# HEALTH AND SAFETY RISK ASSESSMENT – OUTDOOR EVENT

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| Event name: |  | Date: |  | Time: |  |

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| Event location/address: |  | Task being assessed\*: |  |

*\*Your risk assessment should address all periods of the event (build/open/break/site closed). You may wish to carry out a separate risk assessment for the different event phases.*

**Section 1 - Identify Hazards** - consider all aspects of the event (incl. content/activities/infrastructure/suppliers) and identify all potential hazards. An example checklist is included below but you should also consider any other hazards which may apply and add to the list accordingly. All identified risks should be included in your risk assessment i.e. in section 3 below.

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| --- | --- | --- | --- | --- | --- | --- |
| 1 |  | Alcohol/drugs | 15 | Lone working | 25d | Sponsors |
| 2 |  | Animals | 16 | Manual handling | 25e | Traders and concessions (incl. bars, caterers, funfairs, circuses) |
| 3 |  | Chemicals, fumes, dust | 17 | Medical accidents/incidents | 26 | Technical infrastructure |
| 4 |  | Communication | 18 | Night working | 27 | Temporary Demountable Structures (TDS): marquee/stage/fence/barrier.  ***Note:*** *Additional considerations where infrastructure is Applicant’s own* |
| 5 |  | Electrical installations (layout/segregation/generators/cabling) | 19 | Noise and vibration | 28 | Toilets/sanitation |
| 6 |  | Enclosed/confined spaces | 20 | Plant or machinery (incl. lifting and pressurised equipment) | 29 | Tools (use of) |
| 7 |  | Fire (e.g. cooking, fuel, electrical installations) | 21 | Seating (TDS) | 30 | Vehicle movement, routes, and access |
| 8 |  | Fireworks/lasers/pyrotechnics | 22 | Security/stewarding provision | 31 | Visitor and crowd management (incl. overcrowding, access, disturbances) |
| 9 |  | Food hygiene | 23 | Site (glass, needles, dog fouling, insects) | 32 | Water (drinking/sanitary) |
| 10 |  | Fuel: LPG/Liquid Petroleum/gas/barbeques | 24 | Slips, trips, housekeeping | 33 | Water – risk of drowning/flooding (incl. river and tides) |
| 11 |  | Funfairs and rides (TDS) | 25 | Special activities/performance (NB regulated entertainment) | 34 | Weather (wind/heat/cold) |
| 12 |  | Inflatables (TDS) | 25a | **Suppliers** - consider risks associated with **all** suppliers (see below): | 35 | Welfare/information |
| 13 |  | Lighting (incl. light level) | 25b | Contractors (incl. infrastructure, electrical, specialist services) | 36 | Working at height (fall of person/object) |
| 14 |  | Litter/waste disposal/contamination | 25c | Artists | 37 | Working hours |

# HEALTH AND SAFETY RISK ASSESSMENT – OUTDOOR EVENT - continued

**Section 2 – Identify who might be at risk** – Consider everyone who might be present and tick the boxes as appropriate.

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| Employees |  | Suppliers (incl. contractors, traders) |  | Members of the public |  | Special needs/vulnerable adults |  |
| Volunteers |  | Event visitors |  | Students/children |  | Other |  |

**Section 3 - Risk controls –** For each hazard identified in Section 1 and for the persons identified in Section 2, complete this section.

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| Hazard no. | Who is at risk | Hazard description | Existing controls | Risk level | | | Further action needed | Who needs to carry out the action | When action is needed by |
| High | Med | Low |
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| Name of Assessor: |  | Assessment Date: |  | Review Date: |  |