

Dear SNB Member

As you were informed before Christmas during this year (2014-15) we have been transitioning from the Community Police Partnership to a Safer Neighbourhood Team.

- After the SNB meeting on 27th January and before the end of March there will be elections for representatives on the new board from PLG chairs, NHW coordinators and the community.
- In addition to these, there will be the members required by MOPAC and members from other organisations.
- The future Executive for the SNB will be elected by the board from this membership at the first meeting of the SNB in 2015.
- Current members of the SNB will be asked if they wish to stand again, and in the event of more nominations from PLGs, NHW and the community than places available, there will be elections in March 2015.
- The invitation for nominations will be sent to PLG chairs, to all NHW coordinators and advertisements will be on the web site and displayed in appropriate places around the borough.
- An application form will need to be completed, stating clearly which role the applicant is asking to be considered for e.g. PLG, NHW, Community rep, and candidates may have to attend an interview.
- The transitional executive, which will cease on the election at the April meeting of the SNB, is:
 - Carole Atkinson (Acting Chair SNB), Wendy Kyle Pope (Acting Vice Chair SNB), Peter Burrows-Smith (Treasurer SNB), Ravi Arora (CEO EMAG), John Bell (Advisor SNB), Lesley Polesche (Community Rep SNB), Maurice Press (Advisor SNB)

In addition to the Terms of reference which we have already there will be a constitution for the SNB.

I have included below what is expected of NHW, PLG, Community members from the three sectors of the borough: Richmond, Twickenham, Teddington & The Hamptons

Tasks for PLG Chairs from the Three Sectors of the Borough

- One of the Sector PLG chairs will be elected as their Rep to the SNB from area nominations by end of March each year to serve for the following year
- It is expected that this sector rep will provide his/her email to the chairs in his/her area.
- The sector rep will act as a conduit for communication between PLG chair and the SNB
- The sector rep will check from time to time that PLGs in their sector are functioning and will alert the SNB when there are any issues e.g. in succession, very low attendance

Tasks for NHW Coordinators from the Three Sectors of the Borough

- One of the Sector NHW Co-ordinators will be elected as their Rep to the SNB from area nominations by end of March each year to serve for the following year
- It is expected that this sector rep will provide his/her email to the NHW coordinators in his/her area.
- The sector rep will act as a conduit for communication between their sector and the MPS Inspector/ LBRuT NHW Association Chair and also to the SNB
- The sector rep will inform the Inspector/LBRuT /NHWA of any changes in coordinators notified to them.

Tasks for Community Reps from the Three Sectors of the Borough

- A member from each sector will be elected from sector nominations by end of March each year to serve on the SNB for the following year
- It is expected that this sector rep will report to the SNB any issues arising in their sector

It is expected that all of these reps will serve on a subgroup of the SNB. Sub groups will generally be 2-4 members and may meet geographically or via email. Examples of sub groups are:

CCTV viewing, Complaints, Stop and Search, Custody Visitors Liaison, Public Relations, Fast Response Activities.