

# PARKING PLACES ORDER

1994 No. 19

THE LONDON BOROUGH OF RICHMOND UPON THAMES  
(SOUTH TWICKENHAM) (PARKING PLACES) ORDER 1994

Made 17th January 1994

Coming into operation 31st January 1994

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Schedules 1 and 2 - Designated parking places

Schedule 1 - 1 hour parking

Schedule 2 - residents', business, residents' visitors or operational parking.

Schedule 3 - Streets or parts of streets for the purpose of the issue of residents' and business permits (see definition of "resident" and "business user" in Article 3).

The Council of the London Borough of Richmond upon Thames, having consulted the Commissioner of Police of the Metropolis, in exercise of the powers conferred by Sections 45, 46, 49, 51 and 124 of and Part III and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984(a) as amended by the Local Government Act 1985(b), the Road Traffic Regulation (Parking) Act 1986(c), the Parking Act 1989(d) and the Road Traffic Act 1991(e) and all other enabling powers hereby make the following Order:-

PART I

PRELIMINARY

Citation and Commencement

1. This Order may be cited as the London Borough of Richmond upon Thames (South Twickenham) (Parking Places) Order 1994 and shall come into operation on 31st January 1994.

Revocation

2. Without prejudice to the validity of anything done or to any liability incurred in respect to any act or omission before the coming into operation of this Order, the London Borough of Richmond upon Thames (South Twickenham) (Parking Places) Order 1990 (f), is hereby revoked.

Interpretation

3. (1) In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:

"business user" means a person who occupies premises the postal address of which is in any street or part of a street described in Schedule 3 and who uses such premises for non-residential purposes;

"business permit" means a business permit issued under the provisions of Article 25 of this Order;

"Council" means the Council of the London Borough of Richmond upon Thames;

"disabled person" and "disabled person's badge" have the same meanings as in the Disabled Persons (Badges for Motor Vehicles) Regulations 1982(g);

"disabled person's vehicle" has the same meaning as in the Local Authorities' Traffic Orders (Exemptions for Disabled Persons)(England and Wales) Regulations 1986(h);

"driver", in relation to a vehicle waiting in a parking place, means the person driving the vehicle at the time it was left in the parking place;

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(a) 1984 c.27 (b) 1985 c.51 (c) 1986 c.27 (d) 1989 c.16 (e) 1991 c.40  
(f) 1990/44 (g) S.I. 1982/1740 - as amended by S.I. 1991/2708 (h) S.I. 1986/178 as amended by S.I. 1991/2709

"enactment" means any enactment, whether public, general or local, and includes any order, by-law, rule, regulation, scheme or other instrument having effect by virtue of an enactment;

"goods" means goods of any kind whether animate or inanimate and includes postal packets of any description, and "delivering" and "collecting" in relation to any goods includes checking the goods for the purpose of their delivery or collection;

"goods carrying vehicle" means a motor vehicle constructed or adapted for use for the carriage of goods or burden of any description and not drawing a trailer;

"household" means any individual postal address (within the roads specified in Schedule 3) maintained as the usual place of abode for either one person living alone or a group of people (related or not) living together;

"motor cycle" and "invalid carriage" have the same meaning respectively as in Section 136 of the Road Traffic Regulation Act 1984;

"one-way street" means a highway in which the driving of vehicles otherwise than in one direction is prohibited;

"operational permit" means a permit issued under the provisions of Article 32 of this Order;

"owner", in relation to a vehicle, means the person by whom such vehicle is kept and used;

"parking place" means an area on a highway designated as a parking place by this Order;

"parking space" means a space in a parking place referred to in Schedule 1 or Schedule 2 which is provided for the leaving of vehicles;

"parking attendant" means a person appointed by or on behalf of the Council to supervise any parking place;

"passenger vehicle" means a motor vehicle (other than a motor cycle or invalid carriage) constructed or adapted solely for the carriage of not more than twelve passengers (exclusive of the driver) and their effects and not drawing a trailer;

"penalty charge" means the charge set by the Council under the provisions of the Road Traffic Act 1991 and following approval of the Secretary of State, which is to be paid to the Council following the issue of a penalty charge notice and within 28 days of the issue of that notice;

"permit" means a permit issued under the provisions of Article 22(3), Article 25(3), Article 27(3) or Article 32 of this Order;

"permit holder" means a person to whom a permit has been issued under the provisions of Article 22(3), Article 25(3), Article 27(3) or Article 32 of this Order;

"permitted hours", in relation to a parking place, means the period specified at the beginning of the Schedule relating to that parking place;

"protective cover" means the protective cover issued by the Council under the provisions of Article 22(3) or Article 25(3) of this Order;

"reduced penalty charge" means the charge set by the Council under the provisions of the Road Traffic Act 1991 and following approval of the Secretary of State, which is to be paid following the issue of a penalty charge notice within 14 days of the issue of that notice;

"resident" means a person whose usual place of abode is at premises the postal address of which is in any street or part of a street described in Schedule 3;

"residents' permit" means a resident's permit issued under the provisions of Article 22(3) of this Order;

"residents' visitors permit" means a permit issued under the provisions of Article 27(3) of this Order;

"Schedule" means a Schedule to this Order;

"telecommunications system" has the same meaning as in the Telecommunications Act 1984(a);

"trade licence" has the same meaning as in Section 16 of the Vehicles (Exise) Act 1971(b);

"trade plates" has the same meaning as in Part V of the Road Vehicles (Registration and Licensing) Regulations 1971(c);

- (2) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue to any subsequent enactment.
- (3) For the purposes of this Order a vehicle shall be regarded as displaying a disabled person's badge in the relevant position when it is so regarded for the purposes of Regulation 3 of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 1986.

