

Workforce Development Adults Social Care Training Safeguarding Prospectus 2011 – 2012

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Welcome to Adults Workforce Development Safeguarding Prospectus 2011 – 2012

All our flyers are now colour coded to help you choose the correct course.

For all Private and Voluntary organisations, LBRuT and Health staff please choose from the courses advertised on the green flyers.

The burgundy flyers are available to LBRuT and Health staff only.

Deprivation of Liberty Safeguards (DOLS): Applying Theory to Practice

Aim: To ensure participants understand how to support a person who has a Deprivation of Liberty Safeguards authorisation.

Learning Outcomes:

By the end of the course participants will have an understanding of:

- What to consider when someone is in a care home or hospital
- What information should be made available to the Best Interest Assessor and the Section 12 Doctor during an assessment
- How to work with the persons Relevant Person's Representative/ Paid representative
- The Local Authorities responsibility to follow up the recommendations/ conditions set out within the authorisation
- What happens when an authorisation expires
- What determines the length of the authorisation period

Consultant/Trainer/Facilitator:

Elmari Bishop, Lecturer Practitioner/Consultant Social Worker for Statutory Training, Development and Practice.

The course is suitable for:

Social Work Managers and practitioners.

Date	Time	Venue
25 October 2011	10:00-13:00 or 14:00-17:00	Mortlake
16 February 2012	10:00-13:00 or 14:00-17:00	Mortlake

QCF Health and Social Care Diploma

Domestic Abuse – the MARAC Process

Aim: To equip the participants to engage directly within the coordinated community response to domestic abuse, with a focus on the MARAC process for the highest risk victims in the borough. To enable participants to understand how to address domestic abuse in multi-disciplinary way with families, professionals and advocates, including the role of their own organisation or team, and to be the point of contact within their own organisation for the MARAC process.

Learning Outcomes:

By the end of this full day course participants will have/be able to:

- Understand the MARAC process, including links to other safeguarding and public protection arrangements for both adults and children;
- Examined the definitions of domestic abuse and to be able to use a Risk Indicator Checklist to identify risk to the adult victim and to be able to offer appropriate resources/support in the form of the MARAC for the highest risk cases;
- Gained an understanding of the legal framework for information sharing in domestic abuse and to be able to work within the context of local policy;
- Understand how to refer a high risk case to the MARAC;
- Be able to participate in the MARAC process and identify strategies that can be undertaken by different agencies to increase the safety of victims of domestic abuse and any children; and
- Be able to be the point of contact within their own organisation or team about the MARAC process

Consultant/Trainer/Facilitator:

Mick Allen, Domestic Abuse Coordinator, Community Safety Team.

The course is suitable for:

The identified lead practitioners who have a responsibility for domestic abuse in their team or organisation. Representatives who attend the MARAC and/or with a role in other safeguarding or other public protection arrangements.

Date	Time	Venue
04 November 2011	09:30-16:30	Mortlake
24 January 2012	09:30-16:30	Mortlake
11 April 2012	09:30-16:30	Mortlake

QCF Health and Social Care Diploma

Introduction to the Deprivation of Liberty Safeguards (DOLS)

Aim: To ensure participants understand their roles and responsibilities in relation to the Deprivation of Liberty Safeguards.

Please note: staff should have previously attended the Introduction to the Mental Capacity Act training.

Learning Outcomes:

By the end of the course participants will have:

- An understanding of the Deprivation of Liberty Safeguards (DOLS) and why they were introduced
- An understanding of what constitutes lawful and unlawful deprivation of liberty
- Examined dilemmas and responses to practice issues in relation to MCA & DOLS.

Consultant/Trainer/Facilitator:

Stefan Brown is an experienced social worker who has worked as an Approved Social Worker and Best Interest Assessor in local authority settings. Stefan is also a lecturer in Social Work specialising in mental health at Royal Holloway University.

The course is suitable for:

All staff working in adult health and social care, including residential, support services and day care staff settings in both LBRUT and the Private, Voluntary and Independent sector. Also suitable for health staff, ward staff & Community Care Assessors

Date	Time	Venue
05 July 2011	09:30-12:30	Mortlake
07 December 2011	09:30-12:30	Mortlake
13 March 2012	09:30-12:30	Mortlake

Provides evidence towards QCF Health and Social Care Diploma

Introduction to the Mental Capacity Act (MCA)

Aim: To ensure participants understand their roles and responsibilities in relation to the Mental Capacity Act

Learning Outcomes:

By the end of the course participants will have:

- Been introduced to the MCA Code of Practice
- Understand the process of a capacity assessment
- Understand the impact of the Mental Capacity Act on their practice and their roles and responsibilities.

Consultant/Trainer/Facilitator:

Stefan Brown is an experienced social worker who has worked as an Approved Social Worker and Best Interest Assessor in local authority settings. Stefan is also a lecturer in Social Work specialising in mental health at Royal Holloway University.

