



## **Your Council Tax bill**

Council Tax is based on 2 or more people aged 18 or over living in your home. If you are the only person living in your home, we can reduce your bill by a quarter. If nobody lives in your home, we may be able to reduce your bill.

Some people are not counted as living in your home when we work out your Council Tax bill. These people are **disregarded**. So even if there are two or more people living in your home, if some or all of you are disregarded we may be able reduce your bill.

## **How to apply for a discount**

*People are not automatically disregarded.*

If you think that somebody in your home should be disregarded, please contact us for an application form. You will need to fill in a separate application form for each person.

If you qualify for a discount we will send you an amended bill. If we cannot reduce your bill we will write to you telling you why we have not been able to do so.

*Disregard type 10*

### **Members of religious Communities (monks and nuns)**

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We do not count people who:

- are members of a religious community whose main occupation is prayer, contemplation, education or the relief of suffering; **and**
- have no income or capital of their own and are dependant upon the community for their material needs. (Pensions from previous employment is allowed.)