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(a) 1984 c.12 (b) 1971 c.10 (c) S.I. 1971/450 - as amended by S.I. 1971/1285.

PART II

DESIGNATION OF PARKING PLACES

Designation of parking places

4. Each area on a highway comprising the length of carriageway of a street specified in column 2 of Schedule 1 or Schedule 2 and, unless otherwise so specified, bounded on one side of that length by the edge of the carriageway and having a width throughout of 1.83 metres is designated as a parking place.

Number and situation of parking spaces

5. The number of parking spaces in each parking place referred to in column 2 of Schedule 1 or Schedule 2 shall not be less than the number specified in relation thereto in column 3 of those Schedules and the number and situation of such parking spaces in each parking place shall be as may be determined by the Council:

Provided that where a figure is specified in column 4 of the said Schedules in relation to any parking place referred to in column 2 of the said Schedules there shall at all times be a part or parts of the said parking place of a total length in metres not less than that figure and of a width equal to the width of the said parking place in which there shall be no parking space or part of a parking space.

Vehicles for which parking places are designated

6. (1) Each parking place referred to in Schedule 1 may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles as are passenger vehicles, goods carrying vehicles, motor cycles or invalid carriages.
- (2) Each parking place referred to in Schedule 2 may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles displaying in the manner specified in Article 7 of this Order a valid residents', residents' visitors or business permit issued in respect of that vehicle.

Permits to be displayed on vehicles left in parking places referred to in Schedule 2

7. At all times during which a vehicle is left in a parking place referred to in Schedule 2 during the permitted hours the driver thereof shall cause to be displayed on the inside of and on the front or near-side of the vehicle a valid permit issued in respect of that vehicle, so that all the particulars referred to in Article 31 of this Order are readily visible from the front or near-side of the vehicle.

Period for which a vehicle may be left in a parking place referred to in Schedule 1

8. Without prejudice to the provisions of Article 19 of this Order:
- (a) no vehicle shall be left in a parking place referred to in Schedule 1 for a period exceeding one hour;
  - (b) no vehicle which has been taken away from a parking space in a parking place referred to in Schedule 1 during the permitted hours shall until the expiration of one hour from the time it was taken away again be left in that parking place during the permitted hours.

Contraventions in parking places

9. If a vehicle is left in a parking place in Schedule 1 or Schedule 2 during the permitted hours without complying with the requirements of this Order, a contravention shall have occurred and a penalty charge shall be payable. A penalty charge notice showing the information required by the Road Traffic Act 1991 may then be issued by a parking attendant in accordance with the requirements of the Road Traffic Act 1991.

Manner of payment of the penalty charge

10. The penalty charge shall be paid to the Council by cash, cheque, postal order or other accepted means which shall be delivered or sent by post to the Council's Cashiers Office or to the Council's agents at the address or addresses indicated on the penalty charge notice and in accordance with instructions on that notice, to arrive not later than 4pm;
- (i) on the fourteenth day in the case of a reduced penalty charge;
  - or
  - (ii) on the twenty-eighth day in the case of a penalty charge
- following the day on which the penalty charge was incurred:

Provided that, if the said fourteenth day or twenty-eighth day falls upon a day on which the said Department or agents' offices are closed, the period within which payment of the said charge shall be made to the Council or Council's agents shall be extended until 4 p.m. on the next full day on which the said Department or agents' offices are open.

Alteration of position of a vehicle in a parking place

11. Where any vehicle is standing in a parking place in contravention of the provisions of Article 14(2) or Article 16 of this Order, a parking attendant may alter or cause to be altered the position of the vehicle in order that its position shall comply with those provisions.

Removal of a vehicle from a parking place

12. Where a parking attendant is of the opinion that any of the provisions contained in Article 7, Article 8 or Article 19(2) of this Order have been contravened or not complied with in respect of a vehicle left in a parking place he may remove or cause to be removed the vehicle from the parking place and, where it is so removed, shall provide for the safe custody of the vehicle.

Movement of a vehicle in a parking place in an emergency

13. A police constable in uniform, a traffic warden or a parking attendant may move or cause to be moved, in case of emergency, to any place they think fit any vehicle left in a parking place.

Exemptions from charges

14. (1) Notwithstanding the foregoing provisions of this Order a disabled person's vehicle displaying in the relevant position a disabled person's badge issued by any local authority or a motor cycle may be left in a parking space, provided that the use of that part of the parking space in which the vehicle is left has not been suspended.
- (2) Without prejudice to the generality of this Article a vehicle to which this Article applies shall stand in a parking space in accordance with the provisions of Article 16(a) or (b) of this Order and wholly within the limits of that parking space.

