

Notification of theft or loss of Personal Licence

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Personal Licence Number

Personal Details	
Name:	
Address:	
Post town:	Post code:

Contact Details	
Telephone daytime:	Telephone evening:
Mobile:	Fax:

Reason for Notification
Please give details:
I confirm that under S.25 (3) (b) of the licensing Act 2003 the theft has been reported to the Police
Crime Reference No: _____ Signature: _____

Please tick yes

- I have enclosed payment of the fee of £10.50 (please make cheques or Postal Orders Payable to The London Borough of Richmond upon Thames)

PLEASE RETURN TO:

Licensing
London Borough of Richmond upon Thames
Civic Centre
44 York Street
Twickenham
TW1 3BZ