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**Council Tax Discount Application - people who are the spouse/dependant of a student** 5E

Your postal address:	Address of property if different to postal address:  Council Tax Account Number (if known):
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You have indicated that there is someone who normally lives in your home who should not be counted for Council Tax purposes. For a discount to be considered you must provide the information below, sign the declaration and return this form to the Council Tax Office.

1. Please give the number of people aged 18 years and over who normally live in your home including anyone who may qualify for a discount.

**Please read section 5E of the attached guidance notes before you fill in the rest of this form.**

2. If anyone living in your home meets the conditions in section 5E of the attached guidance notes please supply the following details.

- a) The name of the student's spouse or dependant. \_\_\_\_\_
- b) Is the person a British citizen YES/NO
- c) Is the person prevented by the terms of their entry into the United Kingdom from taking paid employment or from claiming benefits? YES/NO
- d) Please state the person's relationship to the student? \_\_\_\_\_
- e) What is the name of the student? \_\_\_\_\_
- f) Does the student live at the same address?  
If no, please give their address

3. Please supply proof of the terms under which the spouse or dependant was allowed to enter this country. E.g. a letter from the Home Office. Please ensure any Home Office reference numbers are included as we may need to check the details with the Home Office.

4. I declare that the information I have given is correct to the best of my knowledge.

Name:	Signature:	Date:
Daytime telephone number:		

The information you give will only be used for the purposes of Revenues & Benefits administration. The Council Tax Office may need to check the information given.

**You must tell the Council Tax section of all changes which may affect your right to a discount.**

**Return to: Council Tax and Benefits Office, 44 York Street, Twickenham, TW1 3BZ.**