PART III

SUPPLEMENTARY PROVISIONS

Section 1 - General

Restriction on the removal of permits and notices

15. (1) Where a permit has been displayed on a vehicle in accordance with the provisions of Article 7 of this Order, no person not being the driver of the vehicle, shall remove the permit from the vehicle unless authorised to do so by the driver.
- (2) Where a notice has been attached to a vehicle in accordance with the provisions of Article 9 of this Order, no person, not being the driver of the vehicle, a police constable in uniform, a traffic warden or a parking attendant shall remove the notice from the vehicle unless authorised to do so by the driver:

Provided that nothing herein shall apply to a traffic warden, parking attendant, police constable in uniform or person removing the vehicle in pursuance of an arrangement made by a police constable by or under the regulations in pursuance of powers contained in Sections 99, 100, 101, 102, 104, 105 and 106 of the Road Traffic Regulation Act 1984.



Manner of standing in a parking place

16. Every vehicle left in a parking place in accordance with the foregoing provisions of this Order shall so stand:
- (a) in the case of a parking place in relation to which special provisions as to the manner of standing of a vehicle in that parking place are specified in column 5 of Schedule 1 or Schedule 2 as to be in accordance with those provisions;
  - (b) in the case of any other parking place -
    - (i) if the parking place is not in a one-way street, that the left or near side of the vehicle is adjacent to the left-hand edge of the carriageway;
    - (ii) if the parking place is in a one-way street, that the left or near-side of the vehicle is adjacent to the left-hand edge of the carriageway or that the right or off-side of the vehicle is adjacent to the right-hand edge of the carriageway;
    - (iii) that the distance between the edge of the carriageway and the nearest wheel of the vehicle is not more than 300 millimetres;
  - (c) in the case of a vehicle left in a parking place referred to in Schedule 1 or Schedule 2 that every part of the vehicle is within the limits of the parking place.

Power to suspend the use of a parking place

17. (1) Any person duly authorised by the Council may suspend the use of a parking place or any part thereof whenever he considers such suspension reasonably necessary:
- (a) for the purpose of facilitating the movement of traffic or promoting its safety;
  - (b) for the purpose of any building operation, demolition or excavation adjacent to the parking place, the maintenance, improvement or reconstruction of the highway or the cleansing of gullies in or adjacent to the parking place, the laying, erection, alteration or repair in or adjacent to the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or any telecommunications system or the placing, maintenance or removal of any traffic sign;
  - (c) for the convenience of occupiers or premises adjacent to the parking place on any occasion of the removal or furniture to or from one office or dwellinghouse adjacent to the parking place from or to a depository, another office or dwellinghouse;

- (d) on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or
  - (e) for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals, or on other special occasions.
- (2) A police constable in uniform may suspend for not longer than seven days the use of a parking place or any part thereof whenever he considers such suspension reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.
  - (3) Any person or police constable suspending the use of a parking place or any part thereof in accordance with the provisions of paragraph (1), or, as the case may be, paragraph (2) of this Article shall thereupon place or cause to be placed in or adjacent to that parking place or that part thereof as the case may be, a traffic sign of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulations Act 1984 indicating that waiting vehicles is prohibited.
  - (4) No person shall cause or permit a vehicle to wait in any part of a parking place during such period as there is in or adjacent to that part of the parking place a traffic sign placed in pursuance of paragraph (3) of this Article.

Provided that nothing in this paragraph shall apply -

- (i) in respect of any vehicle being used for fire brigade, ambulance or police purposes or any vehicle which is waiting for any reason specified in Article 19(1)(b), (d) or (e) of this Order; or
- (ii) to anything done with the permission of the person suspending the use of the parking place or part thereof in pursuance of paragraph (1) or paragraph (2) of this Article, a police constable in uniform, a traffic warden or a parking attendant.

#### Restriction on the use of a parking place

- 18. During the permitted hours no person shall use any parking place or any vehicle while it is in a parking place in connection with the sale or offering or exposing for sale of any goods to any person in or near the parking place or in connection with the selling or offering for sale of his skill in handicraft or his services in any other capacity:

Provided that nothing in this Article shall prevent the sale of goods from a vehicle -

- (a) if the vehicle is a passenger vehicle, a goods carrying vehicle, a motor cycle or an invalid carriage and the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is effected; or
- (b) if the vehicle is one to which the provisions of Article 19(1)(h) or (i) or this Order apply.

Restrictions on waiting by a vehicle in a parking place

19. (1) Notwithstanding the foregoing provisions of this Order any vehicle may wait during the permitted hours anywhere in any part of a parking place if the use of that part has not been suspended and if:

- (a) the vehicle is waiting for a period not exceeding two minutes, or such longer period as a parking attendant may approve, to enable a person to board or alight from a vehicle or load thereon or unload therefrom his personal luggage:

Provided that if the said person is a person suffering from any disability or injury which seriously impairs his ability to walk and who is blind, the vehicle may wait for as long as may be necessary to enable that person to board or alight from the vehicle or load thereon or unload therefrom his personal luggage;

