

Capital Strategy Group

Tuesday 30 January 2007, 5pm

Room 7, York House

Present: Cllr M Eady (Chairman), Cllr G Samuel, Cllr B King, Ms C Brett, Mr D Talbot, Mr J Russell, Mr R Percival, Mr B Holder, Beverly Butler, Paul Bettles, Claire Briggs

Apologies: Mr W Jerman

Minutes

Action

1. Introductions/Apologies

Apologies were received from Mr W Jerman.

2. Declarations of interest

Cllr M Eady – Governor at St. Marys and St. Peter’s CE Primary – Item 6

Mr B Holder – Governor at Stanley Junior School – Item 6

Mr D Talbot – Headteacher Orleans Park – Item 6

Mr R Percival – Governor East Sheen Primary – Item 5

Before the meeting proceeded, it was clarified for all in attendance that if any declarations of interest were made then the individual/s would not participate in any discussions during that item.

3. Minutes of the previous meeting

Ms C Brett noted that it needed to be made clear who ‘CB’ was in minutes as there are two members with the same initials. There was also no mention of the discussion that took place at the last meeting regarding a request for information regarding ranking of schools needs in terms of suitability and condition. BB advised that a summary from the DfES on schools’ suitability and condition data is on the Building Development Team’s Extranet pages for all school staff and governors to view.

4. Matters arising

There were no matters arising from the minutes of the meeting held on 28 November 2006.

5. Advance of schools capital funding

BB confirmed to the group that the advance from the DfES amounted to £937,783. There were five bids submitted to the Building Development Team by the deadline set, which totalled £1,702,629.

Cllr Eady ran through all of the submissions.

BB confirmed all of the submissions were high priorities and all could deliver within the timescale set by the DfES.

The two largest projects, East Sheen Primary (£580,00) and Sheen Mount Primary (£590,000) were looked at first. East Sheen has a phased plan to improve the site and this phase is to replace the foundation stage classrooms that are currently 46m². Phase one of the Sheen Mount project was necessary to achieve further long-term improvements and would replace a demountable building with existing classroom size of 51m². It was asked how much funding had been awarded to each of the schools over the past few years. BB confirmed

the projects that had been carried out. BB also confirmed that the suitability issues in both of the schools were very similar with Sheen Mount slightly higher, however East Sheen had considerably more condition issues than Sheen Mount.

The group agreed to award £580,000 to East Sheen Primary school for their foundation stage classrooms project.

The group agreed to award £96,500 to Hampton Community College towards the first phase of their heating and water distribution project.

The group also agreed to award £261,283 to Waldegrave School for girls towards their roof and window replacement project in the school gymnasium.

6. External works school bids

Cllr King chaired this item as Cllr Eady declared an interest, as a Governor of St. Mary's and St. Peter's Primary who had submitted a bid.

The total amount of funding available to allocate was £150,000. Bids received by the deadline amounted to £175,000.

It was agreed that as a few schools submitted more than one bid, we would eliminate the smaller bids and award the higher requests for funding and make sure every school were successful in at least one of their bids.

Outcome of bids to be published on the Building Development team's extranet website pages.

7. Any other business

None

8. Date of next meeting

Thursday 12th July 2007 @ 5pm. Room 7, York House