

Traffic and Parking Policy
London Borough of Richmond upon Thames
Customer Service Centre: 020 8891 1411
Email: SHdesign@richmondandwandsworth.gov.uk.

Our Ref: 2245_L_1/19
Strawberry Hill 1016473

9 January 2019

Dear Resident / Occupier

New Strawberry Hill Controlled Parking Zone: IMPLEMENTATION NOTICE

We wrote to you in August to advise you of the Council's decision to implement a Controlled Parking Zone (CPZ) in the Strawberry Hill area (Zone SH) operating 10am to 4.30pm, Monday to Friday.

The start date will be **Monday 11 February 2019**.

Implementation works

Lining and signing works commenced in December 2018 and will be completed in January 2019. There may be a need to apply some parking suspensions to facilitate the lining works. However, we will endeavour to keep these parking suspensions, along with the amount of signage required, to a minimum.

In the event of a vehicle being relocated, a Penalty Charge Notice will be issued for procedural purposes but this will not carry a charge. Your co-operation is appreciated whilst these works are carried out.

Applying for parking permits

Within the zone, residents / businesses can apply for parking permits for their vehicle(s) unless a Section106 Planning Agreement applies which will either restrict or prohibit the issue of permits. Only residents may apply for resident visitor permits for their visitors' vehicles. These permits will be valid throughout **Zone SH** as stated on the permit. All permits obtained will be charged for from **1st March 2019**. However, your permit will be valid and needs to be displayed from **11 February 2019**.

Please find enclosed the following:

Residents

- Two resident permit application forms and guidance notes
- One resident visitor application form and guidance notes (scratchcards)
- One pay by phone resident visitor application form and guidance notes

You can only apply for EITHER 'scratchcard' resident visitor permits OR 'pay by phone' resident visitor permits, not both.

Businesses

If you are a business within the zone and need to purchase a business permit, please visit the website via the link below or contact 020 8891 1411 for an application form and guidance notes.

https://www.richmond.gov.uk/services/parking/parking_permits/business_parking_permit/business_parking_apply

Details of the costs of parking permits are given in the guidance notes.

For any permit enquiries, please call 020 8891 1411 or email richmondparkingpermits@richmondandwandsworth.gov.uk

From **Monday 11 February 2019** to **2 March 2019** any parking contraventions such as parking without a permit may result in warning notices being affixed to vehicles, but there will be no further action taken. Please be advised that, from **Monday 4 March 2019**, Penalty Charge Notices will be issued.

Reviewing the scheme

This CPZ will be implemented by way of Experimental Traffic Management Orders to provide a period of operational experience of the scheme and will be monitored during the first six months of operation. We would invite you to tell us how the scheme has worked for you during this period.

Representations may be made either by letter to the Head of Engineering (Traffic and Parking Policy), Civic Centre, 44 York Street, Twickenham, Middlesex, TW1 3BZ or by email to

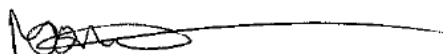
SHdesign@richmondandwandsworth.gov.uk.

If you wish to discuss any aspects of the scheme please contact the project officer Tim Shishodia on 07966 426 417 or the project engineer Chris Roberts-Wray 0208 891 7695.

Further details of the scheme can be viewed via the Council's website at the address below or by contacting 020 8891 1411.

http://www.richmond.gov.uk/strawberry_hill_parking_study

Yours faithfully



Michael Potter
Parking Policy Manager