- (b) the vehicle is waiting owing to the driver being prevented from proceeding by circumstances beyond his control or to such waiting being necessary in order to avoid an accident;
- (c) the vehicle is being used for fire brigade, ambulance or police purposes or, not being a passenger vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait in the place in which it is waiting;
- (d) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic;
- (e) the vehicle is waiting:
- (i) while postal packets addressed to premises adjacent to the parking place in which the vehicle is waiting are being unloaded from the vehicle or, having been unloaded therefrom, are being delivered; or
- (ii) while postal packets are being collected for loading on the vehicle from premises or posting boxes adjacent to the parking place in which the vehicle is waiting or, having been so collected, are being loaded thereon;
- (f) the vehicle not being a passenger vehicle is waiting only for so long as may be reasonably necessary to enable it to be used for any purpose specified in Article 17(1)(b) of this Order;
- (g) the vehicle is in actual use in connection with the removal of furniture to or from one office or dwellinghouse adjacent to the parking place from or to a depository, another office or dwellinghouse;

- (h) in any other case the vehicle is waiting for the purpose of delivering or collecting goods or loading or unloading the vehicle at premises adjacent to the parking place in which the vehicle is waiting and the vehicle does not wait for a period exceeding twenty minutes or for such longer period as a parking attendant may approve; or
  - (i) the vehicle is waiting otherwise than in a parking space if goods are being sold or offered or exposed for sale from the vehicle by a person who is licensed by the Council to sell goods from a stationary vehicle on a pitch situated in the parking place.
- (2) Except as provided by this Order, the driver or person in charge of a vehicle shall not cause or permit a vehicle to wait in a parking place during the permitted hours.
  - (3) Nothing in the foregoing provisions of this Order shall be taken as authorising anything which would be a contravention of any Regulations made or having effect as if made under Section 25 of the Road Traffic Regulation Act 1984.

Manner of waiting in a parking place

- 20. No person shall cause or permit a vehicle to wait in a parking place by virtue of the provisions of paragraph (1)(e), (f), (g), (h) or (i) or the last preceding Article otherwise than:
  - (a) in the case of a parking place in relation to which special provisions as to the manner of standing of a vehicle in that parking place are specified in column 5 of Schedule 1 or Schedule 2 so that the vehicle shall stand:
    - (i) unless the length of the vehicle precludes compliance with this sub-paragraph, in accordance with those provisions and so that every part of the vehicle is within the limits of the parking place; or
    - (ii) if the length of the vehicle does preclude compliance with the last preceding sub-paragraph so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway nearest to the vehicle and the distance between the said edge and the nearest wheel of the vehicle is not more than 300 millimetres; and
  - (b) in the case of any other parking place, so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway nearest to the vehicle and the distance between the said edge and the nearest wheel of the vehicle is not more than 300 millimetres; and
  - (c) so that no part of the vehicle obstructs any vehicular means of ingress or egress from any premises adjacent to the side of the road on which the vehicle is waiting.

For the purposes of the last foregoing sub-paragraph, the expression "premises" shall not include any premises to or from which any furniture is being removed by virtue of the provisions of paragraph (1)(g) of the last preceding Article or to or from which goods are being delivered or collected by virtue of the provisions of paragraph (1)(h) of that Article.

Installation and placing of traffic signs, etc

21. The Council shall:

- (a) cause the limits of each parking place and of each parking space to be indicated on the carriageway by placing and maintaining thereon traffic signs of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984; and
- (b) place and maintain in or in the vicinity of each parking place referred to in Schedule 2 traffic signs of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984 indicating that such parking place may be used during the permitted hours for the leaving only of the vehicles specified in Article 6(2) respectively of this Order; and
- (c) carry out such other work as is reasonably required for the purposes of the satisfactory operation of a parking place.

PART III - SUPPLEMENTARY PROVISIONS  
(Continued)

Section 2 - Permits

Application for and issue of residents' parking permits for the use of parking places referred to in Schedule 2

22. (1) Any resident who is the owner of a vehicle of the following class, that is to say a passenger vehicle, a goods carrying vehicle the overall height of which does not exceed 2.28 metres and the overall length of which does not exceed 5.25 metres, a motor cycle or an invalid carriage may apply to the Council for the issue of a permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a permit or a permit holder to produce to an officer of the Council such evidence in respect of an application for a permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any permit issued by them as they may reasonably call for to verify that the permit is valid.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the appropriate charge specified in Article 23 of this Order, the Council, upon being satisfied that the applicant is a resident and is the owner of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefor:

- (a) one residents' permit for the leaving during the permitted hours in a parking space in any parking place referred to in Schedule 2, of the vehicle to which such permit relates by the owner of such vehicle or by any person using such with the consent of the owner other than a person to whom such vehicle has been let for hire or reward:

Provided that, subject to the provisions of Article 24 of this Order the Council shall not issue a permit to any resident which would be valid during any period during which any other permit issued to that resident is or would be valid; and

- (b) one protective cover for the display therein of the residents' permit.

Charges for residents' parking permits

23. The charge for a residents' parking permit referred to in Article 22 of this Order shall be either

- (a) ~~twenty~~<sup>46</sup> seven pounds and fifty pence in respect of a residents' permit which, subject to the provisions of this Order, shall be valid for a period of twenty four months running from the beginning of the month in which the permit first becomes valid; or
- (b) ~~fifteen~~<sup>25</sup> pounds in respect of a residents' permit which, subject to the provisions of this Order, shall be valid for a period of twelve months running from the beginning of the month in which the permit first becomes valid; or
- (c) ~~eight~~<sup>14</sup> pounds in respect of a residents' permit which, subject to the provisions of this Order, shall be valid for a period of six months running from the beginning of the month in which the permit first becomes valid; or
- (d) ~~four~~<sup>8</sup> pounds in respect of a residents' permit which, subject to the provisions of this Order, shall be valid for a period of three months running from the beginning of the month in which the permit first becomes valid.

