



# St Mary Magdalen's Catholic Primary School

## Supplementary information and priest's reference form



This form must be completed when applying for a place at St Mary Magdalen's Catholic Primary School. Please complete and sign the form below and hand it to your parish priest or the parish priest at the church at which you normally worship. He will add his reference and forward the form to the school to which you wish to apply. If you are not a Catholic, please hand the form to your minister or equivalent who will add his or her reference.

### To be completed by the parents or guardians

Surname of child: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Christian/forename name(s) of child: \_\_\_\_\_

Religion: e.g. Catholic, CofE etc \_\_\_\_\_  Boy  Girl

Date and place of Baptism (if applicable): \_\_\_\_\_  
(If Catholic, please show your parish priest or the priest at your normal place of worship, a certificate of baptism in a Catholic church or a certificate of reception into full communion with the Catholic Church or other evidence of baptism)

Parents' or guardians' names: \_\_\_\_\_

Parents' or guardians' religions: \_\_\_\_\_

Home address \_\_\_\_\_  
 \_\_\_\_\_ Postcode \_\_\_\_\_

Contact numbers: Home \_\_\_\_\_ Work \_\_\_\_\_ (Mother/Father/Guardian)

If **Catholic**, indicate which Mass you normally attend (time): Saturday \_\_\_\_\_ Sunday \_\_\_\_\_

Parish in which you live (e.g. St Mary Magdalen's. Mortlake)  
 \_\_\_\_\_

Usual place of worship (if different): \_\_\_\_\_

How long have you worshipped there? \_\_\_\_\_ years

How often do you attend mass?  weekly  once or twice a month  less often

Please add here any other information you may feel is relevant. (Continue on a separate sheet if necessary).

  
  
  

I confirm that the information we have given on this form is accurate and truthful:

Signed: \_\_\_\_\_ Parent/guardian Date: \_\_\_\_\_

**NB You must also complete and return an Application Form (available from the school)**

**Catholic parents / guardians:** Please hand this form to your parish priest or to the priest at your usual church of worship. He will forward the form to the school at which you seek a place for your child.

**To be completed by the Catholic priest only**

The **family** is known to me through (please tick): -

The **child** is known to me

Regular attendance at Mass (i.e. every Saturday evening or Sunday)

Occasional attendance at Mass (i.e. once or twice a month)

Irregular attendance at Mass (i.e. less than once a month)

Not known

I am satisfied that the child is a baptised Catholic or has been received into full communion with the Catholic Church

**Comment** (if appropriate, please continue on a separate sheet if necessary)

Priest's name: \_\_\_\_\_

Parish (if any): \_\_\_\_\_

Address: \_\_\_\_\_ Tel.: \_\_\_\_\_

Priest's signature: \_\_\_\_\_ Parish stamp or seal

Date: \_\_\_\_\_

**Non-Catholic parents/guardians** from other denominations or faiths should hand this form to their minister or equivalent who should complete the section below and return it as soon as possible to the school indicated over.

**To be completed only by a non-Catholic minister or equivalent**

**Instructions to the Priest, Minister or other Faith leader:** Please complete and return this form without delay to the Clerk to the Governors at the Catholic school indicated overleaf. Do **not** return the form to the parents or guardians.

I confirm that this child/family is known to me and they are committed members of our faith community

I confirm that this family are members of our faith community

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_ Parish or organisation: \_\_\_\_\_

Please provide any further information you may feel relevant to this application on a separate sheet.