

Teddington Pools & Fitness Centre Hydrotherapy Pool User Group

Notes of meeting held on 3 November 2014

Present:

Robert Dent	Woodbury Care Home, Royal Borough of Kingston
Do Heath	Teddington Memorial Hospital
Tamsin Buchell	H2O Physio
Jean Jacob	Richmond Back Pain Group
Jackie Venus	Visually Impaired Society for Richmond
Lee Reeves	Deputy Manager, Teddington Pools & Fitness Centre
Colin Sinclair	Head of Sport & Fitness, London Borough of Richmond upon Thames
Karen Iredale-Lucas	Artist (part of meeting)

Apologies:

Caroline McGuire Centre Manager, Teddington Pools & Fitness Centre

Minutes

Action

1 NOTES MEETING HELD ON 6 MAY 2014

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| (i) | CS would bring list of group members to next meeting. | CS |
| (ii) | There was discussion about the proposed mural. Richmond Back Pain Group offered to pay up to £250 towards the costs. | |
| (iii) | Hydro Car Park – 4 blue badge spaces had been installed. There was a discussion about whether these should be for blue badge holders or for disabled people generally. | |
| | CS indicated that funds had been identified to complete the whole of the car park surface. | CS |
| (iv) | Lighting – the Group emphasised the need for this to be upgraded before winter. CS indicated that this was a priority. | CS |
| (v) | The hoist had been repaired. | |
| (vi) | There was discussion about the use of changing rooms by successive groups. It seems that the main concerns revolved around the behaviour of some in the autism group. LR would follow this up. | LR |
| (vii) | There was a request for additional bins to be provided. | LR |
| (viii) | There was a discussion about having a number of small cubicles rather than larger cubicles. | |
| (ix) | Signage – upgrading was required. | LR |
| (x) | There was a request from some groups to have music in the hydro pool. LR would consider provision of a new music system. | LR |
| (xi) | JJ raised the fact that cubicle doors did not close properly. LR indicated that locks were being replaced this week. | LR |
| (xii) | There was a general consensus that all equipment and fittings in the | |

hydro pool needed to be durable.

2 PROPOSED MURAL

KI-L joined the meeting and presented the draft designs of the mural. Bright images were generally preferred with also the tree of life and water feature designs meeting general approval.

KI-L would send an email with designs to CS. CS to share with Caroline McGuire and the Facilities Team, who would have to give their final approval. KI-L
CS

3 USER ISSUES

- (i) RD expressed his concern about paying invoices 3 months in advance. LR explained that termly block bookings upfront were necessary to benefit from VAT exemption.
- (ii) DH raised last week's fire alarm and issues arising from that. LR would email all groups a copy of the Centre's Evacuation Plan and then would meet with each group to discuss the procedures and agree respective roles for the Centre and the groups themselves. LR

It was agreed that each individual group's shoes can be stored on site.

- (iii) DH explained that there was new advice for Hydro Pools recommending that microbiology testing is undertaken once a week rather than once a month. LR to consider. LR
- (iv) Incident Reports – LR confirmed that copies could be made available to groups involved.
- (v) There was discussion about the pool tiles and how non-slip they were. LR to consider. LR
- (vi) LR confirmed that there was a water temperature chart in reception and receptionists would always know the current water temperature.
- (vii) JV requested that lifeguards be told when the Visually Impaired Group were using the Hydro Pool. LR would reemphasise this with lifeguards. LR
- (viii) JV thanked the Centre for looking after guide dogs in the Centre office (incidentally JV mentioned that she had enquired about guide dogs at Hampton Pool, but they had not come back to her – CS would follow up). CS
- (ix) A number of visually impaired users wore bright orange swimming hats with the eye symbol. LR would make staff aware of this. LR

4 DATE OF NEXT MEETING

Monday 11 May 2015, 6.00pm at Teddington Pools & Fitness Centre. All