Refund of charges in respect of residents' parking permits

24. (1) A residents' permit holder who surrenders a permit to the Council before the permit becomes valid shall be entitled to a refund of the charge paid in respect thereof.
- (2) A residents' permit holder who surrenders a permit to the Council after the permit has become valid shall be entitled to a refund of part of the charge paid in respect thereof calculated in accordance with the provisions of the next following paragraph.

- 175p
- (3) The part of the charge which is refundable under the provisions of the last foregoing paragraph shall be calculated as the sum of one pound <sup>p</sup> in respect of each complete month of the period specified thereon as the period during which it shall be valid which remains unexpired at the time when the resident permit is surrendered to the Council.

Application for and issue of business parking permits for the use of parking places referred to in Schedule 2

25. (1) Any business user who is the owner of a vehicle of the following class, that is to say a passenger vehicle, a goods carrying vehicle the overall height of which does not exceed 2.50 metres and the overall length of which does not exceed 5.25 metres or a motor cycle may apply to the Council for the issue of a business permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a business permit or a business permit holder to produce to an officer of the Council such evidence in respect of an application for a business permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any business permit issued by them as they may reasonably call for to verify that the business permit is valid.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in paragraph (4) of this Article, the Council, upon being satisfied that the applicant is a business user and is the owner of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefor:
- (a) one business permit for the leaving during the permitted hours in a parking space in any parking place referred to in Schedule 2 of the vehicle to which such business permit relates by the owner of such vehicle or by any person using such vehicle with the consent of the owner other than a person to whom such vehicle has been let for hire or reward:
- Provided that the Council may at its absolute discretion limit the number of business permits issued at any one time in respect of any business user; and
- (b) one protective cover for the display therein of a business permit.
- (4) The charge referred to in paragraph (3) of this Article shall be ~~forty~~ <sup>20</sup> pounds.
- (5) Subject to the provisions of Article 29 of this Order a business permit shall be valid for a period of three calendar months running from the date on which the business permit first becomes valid.

Refund of charges in respect of business parking permits

26. (1) A business permit holder who surrenders a business permit to the Council before it becomes valid shall be entitled to a refund of the charge paid in respect thereof.
- (2) A business permit holder who surrenders a business permit to the Council after it has become valid shall be entitled to a refund of part of the charge paid in respect thereof in accordance with the provisions of the next following paragraph.
- (3) The part of the fee which is refundable under the provisions of the last foregoing paragraph shall be calculated as the sum of ~~ten~~ pounds in respect of each complete month of the period specified thereon as the period during which it shall be valid which remains unexpired at the time when the business permit is surrendered to the Council.

Application for and issue of residents' visitors parking permits for the use of parking places referred to in Schedule 2

27. (1) Any resident may apply to the Council for the issue of one or more residents' visitors parking permits for a vehicle or vehicles of the class described in Article 22(1) of this Order and belonging to a person or persons visiting that resident and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a permit or a permit holder to produce to an officer of the Council such evidence in respect of an application for a permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any permit issued by them as they may reasonably call for to verify that the permit is valid.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the appropriate charge specified in Article 28 of this Order, the Council on being satisfied that the applicant is a resident shall issue to the applicant one or more books of residents' visitors permits for the leaving during the permitted hours in any parking place referred to in Schedule 2 of vehicles belonging to or being used by a person or persons visiting that resident; provided that the Council may at its absolute discretion limit the number of books of residents' visitors permits that are issued at any one time in respect of a particular household.
- (4) A residents' visitors permit shall be valid on a particular day and at a particular time as if it were a permit issued by the Council pursuant to the provisions of Article 22 of this Order if and only if on the face of the permit there is indicated as required the day, date, month, year and morning or afternoon period appertaining to the date and time of parking and that the face contains no ambiguous marking.



- (5) The provisions of paragraph (1), (2), (3)(a), (3)(e), (3)(f) and (4) or Article 29 and all provisions of Article 30 and 31 of this Order shall apply to residents' visitors permits.

Charges for, validity of and refunds in respect of residents' visitors parking permits

28. (1) The charge for a book of residents' visitors permit referred to in Article 27 of this Order shall be £7.50, or in the case of permits bought by a resident aged 60 or over £3.60, for a book of permits valid for twelve separate periods and each permit shall remain valid for the period covered by the years printed on the permit, provided that none of the required indications have been made on the face of the permit.
- (2) The holder of a residents' visitors permit shall be entitled to surrender the permit at any time after issue and before the expiration of the period of validity of the permit as provided for in paragraph (1) of the Article and to receive a refund of part of the charge paid calculated as the sum of 30p if a charge of £7.50 was paid for the book of 12 permits or 15p if a charge of £3.60 was paid for the book of 12 permits in respect of each complete permit which remains unused at the time of surrender to the Council.

