

Requirements for Conservation Areas Consent for Demolition in a Conservation Area

National Requirements:

- **Completed application form**
(1 original + 3 copies to be supplied unless the application is submitted electronically)
- **A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North**
(1 original + 3 copies to be supplied unless the application is submitted electronically)
- **A copy of other plans and drawings or information necessary to describe the subject of the application**
(1 original + 3 copies to be supplied unless the application is submitted electronically) including:
 - Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries
 - Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)

- **The completed Ownership Certificate**
(A, B, C or D - as applicable) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990. Where Ownership Certificates B, C or D have been completed, notice(s) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Regulation

- **Agricultural Holdings Certificate** as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995

Richmond Council's Requirements:

- **Plans:**

(Part demolition may not require CAC. Buildings to be demolished with a total volume of less than 115 cubic meters may not require CAC - seek Local Planning Authority advice if in doubt)

All plans and drawings to indicate; key dimensions (in metric) e.g. width, height and length; and to recognised metric scale

- **Supporting planning statement** (Optional at applicant's discretion)
- **Conservation area appraisal** (justifying demolition)
- **Structural survey** (As required by the Council, please seek advice before submitting your application)
- **Photographs**