

Name:
Address:
Post Code:
Location of Graffiti on property:

Dear Sir/Madam,

It has been noted that this property has been subjected to a graffiti attack. **Please report this to the police.**

The Council offers a **free removal service** to householders, which may be requested by completing and returning this form to the address at the bottom of this form. Please note that whilst every care will be taken, the Council cannot accept responsibility for damage caused by the cleaning process, nor guarantee complete removal. This removal service is only available for accessible graffiti below a height of 3m.

Tick appropriate box/boxes

- I request the removal of graffiti from the address given above.
- I agree that the Council may carry out further graffiti removal work at the above property, if necessary, at any time during the next two years. (Giving the Council this authorisation will enable us to remove any future graffiti attacks on your property without the need for written consent on each occasion). To report an attack and request removal, please telephone 08456 122 660, text 07800 002439, send an email to envprotection@richmond.gov.uk or complete the online reporting form available on the Council website www.richmond.gov.uk

I understand that any work will be undertaken at my own risk and that the Council and its agents will not be liable for any damage caused in undertaking the works. **Please note:** You may need to supply the graffiti removal team with the correct colour paint to match your property. If paint is not supplied, our team will use paint available to them in the colour of nearest match to the existing paint.

Signed _____ Print Name _____

Interest in property (e.g. Owner, Occupier) _____ Date _____

This information will be held in accordance with the Council's Personal Information Policy, a copy of which can be obtained on request by telephone on 08456 122 660, from the Council's web site at www.richmond.gov.uk, or by personal visit to the Civic Centre or your local library.

Please return completed forms to: Street Environment Enforcement, 2nd Floor Civic Centre, 44 York Street, Twickenham, TW1 3BZ