree root compaction	No vehicles or infrastructure permitted under trees
Vehicle damage to ground	Trackway in high use areas if required. Will review if ground is very wet
Litter / Waste caused by event	Additional bins hired through Richmond council, recycling and general waste
Need for public convenience	Supplied Portaloo's for event day use only
Gazebo placement	Use of weights for gazebo unless ground allows for ground stakes

Event Site Location Within Park: (Insert map)



