

**SUPPLEMENTARY FORM FOR ADMISSION TO THE QUEEN'S CHURCH OF  
ENGLAND PRIMARY SCHOOL**

**Completion instructions:** Parents should fill in this form **only** if they are applying for a place under criteria 2 or 3: the completed form should be returned direct to the school. You should ensure that you have a copy of the admission policy prior to completing the form and returning it to the school. **Failure to return this form will mean that the Governors cannot consider the application under the church criteria. You must also complete the Common Application Form available from The London Borough of Richmond and name this school on that form. The Common Application Form should be returned direct to The London Borough of Richmond.**

**1. Pupil Information**

Surname of child:

Other name(s):

Date of birth:

**2. Parent(s)/Guardian(s) Information**

Name of parent(s)/guardian(s):

Home address:

Post code:

Home telephone:

Daytime tel. (if different)

**3. Church Attendance – to be completed by parent/guardian**

Name of church which you attend:

If this is not an Anglican Church please state the denomination to which your church belongs:

For how long have you worshipped at your church (please tick the box that applies to you)

Less than 6 months  6 months-1 year  1-2 years  more than 2 years

How frequently do you attend church worship?

Weekly  Fortnightly  Monthly  Festivals

Other  - please give brief details below if you wish.

**4. Church Commitment – to be completed by parent(s)/guardian(s)**

Please state the nature of your involvement in your church.

Child attends Sunday School/Junior Church

Church Music, Study, Prayer or Reading Group

Position of responsibility, e.g. Churchwarden, Youth Leader, etc.

Communicant member of the Church

Registration on the Electoral Roll

Other: please specify:

## 5. Church Information

Name of Priest/Minister:

Address of Priest/Minister:

Post code:

N.B. If you have moved in the last two years, please complete a clergy form for each priest/minister to ensure you cover the full two year period.

I confirm that the information given above is correct and that I have read the admission policy.

Signed:  
(Parent/Guardian)

Date:

## 6. For Minister's reference only

Do you agree with the above information in relation to regularity of church attendance:

Yes

No

Do you agree with the above information in relation to Church commitment:

Yes

No

Is your church full member of Churches Together in Britain and Ireland or the Evangelical Alliance or the African and Caribbean Evangelical Alliance: Yes/No

**N.B. If a family is refused a place at the school and appeals against the Governors' decision, this form may be used as evidence at the appeal.**

Signed:  
(Minister)

Date:

**The Queen's Church of England Primary School**  
**Supplementary Application Form for Admission to Reception 2010-2011**

(to be completed by the parent or guardian and returned to The Queen's School)

The Governing Body is the Admission Authority for the school. Please complete this form as well as the Local Authority Common Application Form to enable the Governors to process your application.

**Pupil Information**

Surname of child:

Other Name(s)

Date of birth:

Boy / Girl (*Please circle*)

(Please include a copy of the child's birth certificate with this application)

Name and Address of present school/nursery (as applicable)

Does your child have a brother or sister who will be attending The Queen's School in September 2009?

**Yes / No** (*please circle*)

If YES, please give the name(s) and date(s) of birth:

**Parent/Guardian Information**

Full name of parent(s)/guardian(s)

Home Address : (please include proof of residency *either* a current Council Tax demand *or* a current rental agreement *or* evidence of exchange of contracts)

Home Tel:

Daytime Tel:(if different)

Mobile:

**Church Information**

Are you applying for a place under the Church Criteria 2 or 3? If you are then you need to submit supporting evidence. Please approach your church minister for a reference and arrange for completion of the attached clergy form. Only applications with full supporting evidence will be considered in this category. ***Please see the accompanying explanatory notes attached to the policy.***

I have completed a Common Application Form specifying The Queen's Church of England School as one of my choices and returned it to the Local Authority.

Signed:

Parent/Guardian (*please delete as applicable*)

Print Name:

Date: