

# **Application for Removal or Variation of a Condition following Grant of Planning Permission**

## ***National Requirements:***

### **Completed form**

1 original + 3 copies to be supplied unless the application is submitted electronically

### **A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North**

1 original + 3 copies to be supplied unless the application is submitted electronically

### **A copy of other plans and drawings or information necessary to describe the subject of the application**

1 original + 3 copies to be supplied unless the application is submitted electronically

### **The completed Ownership Certificate**

A, B, C or D - as applicable as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995. Where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article.

### **Agricultural Holdings Certificate**

As required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995

### **Design and access statement**

Must accompany applications for both outline and full planning permission unless they relate to one of the following:

- A material change of use of land and buildings, (unless it also involves operational development);
- Engineering or mining operations;
- Householder developments.

However, statements are required for householder applications where any part of a dwelling house or its curtilage falls within one of the following designated areas:

- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site

### **Appropriate fee**

## ***Richmond Council's Requirements:***

The amount of information to be provided will depend upon the exact nature of the

condition to be removed or varied. Seek Local Planning Authority advice if in doubt.

### **Plans**

1. Block plan of the site (e.g. at a scale of 1:500)
  2. Existing and proposed elevations (e.g. at a scale of 1:100)
  3. Existing and proposed floor plans (e.g. at a scale of 1:100)
  4. Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:100)
  5. Site survey plan (e.g. at a scale of 1:200 showing existing and proposed features e.g. roads, parking areas, footpaths, landscaping, walls, fences, trees, buildings and other structures)
  6. Street elevation accurately showing adjoining buildings where relevant
- All plans and drawings to indicate; key dimensions (in metric) e.g. width, height & length; and to recognised metric scale

### **Supporting planning statement**

As required by the Council, please seek advice before submitting your application). See Supplementary Planning Guidance on Housing Sites and Design at:

- [www.richmond.gov.uk/spd\\_small\\_and\\_medium\\_housing\\_sites.pdf](http://www.richmond.gov.uk/spd_small_and_medium_housing_sites.pdf)
- [www.richmond.gov.uk/design\\_quality\\_supplementary\\_planning\\_document](http://www.richmond.gov.uk/design_quality_supplementary_planning_document)

### **Transport assessment**

As required by the Council, please seek advice before submitting your application

### **Travel plan**

As required by the Council, please seek advice before submitting your application

### **Planning Obligations**

See Planning Obligations Strategy on our Web site:

[www.richmond.gov.uk/view\\_member\\_decisions.htm?mgl=ieDecisionDetails.asp&ID=1068](http://www.richmond.gov.uk/view_member_decisions.htm?mgl=ieDecisionDetails.asp&ID=1068) (This is not necessarily comprehensive and as each case may result in other issues arising e.g. provision of a river side path.)

### **Flood Risk Assessment and Sequential Testing Information**

Applications in Environment Agency Flood Risk Zone 1 [1hectare and above], 2 and 3 relating to major developments and minor developments including basements and/or ground floor extensions/new floorspace).

See Environment Agency

<http://www.environment-agency.gov.uk/research/planning/33098.aspx>

### **Listed building or conservation area appraisal**

Appraisal required for applications in or adjoining a conservation area and/or a Listed Building

### **Retail assessment plan**

As required by the Council where new retail floor space is provided, please seek advice before submitting your application

### **Affordable housing statement**

Required for applications providing 10 or more residential units (see our Web site for SPG at: [www.richmond.gov.uk/spg\\_affordhousing.pdf](http://www.richmond.gov.uk/spg_affordhousing.pdf))

**Sustainability and Energy statement**

As required by the Council for 1 dwelling and above, or 100 square metres of non-residential floorspace (See Sustainability Construction Checklist SPD on our Web site: [www.richmond.gov.uk/spd\\_cover\\_for\\_sus\\_con.pdf](http://www.richmond.gov.uk/spd_cover_for_sus_con.pdf))

**Landscaping**

As required by the Council, please seek advice before submitting your application

**Tree survey/Arboricultural statement**

Applications involving building works within canopy spreads of any tree including off site and street trees (BS5837:2005 methodology must be used)

**Archaeological report**

If in Archaeological Priority Zone 1 (See Map 8 in the UDP on our Web Site: [www.cartoplus.co.uk/richmond/text/00cont.htm](http://www.cartoplus.co.uk/richmond/text/00cont.htm))

**Biodiversity/Protected Species Report**

Required for major developments (10 or more residential units, 1,000 square metres non-residential floor space) and those on or adjoining Sites of Special Scientific Interest and Other Sites of Nature Importance)(see our website for locations: [www.cartoplus.co.uk/richmond/richmond.htm](http://www.cartoplus.co.uk/richmond/richmond.htm))

**Noise impact assessment**

As required by the Council in line with the guidance set out in PPG24, please seek advice before submitting your application

**Sound insulation requirements**

As required by the Council, please seek advice before submitting your application

**Ventilation/extraction details**

Required for applications which include commercial extraction flue

**Details of any lighting scheme, including a light pollution assessment**

As required by the Council, please seek advice before submitting your application

**Photographs/photo montages****Site waste management plan**

See our Web site regarding refuse and recycling at: [www.richmond.gov.uk/spg\\_recycling\\_for\\_new\\_developments\\_with\\_communal\\_facilitie\\_.pdf](http://www.richmond.gov.uk/spg_recycling_for_new_developments_with_communal_facilitie_.pdf)

**Land contamination**

Required for contaminated sites, sites previously used for industrial purposes and major developments (10 or more residential units, 1,000 square metres non-residential floor space)

[www.richmond.gov.uk/spg\\_supplemenaty\\_planning\\_guidance-3\\_contaminated\\_land.pdf](http://www.richmond.gov.uk/spg_supplemenaty_planning_guidance-3_contaminated_land.pdf)

**Environmental impact assessment**

As required by the Council, please seek advice before submitting your application

**Parking and Access Details****Statement of community involvement**

As required by the Council, please seek advice before submitting your application