Surrender, withdrawal and validity of permits

29. (1) A permit holder may surrender a permit to the Council at any time and shall surrender a permit to the Council on the occurrence of any one of the events set out in paragraph (3) of this Article.
- (2) The Council may, by notice in writing served on the permit holder by sending the same by recorded delivery service to the permit holder at the address shown by the person on the application for the permit or at any other address believed to be that person's place of abode, withdraw a permit if it appears to the Council that any one of the events set out in paragraph (3)(a), (b) or (d) of this Article has occurred and the permit holder shall surrender the permit to the Council within 48 hours of the receipt of the aforementioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:
- (a) the permit holder ceasing to be a resident or a business user;
  - (b) the permit holder ceasing to be the owner of the vehicle in respect of which the permit was issued;
  - (c) the withdrawal of such permit by the Council under the provisions of paragraph (2) of this Article;
  - (d) the vehicle in respect of which such permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in Article 22(1) of this Order;

- (e) the issue of a duplicate permit by the Council under the provisions of Article 30 of this Order;
  - (f) the permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article, a permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3)(a), (b), (c), (d) or (e) or this Article, whichever is the earlier.

Application and charge for the issue of duplicate permits

30. (1) If a permit is lost or destroyed, accidentally mutilated or defaced, the figures or particulars thereon have become illegible or the colour of the permit has become altered by fading or otherwise, the permit holder shall either notify the Council of such loss or destruction or surrender it to the Council and apply to the Council for the issue of a duplicate permit and the Council, on the receipt of the notification or the permit, shall issue a duplicate permit so marked and upon such issue the original permit shall become invalid.
- (2) The provisions of this Order shall apply to a duplicate permit and an application therefor as if it were a permit or, as the case may be, an application therefor.
- (3) The charge for a duplicate permit to replace one lost, destroyed, mutilated or defaced shall be £10. The charge for a duplicate permit issued on change of vehicle shall be nil for the first occurrence within any period of 12 months and £10 for any further duplicate permits issued for this reason within the 12 month period.

Form of permits

31. (1) A residents', business or operational permit shall be in writing and shall include the following particulars:
- (a) (i) in the case of a residents' permit, the registration mark of the vehicle in respect of which the permit has been issued;
  - (ii) in the case of an operational or business permit, the registration mark of the vehicle in respect of which the permit has been issued or the name of the organisation/company to which the permit has been issued.
- (b) the period during which, subject to the provisions of Article 29(4) of this Order, the permit shall remain valid;
- (c) the hours during which the vehicle may be left in a parking place;

- (d) an indication that the permit has been issued by the Council or their agents;
  - (e) an indication that the charge for the issue thereof has been paid to the Council.
- (2) A residents' visitors permit shall be in the form of a scratch-off card with provision on the face for the indication thereon by the resident of the day, date, month, year and time period for which the permit will be used in accordance with the provisions of Article 27(4) of this Order.

Operational permits

32. Notwithstanding the provisions contained in Articles 22 to 31 of this Order, the Council may, under such circumstances and with such conditions as it sees fit also grant permits to such other persons or organisations with a valid operational need to park for short periods of time in a parking space in any parking place referred to in Schedule 2.

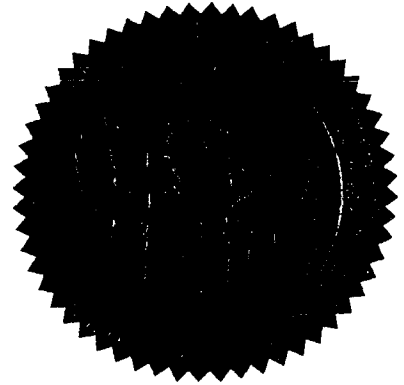
Dated 17th January 1994

The Common Seal of the Mayor )  
 and Burgesses of the London )  
 Borough of Richmond upon )  
 Thames was hereunto affixed )

in the presence of:-



Chief Executive and Director of Finance



SEAL REGISTER NO: 4907/2



SCHEDULE 1 (SEE ARTICLE 4)

IN RELATION TO A PARKING PLACE REFERRED TO IN THIS SCHEDULE THE EXPRESSION "PERMITTED HOURS" MEANS THE PERIOD BETWEEN 8.30 A.M. AND 10.30 A.M. ON MONDAYS TO FRIDAYS INCLUSIVE, ANY SUCH DAY NOT BEING CHRISTMAS DAY, GOOD FRIDAY OR A BANK HOLIDAY.

PARKING PLACES IN RESPECT OF WHICH THE MAXIMUM PERIOD FOR WHICH A VEHICLE MAY BE LEFT DURING THE PERMITTED HOURS IS ONE HOUR.

