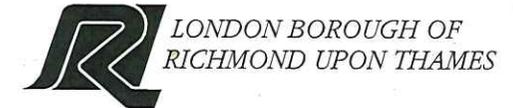


## Householder Graffiti Removal Request Card



Name:	Email Address:
Address:	
Postcode:	
Location of graffiti on property	

Dear Sir/Madam,

It has been noted that this property has been subjected to a graffiti attack. **Please report this to the Police.**

The Council offers a free removal service to householders, which may be requested by completing and returning this pre-paid card or emailing this card to [waste&recycling@richmond.gov.uk](mailto:waste&recycling@richmond.gov.uk). Please note that whilst every care will be taken, the Council cannot accept responsibility for damage caused by the cleaning process, nor guarantee complete removal. This removal service is only available for graffiti below a height of 3m from ground floor level.

### Tick appropriate box(es)

- I request the removal of graffiti from the address given above.
- I agree that the Council may carry out further graffiti removal work at the above property, if necessary at any time during the the next 2 years commencing from the date this card is signed. (Giving the Council this authorisation will enable the removal of any future graffiti attacks without the need for written consent to be sought on each occasion). To report an attack and request removal of graffiti on your property, please telephone 020 8891 1411 or send an email to: [customer.services@richmond.gov.uk](mailto:customer.services@richmond.gov.uk) or complete the online reporting form available on the Council website [www.richmond.gov.uk/report\\_graffiti](http://www.richmond.gov.uk/report_graffiti)

I understand that any work will be undertaken at my own risk and that the Council and its agents will not be liable for any damage caused in undertaking the works. **Please note:** You may need to supply the graffiti removal team with the correct colour paint to match your property. If paint is not supplied, our team will use paint available to them in the colour of nearest match to the existing paint.

Signed \_\_\_\_\_ Print Name \_\_\_\_\_

Interest in property ( e.g. Owner, Occupier) \_\_\_\_\_ Date \_\_\_\_\_

To find out more about how the Council manages your personal data and your rights in this regard please see our Privacy Notice at [www.richmond.gov.uk/council/open\\_richmond/data\\_protection](http://www.richmond.gov.uk/council/open_richmond/data_protection)

Business Reply Plus  
Licence Number  
RLSA-KSZE-LRUE

**WASTE & STREET CLEANSING**  
**Ref: GRAFFITI REMOVAL**

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||| |||



London Borough of Richmond upon Thames  
York House  
Richmond Road  
TWICKENHAM  
TW1 3AA