

**Capital Strategy Group**  
**Thursday 12 July 2007, 5pm**  
**Room 7, York House**

---

**Present:** Cllr Eady (Chair), Cllr King, Cllr Head (substitute for Cllr Samuel), Christine Brett, Dave Talbot, Ron Percival, Brian Holder, Paul Bettles, Claire Briggs  
**Apologies:** Beverly Butler, Bill Jerman, John Russell, Cllr Samuel

**Minutes**

**Action**

**1. Introductions and apologies**

Apologies were given from Beverly Butler, Bill Jerman, John Russell, Cllr Samuel. Cllr Clare Head was introduced to the group.

**2. Declarations of interest**

There were no declarations of interest.

**3. Minutes of last meeting**

The minutes of the last meeting held on 30 January were agreed.

**4. Matters arising**

There were no matters arising

**5. Consultation paper on new schools capital proposals for 2008-2011**

Devolved formula capital – proposes a change to two rates for modernised and unmodernised schools where more than 50% of floor area has been renewed in the last 10 years. In our data return to DfES we only named – Windham, Barnes, St Mary's and St Peter's, Trafalgar and Christ's schools within the 50-80% category. Collis fell into a different category but the DfES may well consider them as more than 50% too. These details are on the Schools Extranet web pages. Clearly PFI new build could also be affected – but slightly different rules have applied in the past for these.

Modernisation and LCVAP – will mirror the LA percentage share of devolved formula capital. LCVAP will be adjusted to be proportionate to LA share.

ICT – replace existing 3 grants with one single grant. The Building Development Team does not deal with this element. LA allocation will include VA schools.

Targeted Capital Fund – no general bidding round for LA or VA but all previous categories remain eligible. Large scale investment to be provided through strategic programmes. Resources to be accessed by specific application process.

Kitchens – unlikely to help us, is really to address those LAs who have over 20% of schools without a kitchen at all.

C. Brett asked if the LA were co-ordinating a response. C. Briggs advised that schools have been asked to make any responses direct and to copy in the Building Development Team. However the Building Development Team will confirm position regarding a response for the VA capital – would they only get 90%? C. Brett would like an e-mail sent to all VA schools to point this out to

**CB**

them so they can formally respond.

## 6. Updates

### **Primary Capital Programme**

LA's to produce the Primary Capital Programme Local Strategy in line with DfES guidance for submission end of March 2008. Data will still include condition, suitability, sufficiency, deprivation in our determination of priorities.

Key dates

September 07 to March 08 – consultation, data collection

October 2007 – guidance issued by DfES

April 2008 – deadline for submission of local strategy

Note: approved/confirmation of indicative allocations in June 2008, with funding available from April 2009.

### **Building Schools for the Future One-School Pathfinder**

The Stage C model and initial concepts were displayed for the members of the group to view. Stage C design approved subject to total area and cost being within agreed parameters.

Main Contractor Procurement (1<sup>st</sup> stage) - the following programme is planned;

- Tenderers on-site inspection and briefing meetings – 12/07
- Tender returns – 03/08/07
- Tender interviews – 29/08/07
- Contractor Appointment – on or before 07/09/07

Project Programme is very tight.

Programme

- Planning Submission – 3/09/07
- Commencement of Construction phase – March 08
- Completion of Construction phase – September 09
- Fit-out and phased occupation November/December 09 – this requires further detailed discussion with Teddington School
- Demolition of Existing School – Feb-April 2009
- External works completion

### **Secondary and Special School Investment Programme**

Hampton Community College Phase 2 – ICT/library resource area – 3 weeks late, floors are down, boiler and new incoming mains nearing completion, due to start block work walls shortly.

Shene Phase 2 – maths / library resource area – 6 weeks late, roof now complete, windows going in, all plasterwork complete.

'Masterplan' Feasibility reports: Orleans Park, architects appointed are Cole Thompson, currently gathering information and consulting with school, first draft expected early September for feedback. Strathmore School, internal architect, report expected end August. Whitton, architects appointed are Atkins, initial report expected end July to consider use of part of neighbouring land – this will affect how the project goes forward.

### **Update on Schools Capital Matched Fund**

Cllr Eady advised that all five bids were awarded £50,000 to be match funded by

the school.

- St. Osmund's Catholic Primary – window replacement programme
- Strathmore School – extension to provide a specialist teaching area for art, design and music
- Christ's School – conversion of caretakers accommodation for drama studio
- Shene School – refurbishment of the art, design and technology departments
- Waldegrave School for Girls – external 'quad project'.

### **Condition Surveys**

The Building Development Team are very pleased with quality and progress of company appointed to undertake these surveys. Thanks to the schools for co-operation. Thanks to Bryan Neville for taking part in the interview process for the consultants shortlist.

As at Friday 6 July 2007 all relevant sites have been scheduled into a programme designed to complete all surveys by early September 2007. 22 measured surveys have been completed, 17 building and 12 mechanical and electrical surveys have been completed.

When all surveys have been received they will be sent to schools once they have been reviewed by the Building Development Team.

#### **7. Any other business**

C. Brett advised that Bill Jerman would be stepping down from his role as Primary Community Headteacher representative.

C. Briggs advised that a replacement needed to be elected through the schools forum. C. Brett to raise this at next forum if BJ has not already done so.

#### **8. Date of next meeting**

TBC – likely to be late October/early November. Building Development Team to confirm.