

Civic Centre, 44 York Street, Twickenham TW1 3BZ. DX2000027 Twickenham Tel:020 8891 1411  
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**A Pitch Or Mooring Not Occupied By A Caravan Or Boat** R

Your postal address:	Address of property if different to postal address:
	Council Tax Account Number (if known):

I have been notified that the above property may be exempt from Council Tax. For an exemption to be considered you must complete, sign and return this form to the Council Tax Office.

**Please read the attached guidance notes before you fill in the rest of the form.**

If anyone occupies the property for a period less than six weeks, their stay is ignored for Council Tax purposes.

	Yes	No	
1. Is there a caravan or boat occupying the pitch or mooring ?			
If <b>YES</b> , how many people aged 18 or over, live there?,			
and when did they move in?	day	month	year
If No, when did the pitch or mooring become unoccupied?			

2. Please provide an address, other than the property, at which you can be contacted, if not above.

3. I confirm the information I have given is correct to the best of my knowledge.

Name:	Signature:	Date:
Daytime contact number:		

The information you give will only be used for the purposes of Revenues & Benefits administration. The Council Tax Office may need to check the information given.

***You must tell the Council Tax section of all changes which may affect your right to a discount.***

**Return to: Council Tax and Benefits Office, 44 York Street, Twickenham, TW1 3BZ.**

## **Exempt Properties**

You do not have to pay any Council Tax on some types of home. These are known as **exempt** homes.

### **How to apply for an exemption**

*Exemptions are not given automatically.*

To apply for an exemption, you need to fill an application form and return it to us. Once you have returned it we will then either reduce your bill or let you know why we have not been able to do so.

*Exemption type R*

#### **[A pitch or mooring that is not occupied by a caravan or boat](#)**

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A pitch or mooring is exempt when it is no longer occupied by a caravan or boat.