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
1/1	BONSER ROAD, the north side, from a point 13 metres west of the western kerb-line of Cross Deep, westwards for a distance of 16 metres.	1	-	-
1/2	HOLMES ROAD, the north side, from a point 15 metres west of the western kerb-line of Cross Deep, westwards for a distance of 14 metres.	1	-	-
1/3	ORFORD GARDENS, the west side, from a point 7 metres north of the northern kerb-line of Tower Road, northwards for a distance of 28 metres.	1	-	-
1/4	POPES GROVE, the north side, from a point 6 metres west of the western kerb-line of Radnor Road, westwards for a distance of 15 metres.	1	-	-
1/5	RADNOR ROAD, the east side, from a point 10 metres north of the northern kerb-line of Tower Road northwards for a distance of 26 metres.	1	-	-
1/6	RADNOR ROAD, the west side, from a point 10 metres north of the northern kerb-line of Tower Road, northwards for a distance of 20 metres.	1	-	-
1/7	RADNOR ROAD, the east side, from a point 12 metres south of the southern kerb-line of Holmes Road, southwards for a distance of 20 metres.	1	-	-
1/8	RIVER VIEW GARDENS, the south side, from a point 12 metres west of the western kerb-line of Cross Deep, westwards for a distance of 22 metres.	1	-	-

SCHEDULE 1 (Continued)

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
1/9	TOWER ROAD, the north side, from a point 20 metres west of the western kerb-line of Cross Deep. westwards for a distance of 9 metres.	1	-	-
1/10	UPPER GROTTO ROAD, (the north to south arm) the east side, from a point 7 metres south of the southern kerb-line of Upper Grotto Road (east to west arm) southwards for a distance of 40 metres.	2	10	-
1/11	WALDEGRAVE GARDENS, the west side, from a point 10 metres north of the northern kerb-line of Tower Road, northwards for a distance of 16 metres.	1	-	-

SCHEDULE 2 (SEE ARTICLE 4)

IN RELATION TO A PARKING PLACE REFERRED TO IN THIS SCHEDULE THE EXPRESSION "PERMITTED HOURS" MEANS THE PERIOD BETWEEN 8.30 A.M. AND 10.30 A.M. ON MONDAYS TO FRIDAYS INCLUSIVE, ANY SUCH DAY NOT BEING CHRISTMAS DAY, GOOD FRIDAY OR A BANK HOLIDAY.

PARKING PLACES IN WHICH A VEHICLE MAY BE LEFT DURING THE PERMITTED HOURS IF IT DISPLAYS A VALID RESIDENTS', RESIDENTS' VISITORS, BUSINESS OR OPERATIONAL PERMIT.

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
2/1	ABBOTSMEDE CLOSE, the west side, from a point 7 metres south of the southern kerb-line of Popes Grove. southwards for a distance of 28 metres.	1	-	-
2/2	BONSER ROAD, the north side, from a point 9 metres west of the western kerb-line of Radnor Road, to a point opposite the western boundary wall of Nos 12 to 19.	3	10	-
2/3	BONSER ROAD, the north side, from a point 2 metres east of a point opposite the east facing wall of No 2 Bonser Road, to a point opposite the common boundary of Nos 48 and 50 Bonser Road.	2	5	-
2/4	BONSER ROAD, the south side, from a point 15 metres west of the western kerb-line of Cross Deep, to a point 15 metres east of the eastern kerb-line of Radnor Road.	2	5	-
2/5	CHILLINGWORTH GARDENS, the west side, from a point 4 metres north of the northern kerb-line of Tower Road, northwards for a distance of 15 metres.	1	-	-
2/6	CHILLINGWORTH GARDENS, the east side, from a point 4 metres north of the northern kerb-line of Tower Road, northwards for a distance of 15 metres.	1	-	-
2/7	HOLLIES CLOSE, the east side, from a point 2 metres north of a point opposite the common boundary of Nos 10 and 12 Hollies Close, southwards for a distance of 12 metres.	1	-	-

SCHEDULE 2 (Continued)

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
2/8	HOLLIES CLOSE, the eastern turning head from a point 2 metres south of a point opposite the common boundary of Nos 2 and 4 Hollies Close, northwards for a distance of 5 metres and which has a width throughout of 5 metres.	1	-	At an angle of 90° to the east edge of the carriageway
2/9	HOLLIES CLOSE, the west side, from a point opposite the common boundary of Nos 13 and 15 Hollies Close, southwards for a distance of 34 metres.	1	-	-
2/10	HOLMES ROAD, the north side, from a point 41 metres west of the western kerb-line of Cross Deep to a point opposite the west facing wall of No 50 Holmes Road.	2	7	-
2/11	HOLMES ROAD, the south side, from a point 6 metres west of the western kerb-line of Cross Deep to a point opposite the common boundary of Nos 45 and 47 Holmes Road.	5	30	-
2/12	ORFORD GARDENS, the west side, from a point 41 metres south of the southern kerb-line of Popes Grove to a point 44 metres north of the northern kerb-line of Tower Road.	7	120	-
2/13	POPES GROVE, the north side, from a point 31 metres west of the western kerb-line of Radnor Road, westwards to a point 10 metres east of the eastern kerb-line of Upper Grotto Road.	6	13 63	-
2/14	POPES GROVE, the south side, from a point 15 metres east of the eastern kerb-line of Orford Gardens to a point 17 metres west of the western kerb-line of Abbotsmede Close.	4	33	-
2/15	POPES GROVE, the north side, from a point 15 metres west of the western kerb-line of Upper Grotto Road, westwards for a distance of 33 metres.	2	8	-
2/16	POPES GROVE, the south side, from a point 25 metres east of the eastern kerb-line of Abbotsmede Close eastwards for a distance of 32 metres.	3	12	-



