



Return to: Skip Licensing Section
 Building Maintenance Office
 Central Depot
 Langhorn Drive
 Twickenham
 TW2 7SG
 Tel: 020 8487 5115
 Fax: 020 8891 7794

**BUILDERS SKIP ON THE HIGHWAY
 REQUEST FOR PERMISSION
 Highways Act 1980 Section 139**

PLEASE PRINT CLEARLY AND COMPLETE THE FORM IN BLOCK CAPITALS USING BLACK INK OR BIRO

| | |
|--|--|
| Skip company – name and address Post code | Payment Type Account ref: or Receipt No: |
| Tel: Fax: | |
| Night time contact tel no. (must be provided) | |

Location of skip on the highway – address of premises

.....

.....

Actual address skip sited at **(if different from above)**

.....

Period required (inclusive)(3 weeks max) From To

| Insurance Details (A skip licence will not be issued unless the Insurance Details are satisfied) | Delete |
|---|---------------|
| Is there in force a policy of insurance providing adequate cover against all risks attendant upon depositing the aforementioned skip on a highway in accordance with this application? (Minimum of £5 million Public Liability) | Yes / No |
| Has the said policy been produced to and approved by the Highway Authority? (If the policy has not been produced previously, submit with the application. After the application is processed it will be promptly returned) | Yes / No |
| Will the said policy of insurance be maintained in force without amendment during the period of the permission hereby applied for? | Yes / No |

Declaration

I have read and understand the 'Schedule of Conditions' overleaf and agree to abide by their requirements. I further understand that if the Conditions are not adhered to the skip may be removed by the Highway Authority and that I will be liable for all costs (including storage) associated with the said removal.

Signed

Date On behalf of
 (name of skip company)

For Office Use Only

Authorised by

| | | |
|-------------------------------------|----------------------|-----------------------|
| | Traffic Section | Parking Section (CPZ) |
| | <input type="text"/> | <input type="text"/> |
| Receipt / Invoice / Insurance Check | Licence Number | Date |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

SCHEDULE

1. Each skip shall be clearly and indelibly marked with the owner's name and telephone number.
2. Each skip shall be deposited as stated above and shall be positioned so that its longer sides are parallel to the edge of the carriageway and as near to the edge of the carriageway as is reasonably practicable and so that it does not impede the surface water drainage of the highway nor obstruct access to any manhole or the apparatus of any statutory undertaker or the London Borough of Richmond upon Thames.
3. No skip on the highway should obstruct access to premises unless the consent of the occupier of those premises has been obtained. Where more than one skip is on the highway at any one time the skips shall be positioned as closely as possible to each other.
4. Each skip shall not exceed 5m in length by 2m in width.
5. Each skip or group of skips shall be marked in accordance with the Builder's skips (Markings) Regulations 1984 copies of which are available on request.
At night (that is to say, between half-an-hour after sunset and half-an-hour before sunrise) a warning lamp shall be placed against or attached to each corner of the skip or the end corners of the row of skips where two or more skips are deposited in a row and the distance between adjacent skips does not exceed 2m. Each lamp shall have an illuminative power of not less than 1 candela and shall remain lit throughout the night.
6. No skip, when standing in the highway, shall contain any asbestos, inflammable, explosive, noxious or dangerous material or any material which is likely to putrefy or which otherwise is, or is likely to become, a nuisance to users of the highway.
7. No skip shall be used in such a way that any of its contents fall on to the highway, or that there is an escape of dust from the contents of the skip when standing on the Highway.
8. Each skip shall be removed for emptying as soon as practicable and in any case not later than 2 working days after it has been filled.
9. No skip shall remain on the highway pursuant to this permission after the period of this permission.
10. All materials placed in each skip shall be properly disposed of and the highway where the skip or skips have been deposited shall be left in a clean and tidy condition on the expiration of this permission.
11. All skips shall be placed at least 10m from any junction, bend or corner unless otherwise specified.
12. **The Highway Authority may seek to rectify any skip that is not placed in accordance with the above schedule and the cost of carrying out such works will be charged to the company / person depositing the skip. In particular this will apply to the lighting of the skip and keeping this area clean.**