

## Booking Information

- Before booking the first lesson a registration form must be completed for each child and returned to Pools on the Park.
- All classes must be paid for in full when booking. Courses will only run if there are sufficient numbers enrolled on them. Any courses cancelled by us will be refunded in full.
- Term time lessons are only available as a course and children may join up to and including the 2nd lesson of any course. After this time they may not join the current course.
- Priority for the following term's lessons is given to children attending lessons the previous term. This must be used within the time specified. If a child misses a course of lessons or does not book within the priority period then they will lose their space in lessons.
- As priority for the following term is given to children already attending lessons there may not be spaces available in every class.
- If there are no spaces available in your chosen class you may ask to have your child placed on the waiting list. Waiting lists are specific to the class and term and do not roll over.
- If a lesson is cancelled due to a 'toilet incident', vomit or similar in the pool a credit note will be issued.
- We regret that refunds cannot be made for any lessons missed by children through no fault of our own. When 2 or more consecutive weeks are missed due to illness or injury, and medical evidence is provided, we may make some credit towards the lessons the child has missed. No other refunds or credits are made.
- Please remember, for the safety, confidence and comfort of your child to book them into the lesson that suits their age and ability. A refund of the course fees will not be given to children who are booked onto the wrong class.

## Lesson Information

- If you are not in the water with your child during the lesson please do not attempt to communicate with your child during the lesson, unless in an emergency.
- Parents and guardians, if not in the pool, are not allowed on the poolside during the lessons unless there are exceptional circumstances such as English being a second language or the child has a disability that requires additional assistance.
- Please do not allow your child to eat for at least 45 minutes before their lesson, preferably one hour.
- If your child has long hair it must be either tied back or a swimming hat worn.
- Please do not allow your child to have a 'fun swim' before their lesson starts as they may then be too tired or too cold to successfully complete the lesson.
- Children under 8 years of age MUST be accompanied in the pool at all times, unless in a class taken by our staff.
- If your child is booked into a class that is not suitable for their age and/or ability they will be asked to move to a more suitable class.
- It is not possible to 'swap' the day of your lesson if you are unable to attend for your usual day.

# Swimming courses Summer Term 2017



## Infant learn to swim 6 months - 5 years Monday 24 April - Saturday 8 July

No swimming classes on Monday 1 May and during half term 27 May - 4 June

**Pools on the Park**

Twickenham Road, Richmond TW9 2SF

Phone: 020 3772 2999 [www.richmond.gov.uk/potp](http://www.richmond.gov.uk/potp)



## Criteria pre-school

Starfish, Little Shrimps, Shrimps and Seahorses must be accompanied in the water by their parent or guardian with the ratio of one adult to one child. The teachers do not go into the water during these classes.



## Groups

### Starfish - 6 to 12 months

To give the baby the experience of a pool situation and to show the adult what can be safely expected of and achieved by the baby.

### Little Shrimps - 12 to 24 months

To give young children water confidence using songs and games to assist in development (including going under water)

### Shrimps - 2 to 3 years

To encourage further water confidence with the use of buoyancy aids to enable the children to move through the water on their own without being held by an adult.

### Seahorses - 2½ to 3 years

For children who are water confident and happy to be submerged but are not yet old enough to attend without parent/guardian.

The swimming teachers accompany the children into the water for Ducklings, Minnows and Octopus classes. Parent/guardians are not permitted to accompany the children during the lessons.

**Children must have had their 3rd birthday before attending these classes:**

### Ducklings - 3 years and over

To enhance water confidence using songs and games to aid development of basic strokes. Buoyancy aids are provided for this class.

### Minnows - 3 years and over

To join this class children must be able to swim 3m with their faces in the water without use of buoyancy aids.

### Octopus - 3 years and over

To join this class children must be able to swim 5m front paddle and 5m back paddle comfortably. This class takes place in the main pool.