The course is suitable for:

All staff working in adult health and social care, including residential, support services and day care staff settings in both LBRUT and the Private, Voluntary and Independent sector. Also suitable for health staff, ward staff & Community Care Assessors

Date	Time	Venue
07 June 2011	09:30-12:30	Mortlake
01 November 2011	13:30-16:30	Mortlake
01 February 2012	09:30-12:30	Mortlake

Provides evidence for QCF Health and Social Care Diploma

Mental Capacity Act and Good Practice

Aim: To ensure that social workers understand their roles and responsibilities in relation to the Mental Capacity Act.

Learning Outcomes:

By the end of the course participants will have:

- A good understanding of the MCA Code of Practice.
- An understanding of the impact of the Mental Capacity Act on their practice.
- An understanding of what their roles and responsibilities are in relation to the MCA/DOLS
- Examined dilemmas and responses to difficult/complex practice issues in relation to capacity.
- The ability to accurately record written information on capacity
- An understanding of how, when and to whom this information should be shared.

Consultant/Trainer/Facilitator:

Elmari Bishop, Lecturer Practitioner/Consultant Social Worker for Statutory Training, Development and Practice

The course is suitable for:

Social Workers , Seniors, Assistant Team Managers, Managers in Community Social Work Teams

Date	Time	Venue
01 December 2011	09:30-16:30	Mortlake

Safeguarding Adults: Achieving Best Evidence and Interviewing Skills

Aim: To ensure participants have a good understanding of how to achieve best evidence and Interview effectively.

Learning Outcomes:

At the end of the course participants will be able to /have

- A comprehensive and detailed knowledge of gathering, evaluating and preserving evidence.
- Developed interview skills including, understanding the purpose of the interview, questioning techniques, creating a safe environment, dealing with conflict and using appropriate forms of communication.
- Record accurately
- Evaluate evidence obtained and make recommendations for future actions

Consultant/Trainer/Facilitator:

Detective Inspector Stephen O'Connor

Stephen has a previously been in charge of the Richmond Community Safety Unit. He had particular responsibility for developing and supervising the police response to Vulnerable Adult Crime and providing training to partner agency staff related issues. His most recent experience is within the Specialist Crime Directorate – Serious Sexual Offences.

The course is suitable for:

All LBRuT staff who may be required to interview adults within the Safeguarding procedures , including Integrated Team Managers , Assistant Team Managers , Senior Social workers , Social Workers /Care Managers , Community Matrons, District Nurses , Community Psychiatric Nurses , Day Care Managers and Assistant Managers , Residential Managers and Assistant Managers.

Date	Time	Venue
18 July 2011	09:30-16:30	Mortlake
24 November 2011	09:30-16:30	Mortlake

Safeguarding Adults Advanced: Disclosure and Investigation the Practitioners Role

Aim: To follow the LBRuT Safeguarding Adults Policy. To investigate disclosures and suspicions of abuse. To coordinate strategies for tackling abusive situations.

Learning Outcomes:

By the end of the course participants will have/be able to:

- Look at definitions of abuse and the impact on law and practice
- Respond to alerts and referrals by following SA process
- Examine strategies for practice in a multi-disciplinary way and to discuss working in partnership with families, professionals and advocates.
- Identify techniques (including interviewing skills) for working with difficult abusive situations
- Gain an understanding of the present legal framework for dealing with adult abuse and to be able to work within the context of local policy

Consultant/Trainer/Facilitator:

Annie Zlotnick, freelance trainer and consultant.

With contributions from The LBRuT Safeguarding Adults Coordinator.

The course is suitable for:

Practitioners who will investigate adult abuse allegations e.g. Social Workers/Care Managers and CPNS (CMHT) and Community Matrons..

Date	Time	Venue
09&10 May 2011	09:30-16:30	Mortlake

Safeguarding Adults Foundation

Aim: To ensure participants are aware of their professional role and responsibilities in relation to safeguarding vulnerable adults.

Learning Outcomes:

By the end of the course, participants should be able to:

- Explain their role and responsibilities with respect to safeguarding vulnerable adults in accordance with the law, policies and procedures.
- Identify the main types of abuse and the associated signs and symptoms.
- Identify potential risks, causes and perpetrators of abuse.
- Explain ways in which abuse can be prevented.
- Explain what actions they should take if they witness abuse, suspect abuse or have a safeguarding vulnerable client concern.

Consultant/Trainer/Facilitator:

Maria Brent is an Adults Professional Development Advisor for the London Borough of Richmond Upon Thames.

The course is suitable for:

LBRuT, Private, Voluntary, Health and Police who may come into contact with Vulnerable Adults this includes: Care workers, police, volunteers, reception staff, all health workers, financial advisors, contracts, housing, OTs, CCA's and CCM's.

Date	Time	Venue
27 October 2011	09:30-12:30 or 13:30-16:30	Mortlake
10 November 2011	09:30-12:30	Mortlake

Safeguarding Adults Managers Training (2 Days)

SA Module 6

Aim: To provide a two-day course which, will enable participants to develop their skills in managing the safeguarding adults investigation process and develop skills in chairing safeguarding strategy meetings and case conferences.

