

E W Beard Ltd
Stonemasons Court
Cemetery Pales
Brookwood
Surrey GU24 0BL

January 2024

Dear Resident

RE: ELLERAY HALL COMMUNITY CENTRE CONSTRUCTION

We are E W Beard Limited, the Principal Contractors appointed by Richmond Council to carry out the construction of the new Community Centre on the North Lane East car park, and the subsequent demolition of the existing Community Centre, once the new centre is complete. We wish to invite you to the second public engagement meeting to be held at 6.30pm on Friday 26th January 2024 at the Ellera Community Hall, Ellera Rd, Teddington TW11 0HG.

On Thursday 18th January 2024, we will be conducting some surveys on the proposed site for the new community hall (North Lane East car park). This will involve three small trial pit investigations, we plan to carry out these works causing minimal inconvenience and disruptions to adjoining owner(s), and where possible we will be carrying these investigations using hand tools, but may need to use a Kango for breaking out the top of the tarmac surface only.

Building works will only commence on site once planning pre-commencement conditions are discharged within the first few months of this year. We will keep you updated once we have a specific date. In the meantime, the existing Ellera Hall Community Centre remains fully operational.

The Resident Liaison Officer for this contract is Nicky Forrest who can be contacted via the following email address: resident.liaison@beardconstruction.co.uk or mobile phone number: 07823 750788. If you wish to receive correspondence via email, please send an email to Nicky on the above email address.

The intention is to hold meetings every two months up to and during the construction of the new Community Hall. Please find attached the forecasted meeting schedule including venue locations. General updates and meeting minutes can be viewed at www.richmond.gov.uk/elleray_hall_reprovision.

Yours faithfully

A handwritten signature in black ink, appearing to read "J. Webster".

Contracts Manager
E W Beard Limited