

# RCLP Minutes - 18 May 2017

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AfC

*23 November 2017*

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## **Richmond Community Learning Partnership Meeting**

**Thursday 18<sup>th</sup> May 2017**

**Present: Heather Mathew (Chair), Eamonn Gilbert, Gaynor Bray, Carol Clapperton, Barri Ghai, Hugh Dale, Ryan Tolmia (Minutes)**

<b>Minutes</b>	<b>Action</b>
<b>Introductions and apologies</b>	
Introductions made.	
<b>Declaration of interest</b>	
There were no declarations of interests.	
<b>Minutes of last meeting and matters arising</b>	
BG has added QIP/SAR to TOR document.	
BG will set up separate Quality Assurance meeting for November 2017.	
RT has sent out calendar invites for next Commissioning Board meeting.	
EG – CL should review provider selection process in order to maximise the amount of money commissioned.	
HM – There is a sustainability issue with previously commissioned providers. There has been a positive effect as CL have looked elsewhere and found good new providers.	
GB – There will be an increased concession fee from September.	
CL will review the criteria for funding providers before September 2017.	

CC – There are currently 5 options being reviewed:

- 1) Keep existing provider space
- 2) Merge all ACL across London
- 3) Education hub
- 4) Adult learning account / vouchers
- 5) Single London tender

There will be no double devolutions. The deputy mayor will be meeting with regional groups. A skills task force for London has been created and they will have a heavy influence on how the ACL budget is spent.

ACL contract holders are eligible for transitional grant.

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**ACL Mid-Year Performance Update 2016/17****M1 – Learner Number Targets**

**Target = 750 Actual = 301 Number of POTs = 381**

**RACC Target = 6000 Actual = 4727**

Actual number is lower than target because there has been a decrease in commissioned Providers and some courses are still ongoing. The quality of courses/providers has been difficult in meeting the required standard necessary for commissioning.

**M2 – Minority Ethnic Groups**

**Target = 20% Actual = 18% (55 out of 301 learners)**

**RACC = 42.5%**

Breakdown of learners by ethnic group included.

**M3 – Learners with learning difficulties and/or disabilities**

**Target = 20% Actual = 13% (40 out of 301 learners)**

**RACC = 13.9%**

Breakdown of identified learning difficulties/disability groups included. There is a high percentage of learners with mental health difficulties.

#### **M4 – Learner retention / completion**

**Target = 100%**

**Actual = 98% (295 out of 301 learners)**

**RACC Target = 98% Actual = 98%**

There are courses which are still ongoing so retention rate may change.

#### **M5 – Learner progression / destination**

**Target:**

**Hard = 2%      Soft = 98%**

**Actual:**

**Hard = 0%      Soft = 100%**

100% for Soft Skills outcome is not unexpected. Breakdown of progression/destination data included.

#### **M6 – Observed lessons**

**Target = 92%**

**Actual = 87% (13 out of 15 observations)**

ACL Tutor Observations: 9

RACC Tutor Observations: 4

Joint Tutor Observations: 2

Requires Improvement – EAL Whitton observed on 10<sup>th</sup> January by Justin Walker from RACC.

RB Mind observed on 22<sup>nd</sup> March and re-observed 26<sup>th</sup> April – Awarded grade 2:2

#### **M7 – Learner Satisfaction**

**Target = 100%      Actual = 99%**

**Not Satisfied = 1**

**Satisfied = 5**

**Very Satisfied = 158**

**No Response = 20** (Evaluation forms received but no satisfaction rating provided)

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#### **ACL Children's Centre Mid-Year Update 2016/17**

HD – There is ESOL provision in all Children Centres. English and Maths is currently running in Hampton and Barnes as it is more targeted. The Adult Learner Progression Template has been agreed with amendments.

There has been an agreement to postpone introduction of Adult Achievement Awards 2017-18 as newly appointed cluster managers were finalising arrangements for new centres. Discussion took place regarding the nomination form which will also act as format for learners case studies. This will be valuable for both Clusters/Centres and during Ofsted inspections.

A 5 week pilot DIY: Construction Course was held at Tangle CC between.

CL have approached RCABs to contact CCs to run money education programmes to the end of the current contract year (31.07.2017). RCABs have been asked to renew efforts to speak with cluster managers.

### **Round 3 2016/17 Commissioning update & Budget**

Adult Education Budget grant of **£225,355** was awarded by ESFA to support delivery of ACL and Adult Traineeships.

ACL received a total of **£101,344** worth of bids in Round 1, 2 and 3 from 27 individual ACL providers.

ACL Commissioning Board has supported 22 providers to total value of **£52,208** (excluding Children's Centres)

**£30,000** from the ACL grant has been devolved to Richmond Children's Centres to support Adult Learning activities across the Borough.

Total amount awarded to providers in 2016/17 = **£82,208**.

In 2016/17 ACL applications to total value of £101,344 were received from providers. £52,208 has now been commissioned (excludes £30K devolved to Children's Centres). £18,547 has been recorded by the providers as in-kind contributions. The percentage of in-kind contributions received so far in 2016/17 is 36%.

ACL commissioned activities by type statistics included for Round 1, 2 and 3.

CL will check Non-Single-Budget Categories for learners. Neighbourhood Learning in Deprived Communities should be targeted.

Adult Education Budget Grant = **£225,355** (Includes ACL & Adult Traineeships)

Salaries = **£99,600**

Other service costs = **£9237**

ACL Commissioned Funds = **£82,208**

Adult Traineeships (spent) = **£6684**

Adult Traineeships (expected spend) = **£15,000**

Total = **£212,729**

Balance = **£12,626**

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## **AOB**

CC – The Richmond Partnership Conference will take place on 7<sup>th</sup> July.

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**Date of next meeting:** Thursday 28<sup>th</sup> September 2017 (10:00am – 11:30am)