Learning Outcomes:

It is assumed that participants will have completed the basic awareness adult abuse course and will have a sound knowledge of the issues of safeguarding vulnerable adults.

The learning outcomes of the course will focus on how to:

- Understand the legal context of the safeguarding adults work.
- Knowledge about the interface between the mental capacity act and safeguarding
- Knowledge about the purpose of a strategy meeting and case conference.
- Learnt how to prepare information and oneself for a strategy meeting and case conference.
- Learn how to support workers attending strategy meetings and case conferences.
- Considered the issues surrounding information sharing and confidentiality.
- Understand the importance of engaging service users in case conferences.
- Understand how to prepare service users to engage in case conferences.
- A clear understanding about how to chair a strategy meeting and case conference
- Considered the importance of risk assessment at the case conference and protection plans.
- Understand the importance of evidence based recording throughout the safeguarding process

NB: 2 day course, both days must be attended

Consultant/Trainer/Facilitator:

Belinda Oates freelance SA trainer

The course is suitable for:

LBRuT and SWLSGT staff only – Senior Social Workers Assistant Team Managers, Team Managers and any other managers required to Chair SA protection meetings.

Date	Time	Venue
05&06 October 2011	09:30-16:30	Mortlake
05-06 December 2011	09:30-16:30	Mortlake
09&12 March 2012	09:30-16:30	Mortlake

Safeguarding Adults Process and Procedures (2 Days)

SA Modules 2 & 3

Aim: To follow the LBRuT Safeguarding Adults Policy. To investigate disclosures and suspicions of abuse and provide evidence for the investigation report.

Learning Outcomes:

By the end of the course participants will have/be able to:

- Looked at definitions of abuse and the impact on law and practice
- Gained understanding of the present legal framework for dealing with SA and to be able to work within the context of local policy
- Respond and record alerts and referrals by following SA process
- Plan and prepare for the SA interviews
- Collect and record evidence as required for the SA investigation
- Prepare a SA Investigation report for the Protection meeting
- Practice in a multi-disciplinary way and to discuss working in partnership with families, professionals and advocates.
- Present the evidence at strategy and protection meetings

NB: 2 day course, both days must be attended

Consultant/Trainer/Facilitator:

Annie Zlotnick, freelance trainer and consultant.

With contributions from The LBRuT Safeguarding Adult Coordinator

The course is suitable for:

LBRuT and SWLSGT staff only – practitioners who will investigate adult abuse allegations e.g. Social Workers / Care Managers and CPNS (CMHT) Community Matrons. Participants will need paper and pen to record and write an investigation report. Once this course has been completed attendees must complete SA Achieving Best Evidence and Interviewing Skills Course.

Date	Time	Venue
19&20 September 2011	09:30-16:30	Mortlake
25&26 January 2012	09:30-16:30	Mortlake

Adults Workforce Development

Safeguarding Adults: Your Role and Responsibilities (for Private, Voluntary and Health Managers in ASC)

Aim: To understand your role and responsibilities when dealing with allegations of adult abuse within your service.

Learning Outcomes:

By the end of the course participants will have/be able to:

- Identify the Key parts of Multi Agency Safeguarding Adults Policy and to understand who an adult at risk maybe. Know the importance of acting promptly with all suspected abuse and refer appropriately.
- To be familiar with the implementation of the HR procedures.
- To be familiar with the Independent Safeguarding Authority, the Vetting and Barring scheme and CQC's role and the duties as an employer.
- To recognise your role in participating in Strategy meetings and to know how to write and submit a written report detailing all evidence of the alleged abuse prior to the protection meeting.
- Know the importance of participating and contributing to a protection meeting.
- Know your responsibilities in writing and submitting a written report on how the protection plan is progressing, participating and contributing to a review meeting and maintaining your role in supporting the service users who may be a victim of abuse

Consultant/Trainer/Facilitator:

Mr Abu Kumara freelance specialist trainer in Safeguarding Adults

The course is suitable for:

Applicants must be managers or assistant managers who work in the private, voluntary or health organisations within LBRuT, or LBRuT residential or Day Centre managers, or LBRuT managers who do not chair adult protection meetings.

Date	Time	Venue
06 July 2011	09:30-16:30	Mortlake
12 October 2011	09:30-16:30	Mortlake
17 January 2012	09:30-16:30	Mortlake

The Deprivation of Liberty Safeguards (DOLS): Applying Theory to Practice

Aim: To ensure participants understand how to support a person who has a Deprivation of Liberty Safeguards authorisation.

Learning Outcomes:

By the end of the course participants will have an understanding of:

- What to consider when someone is in a care home or hospital
- What information should be made available to the Best Interest Assessor and the Section 12 Doctor during an assessment
- How to work with the persons Relevant Person's Representative/ Paid representative
- The Local Authorities responsibility to follow up the recommendations/ conditions set out within the authorisation
- What happens when an authorisation expires
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Elmari Bishop, Lecturer Practitioner/Consultant Social Worker for Statutory Training, Development and Practice

The course is suitable for:

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