

# RCLP Minutes - 20 September 2016

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AfC

*23 November 2017*

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## **Richmond Community Learning Partnership Meeting**

**Tuesday 20 September 2016**

**Present:** Heather Mathews (Chair), Carol Clapperton, Lauren Robinson, Eamonn Gilbert, Hilary Walsh, Barri Ghai, Hugh Dale, Ryan Tolmia (Minutes)

**Apologies:** Gaynor Bray, Sarah Reid.

Minutes	Action
<b>Introductions and apologies</b>	
Introductions made.	
<b>Declaration of interest</b>	
There were no declarations of interests.	
<b>Minutes of last meeting and matters arising</b>	
Actions:	
HD agreed with KS that completion rates were reasonable. HD will provide KS with a clear definition for completion.	
HW – Online module is piloting at the moment. It acts as a starting point for learners before they enrol onto any courses and can be completed in their own time. There has been limited uptake but this is still in early days. Link to online module is on RACC home page.	
HD – Have met with CC managers regarding building Maths and English into CC courses.	
LR – Digital champions scheme has undergone a number of changes. The scheme is available to RHP residents and there is a digital engagement team dealing with this scheme. There are also ICT courses running. RHP and W2W are working together to run Traineeships and Apprenticeships.	

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HM – Instead of creating a virtual learning portal, we need to make better use of our websites.

LR – Could create a separate page for registering interest in courses.

HM – Once RHP have created a page for registering interest, we can re-direct website users to this page to register interest in courses.

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### **Local Authority – ACL Area Review & FE Strategy**

CC – The South London Partnership consists of 5 single boroughs – Croyden, Sutton, Merton, Richmond, Kingston and work towards housing provision, growth etc.

There is a post-16 review being carried out by Central Government and they are reviewing FE colleges. They are working with JARDU (from BIS).

ACL review is being carried out by HOLEX. They are looking at how changes in funding will affect colleges. CC will send review process to RT to circulate. Decisions and updates will be published early December.

Richmond Council have been in communication with RACC and RuTC on how to approach ACL review. Discussions have been had but no decisions have been made yet. Feedback has been noted that Community Learning has been in excellent management in recent years.

South London Partnership have also been looking into Apprenticeships and the Apprenticeship levy. They have been looking at gaps in council provision and are looking into opportunities for specialist Apprenticeship roles.

HM – It would be good to find a way to input our knowledge and views into the ACL review. The 'Community Learner' has been missed from the review and needs to be addressed as this is the main focus of Community Learning and the work that is done to help learners.

EG – There should be guidelines for what people should be doing throughout the review.

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## **ACL Year-End Performance Update 2015/16**

### **M1 – Learner Number Targets**

Target = 1050

Actual = 714

Number of POTs = 875

Actual number is lower than target because there were less courses commissioned and less Enrolment forms returned from RACC

### **M2 – Minority Ethnic Groups**

Target = 20%

Actual = 18% (127 out of 714 learners)

Breakdown of learners by ethnic group included.

HD has worked well to get Traveller community involved

### **M3 – Learners with learning difficulties and/or disabilities**

Target = 20%

Actual = 25% (178 out of 714 learners)

Breakdown of identified learning difficulties/disability groups included.

### **M4 – Learner retention / completion**

Target = 95%

Actual = 99% (712 out of 714 learners)

### **M5 – Learner progression / destination**

Target:

Hard = 5%

Soft = 95%

Actual:

Hard = 1%

Soft = 99%

Pie chart showing different outcomes included.

### **M6 – Observed lessons**

91% graded good or better. 11 tutor observations carried out by CL and RACC between 1<sup>st</sup> August 2015.

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## **M7 – Learner Satisfaction**

Target = 100%

Actual = 98%

Not Satisfied = 13

Satisfied = 75

Very Satisfied = 489

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### **Round 1 2016/17 Commissioning update**

£225,355 has been awarded for 2016/17 CL contract.

£31,981 worth of bids in Round 1 received by CL from 10 separate providers.

CL Commissioning Board supported 8 providers to value of £20,262.

£30,000 devolved to Richmond Children's Centres to support adult learning activities across Borough.

Total amount commissioned so far by CL 2016/17 = £50,262

Providers (excluding CC's) have declared £7,894 has been funded by them as in-kind contributions. This represents 39% in-kind contribution by providers only.

RCABS have been commissioned to cover those affected by welfare reforms and managing finance. They charged less than £2000 which is great value for money.

Round 2 dates confirmed –

Open = 03/10/2016

Close = 28/10/2016

Commissioning priorities for Round 2 need to be identified.

HD circulated Round 2 Commissioning Priorities 2016-17 document.

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### **ACL Children's Centre**

- **Year-End Update 2015/16**
- **Programme planning 2016/17**

HD - Meetings were held with CC managers between 2-10 August 2016 regarding provision of CL funded adult courses and activities. Programmes were agreed with centres to be delivered for 2016-17 within existing allocations of £6k per centre.

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HD has expressed need for core offer (English, Maths and ESOL) and integration of English and Maths into courses / curriculum. Emphasis will also be made around the importance of ensuring key quality data is captured (enrolment, learner satisfaction, progression/destination). The forthcoming CL Provider contract monitoring meeting on Thursday 29<sup>th</sup> September will be used to outline these expectations. Further discussions are planned for next Children's Centre Working Group meeting in November to explore ways/strategies to enable integration of maths and English into courses.

New Employability programmes have been discussed between HD and LR which would be delivered in CCs. These include 'DIY – Love Your Home', 'Employability Progression Courses', 'Practical Cleaning Skills', 'Childcare Level 1' and 'Start Your Own Business'. Whether courses are delivered will depend on levels of interest at CCs. CC managers are responsible for contacting and updating LR on levels of interest.

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