## Summer Term 2017

**Monday 24 April -  
Saturday 8 July**

**Cost: 9 Weeks £72.00 R/C,  
£79.20 non R/C  
10 Weeks £80.00 R/C,  
£88.00 non R/C**

### New booking start

**Thursday 30 March at 9.00am**

### Priority booking for existing pupils

**Thursday 16 -**

**Tuesday 28 March at 8.00pm**

R/C Richmond Card with paid for  
Leisure Subscription

Children attending a course of lessons will have priority for the following term. Children will be assessed in the penultimate lesson and priority water during these classes and priority will last until the end of term.

In order to prevent accidents and pool closures all children under 2½ years and older children who are not toilet trained MUST wear an 'aqua nappy' at all times whilst in the pool, even if it is under their own costume. Aqua nappies can be purchased at the reception desk.

### No classes on Bank Holidays

Timetable may be subject to alteration

## Timetable for lessons

### Monday (9 weeks)

Little Shrimps	12-24 months	11.30 - 11.50am
Duckling	Over 3 years	12.35 - 1.00pm
Minnows	Over 3 years	1.00 - 1.25pm
Octopus	Over 3 years	1.05 - 1.30pm

### Tuesday (10 weeks)

Shrimps	2-3 years	10.10 - 10.30am
Ducklings	Over 3 years	10.30 - 10.55am
Starfish	6-12 months	12 noon - 12.20pm
Little Shrimps	12-24 months	12.20 - 12.40pm
Seahorses	2½-3 years	12.40 - 1.00pm
Ducklings	Over 3 years	1.00 - 1.25pm
Ducklings	Over 3 years	2.45 - 3.10pm
Minnows	Over 3 years	3.10 - 3.35pm

### Wednesday (10 weeks)

Little Shrimps	12-24 months	10.10 - 10.30am
Seahorses	2½-3 years	10.30 - 10.50am
Ducklings	Over 3 years	11.00 - 11.25am
Minnows	Over 3 years	11.25 - 11.50am
Shrimps	2-3 years	12.40 - 1.00pm
Ducklings	Over 3 years	1.00 - 1.25pm
Ducklings	Over 3 years	3.00 - 3.25pm

### Thursday (10 weeks)

Shrimps	2-3 years	10.10 - 10.30am
Starfish	6-12 months	10.30 - 10.50am
Little Shrimps	12-24 months	12.00 - 12.20pm
Ducklings	Over 3 years	12.35 - 1.00pm
Minnows	Over 3 years	1.00 - 1.25pm

### Friday (10 weeks)

Ducklings	Over 3 years	12.35 - 1.00pm
Minnows	Over 3 years	2.30 - 2.55pm

Please contact us if you need this leaflet in Braille, large print, on audio tape or in another language. Phone: 020 8891 1411, Minicom: 020 88316001.

**If you have difficulty understanding this leaflet please visit reception at the address below, where we can arrange a telephone interpreting service.**

اگر در فهمیدن این نشریه مشکلی دارید لطفاً به میز پذیرش در آدرس قید شده در زیر مراجعه نمایید تا ترتیب ترجمه تلفنی برایتان فراهم آورده شود:

Farsi

إذا كانت لديكم صعوبة في فهم هذا المنشور، فنرجو زيارة الاستقبال في العنوان المعطى أدناه حيث بإمكاننا أن نرتب لكم خدمة ترجمة شفوية هاتفية.

Arabic

ਜੇਕਰ ਤੁਹਾਨੂੰ ਇਸ ਪੱਕਰੇ ਨੂੰ ਸਮਝਣ ਵਿਚ ਮੁਸ਼ਕਲ ਪੈਸ਼ ਆਉਦੀ ਹੈ ਤਾਂ ਹੇਠਾਂ ਦਿੱਤੇ ਗਏ ਪਤੇ ਉੱਪਰ ਰਿਸ਼ਿਅਰ: 'ਤੇ ਆਉਂ ਜਿਥੇ ਅਸੀਂ ਟੈਲੀਫੋਨ ਤੇ ਗੱਲਬਾਤ ਕਰਨ ਲਈ ਇੰਟਰਪ੍ਰੀਟਰ ਦਾ ਪ੍ਰਬੰਧ ਕਰ ਸਕਦੇ ਹਾਂ।

Punjabi

**London Borough of Richmond upon Thames, Civic Centre, 44 York Street, Twickenham TW1 3BZ**