



FILMING LOCATION REGISTRATION FORM

If you have a property which you would like to let to location managers for filming, whether it be your home, office, a church, sports club, swimming pool, theatre, allotment and anything else which may prove the ideal location for filming, then fill in this form and submit it to be included on the Council's database for private locations in the borough.

The Location Owner

_____ Mr _____ Mrs _____ Miss _____ Other

Name

Address:
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Telephone number:
Mobile number:
Email address:

The Location

Address of location if different from above:
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Location description

Please provide a brief description of the property you would like to let. Please include type of property, number of rooms, style and anything else which you feel may help to sell your property. Please also include the date your property was built if you know.

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Location's current use and function

Please tick the boxes to indicate the normal usage of your property

- | | |
|---|--|
| <input type="checkbox"/> Educational | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Entertainment | <input type="checkbox"/> Military |
| <input type="checkbox"/> Hotel, Hostel, Bed and Breakfast | <input type="checkbox"/> Museums, galleries and institutes |
| <input type="checkbox"/> Industrial | <input type="checkbox"/> Religious |
| <input type="checkbox"/> Leisure, Recreation and Sport | <input type="checkbox"/> Residential |
| <input type="checkbox"/> Restaurant, pub, club | <input type="checkbox"/> Retail/shop |
| <input type="checkbox"/> Transport | <input type="checkbox"/> Streets |
| <input type="checkbox"/> Utilities | |

Location style

Please give brief details of your property's style and any decorative styles which are contained within the property. For example Georgian, Gothic, Modern, Tudor

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Location's ambiance

Please provide details of the feel of your location, is it spacious and airy, intimate, run down, eerie?

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Availability times

Please tick the boxes which apply to indicate when your property could be used for filming

- Days
- Nights
- Business hours (if relevant)
- Weekends
- Bank Holidays

Restrictions

Times

Are there any times when the property could not be used for filming e.g. at night, during term time?

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Other restrictions

Are there any other restrictions that may interfere with filming such as lack of parking nearby, neighbours who would be against film crews?

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Please send your completed form with photos on disc to:

Sue Lewis/Sarah Hillman
Communications
London Borough of Richmond upon Thames
Civic Centre
44 York Street
Twickenham
TW1 3BZ