SCHEDULE 2 (Continued)

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
2/17	POPES GROVE, the north side, from a point 10 metres west of the western kerb-line of Cross Deep, westwards for a distance of 28 metres.	1	-	-
2/18	POPES GROVE, the north side, from a point 11 metres east of the common boundary of Nos 93 and 95 Popes Grove, to a point 8 metres east of the eastern kerb-line of Radnor Road.	6	59	-
2/19	POPES GROVE, the north side, from a point opposite the common boundary of Nos 1 and 3 Popes Grove to a point 3 metres east of the common boundary of Nos 15 and 17 Popes Grove.	4	25	-
2/20	POPES GROVE, the south side, from a point 4 metres west of a point opposite the common boundary of Nos 80 and 82 Popes Grove, westwards for a distance of 52 metres.	3	31	-
2/21	POPES GROVE, the south side, from a point opposite the common boundary of Nos 1 and 3 Popes Grove, eastwards for a distance of 20 metres.	1	-	-
2/22	RADNOR ROAD, the east side, from a point 7 metres north of the northern kerb-line of Bonser Road, northwards for a distance of 20 metres.	1	-	-
2/23	RADNOR ROAD, the east side, from a point 5 metres north of the northern kerb-line of River View Gardens, northwards for a distance of 40 metres.	1	-	-
2/24	RADNOR ROAD, the west side, from a point 10 metres north of the northern kerb-line of Bonser Road to a point 5 metres north of a point opposite the common boundary of Nos 25 and 23 Radnor Road.	5	30	-

SCHEDULE 2 (Continued)

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
2/25	RADNOR ROAD, the west side, from a point 10 metres south of the southern kerb-line of Bonser Road, southwards for a distance of 52 metres.	3	14	-
2/26	RIVER VIEW GARDENS, the north side, from a point 6 metres west of the western kerb-line of Cross Deep to a point opposite the west facing wall of No. 34 River View Gardens.	3	11	-
2/27	RIVER VIEW GARDENS, the south side, from a point 36 metres west of the western kerb-line of Cross Deep to a point 9 metres east of the eastern kerb-line of Radnor Road.	3	24	-
2/28	TOWER ROAD, the north side, from a point 30 metres west of the western kerb-line of Waldegrave Gardens, westwards for a distance of 10 metres.	1	-	-
2/29	TOWER ROAD, the north side, from a point 40 metres west of the western kerb-line of Cross Deep, westwards for a distance of 40 metres.	1	-	-
2/30	TOWER ROAD, the north side, from a point 28 metres west of the western kerb-line of Radnor Road, westwards for a distance of 33 metres.	2	12	-
2/31	TOWER ROAD, the south side, from a point 6 metres east of the common boundary of Nos 1 and 3 Tower Road to a point 10 metres east of the eastern kerb-line of Waldegrave Gardens.	4	21	-
2/32	TOWER ROAD, the north side, from a point 26 metres east of the eastern kerb-line of Chillingworth Gardens, eastwards for a distance of 10 metres.	1	-	-
2/33	TOWER ROAD, the south side, from a point 8 metres west of the western kerb-line of Waldegrave Gardens to a point opposite the boundary wall of Nos 25 and 25A Tower Road.	2	5	-

SCHEDULE 2 (Continued)

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
2/34	UPPER GROTTA ROAD, (the east to west arm), the south side, from a point 2 metres east of the east facing wall of No. 71 Upper Grotto Road, westwards for a distance of 5 metres.	1	-	-
2/35	UPPER GROTTA ROAD, (the north to south arm), the west side, from a point 7 metres south of the southern kerb-line of Upper Grotto Road (east to west arm) southwards for a distance of 40 metres.	2	5	-
2/36	WALDEGRAVE GARDENS, the east side, from a point 13 metres south of the southern kerb-line of Bonser Road to a point 10 metres north of the northern kerb-line of Tower Road.	5	24	-
2/37	WALDEGRAVE GARDENS, the west side, from a point 10 metres south of the southern kerb-line of Bonser Road to a point 5 metres north of a point opposite the southern boundary of No 33 Waldegrave Gardens.	5	17	-

SCHEDULE 3

STREETS OR PARTS OF STREETS FOR THE PURPOSE OF THE DEFINITION OF "RESIDENT" OR "BUSINESS USER" (SEE ARTICLE 3)

- 1 Abbotsmede Close
- 2 Bonser Road
- 3 Chillingworth Gardens
- 4 Cross Deep (between its junctions with Holmes Road and Tower Road)
- 5 Hollies Close
- 6 Holmes Road
- 7 Orford Gardens
- 8 Popes Grove
- 9 Radnor Road (between its junction with Tower Road and No 25).
- 10 River View Gardens
- 11 Tower Road (between its junction with Cross Deep and the common boundary of Nos 46/48).
- 12 Upper Grotto Road (between its junction with Popes Grove and the western wall of Nos 69 and 74).
- 13 Waldegrave Gardens (between its junction with Tower Road and Bonser Road).

EXPLANATORY NOTE

(This Note is not part of the Order, but intends to indicate its general purport).

This Order makes the necessary textual amendments to allow enforcement under the provisions of the Road Traffic Act 1991.