



Richmond and
Wandsworth
**Safeguarding
Adults Board**

Business Plan 2019-2020

OUR VISION

The Richmond & Wandsworth Safeguarding Adults Board (SAB) commit to the fundamental principle that all citizens of Richmond and Wandsworth Boroughs (irrespective of age, race, gender, culture, religion, physical or mental ill health; disability or sexual orientation) have a fundamental right to live an independent life free from harm and abuse.

All agencies will work together and commit to ensuring that Safeguarding is Everybody's Business. This will be done by

- Raising awareness about abuse
- Preventing abuse from happening wherever possible
- Reporting and responding to concerns and incidents of harm and abuse
- Sharing information and intelligence to reduce and remove risk
- Share and utilise learning from safeguarding enquiries and reviews to develop practice and preventive strategies
- Embed a “Making Safeguarding Personal” approach across the partnership which ensures people are involved and in control of all safeguarding activities.

SAFEGUARDING PRINCIPLES

- Empowerment
- Protection
- Prevention
- Proportionate
- Partnerships
- Accountable

ACHIEVEMENTS IN 2018/19

The SAB ensured that all business plan actions were completed or substantially progressed. Some significant achievements are:

- Strong and shared leadership of the SAB through the Executive group.
- Appointment of independent SAB chair.
- All sub-groups functioning with clear terms of reference and regular reports to SAB executive.
- Regular informative newsletters facilitate sharing information across the partnership.
- Up to date and useful SAB website.
- Streamlined and accessible SAB annual report.
- Introduction of 7-minute learning to improve sharing of learning from SARs.
- Self-assessment audits completed, and more efficient peer support and challenge events conducted.
- Continued positive multi-agency networks including CMARAP, VAMA and South West London Safeguarding Leads Network.
- Quality assurance framework agreed and shared.

BUSINESS PLAN

Outcome	Milestones	Activities	Responsibility	Completion
Strong governance and accountability	Regular meetings of SAB, Executive group and sub-groups	Regular and well attended meetings of executive group with effective rotation of the chair	SAB Executive	April 2020
		Presentations at executive meetings on identified subjects/areas of business to provide assurance of partnership working.	SAB Executive	April 2020
		Regular meeting of all sub-groups and meaningful reports submitted to the Executive group	Sub-group Chairs	April 2020
		Mid-year review of business plan in consultation with the wider partnership.	Performance and workforce sub-group	December 2019
		Regular communication between Executive and wider membership.	SAB Executive	Ongoing
	Active SAB partnership which focusses on the safeguarding principles	Arrange SAB learning event.	Performance and workforce sub-group	September 2019
		Arrange SAB annual general meeting	SAB Executive	April 2020
		Implement common adult safeguarding performance objective where possible for all staff employed by statutory partners.	SAB Chair	April 2020

Outcome	Milestones	Activities	Responsibility	Completion
		Sign-off and share the updated London Multi-agency safeguarding procedures.	SAB Executive	July 2019
		Sign-off and share London SAB safeguarding information sharing protocol.	SAB Executive	September 2019
		Share and promote the work of the SAB.	Communication and engagement sub-group	April 2020
	Effective and vibrant sub-groups which deliver on Board priorities	Review and update terms of reference and membership of all sub-groups.	Sub-group Chairs	December 2019
		Monitor and report on quality assurance framework and identify areas of good practice and development areas.	Performance and workforce sub-group	April 2020
		Obtain assurance on effectiveness of safeguarding practice across partnership.	Performance and workforce sub-group	March 2020
		Support practice through development of agreed practice protocols and information sharing agreement.	Performance and workforce sub-group	March 2020
		Share learning and planning for the implementation of the Mental Capacity Act amendments and the introduction of the liberty protection safeguarding.	Performance and workforce sub-group	March 2020
		Continue to develop and improve the SAB website	Communication and engagement sub-group	March 2020

Outcome	Milestones	Activities	Responsibility	Completion
		Produce an effective and accessible SAB annual report which is shared within and beyond SAB partnership	Annual report sub-group	November 2019
Strengthen wider partnership and collaboration	Discuss a multi-agency approach to transitional and contextual safeguarding with key partnership boards	Discussions with Richmond LSCB, Wandsworth LSCB, Richmond Community Safety Partnership (CSP), Wandsworth CSP, Richmond Health and Well-being Board, Wandsworth Health and Well-being Board	SAB Executive	March 2020
		Develop draft protocol for transitional safeguarding	SAB Executive	March 2020
	Develop and strengthen preventive approach to safeguarding	Promote prevention through multi-agency programmes aimed at raising community awareness of adult safeguarding.	Richmond and Wandsworth Community Forums	March 2020
		Increase engagement of the wider, diverse community in development of SAB.	Communication and engagement sub-group	March 2020
	Sharing resources across partnership to support improved safeguarding practice	Develop a repository of venues and expertise to support partners in achieving the requirements of the workforce competency framework.	Performance and workforce sub-group	December 2019
		Arrange a series of Making Safeguarding Personal masterclasses across extended geographic area and partnership.	Performance and workforce sub-group	March 2020

Outcome	Milestones	Activities	Responsibility	Completion
		Develop shared protocols to ensure delivery of making safeguarding personal and achieving good outcomes for people who experience abuse or neglect	Performance and workforce sub-group	March 2020
		Ensure feedback on outcome of safeguarding referrals at an individual and organisational level.	Performance and workforce sub-group	March 2020
	Identify common themes with other key partnerships and agree mechanisms to work on these collaboratively	Develop clear protocol of the relationships between SAB and Health and Well-being board and new children's safeguarding board structures.	SAB Chair/Executive	March 2020
Efficient identification and sharing of learning from Safeguarding Adults Reviews (SARs)	Statutory Safeguarding Adults reviews completed in an efficient and cost-effective way	Receive SAR referrals and oversee reviews.	SAR Sub-group	Ongoing
		Ensure learning from SARs shared across partnership	SAR Sub-group	Ongoing
		Share information with and make use of the national SAR library to ensure effective learning from SARs	SAR Sub-group	
		Implement the SAR quality markers in all SARs	SAR Sub-group	Ongoing
		Update SAR protocol	SAR Sub-group	Ongoing
		Create and implement a live case review methodology	SAB Chair/ SAR Sub-group	October 2019
	Embed learning from SARs	Arrange and evaluate a live learning event.	SAR Sub-group	December 2020

Outcome	Milestones	Activities	Responsibility	Completion
		Continue to utilise 7-minute learning tools and embed feedback process.	Performance and Workforce sub-group	April 2020