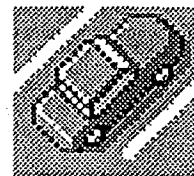




LONDON BOROUGH OF  
RICHMOND UPON THAMES

*Planning, Transport & Client Services Department*



PARKING PLACES ORDER  
FOR THE  
TOWNSHEND  
CONTROLLED PARKING ZONE

John M. Barkley, CEng, DipTE, DMS FICE, MIMgt  
Director of Planning, Transport and Client Services



# PARKING PLACES ORDER

1994 NO. 39

THE LONDON BOROUGH OF RICHMOND UPON THAMES  
(TOWNSHEND) (PARKING PLACES) ORDER 1994

Made 23rd May 1994

Coming into operation 30th May 1994

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##### Schedules 1 and 2 - Designated parking places

Schedule 1 - 2 hour voucher parking; residents, residents'  
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Schedule 2 - residents, residents' visitors or operational  
parking.

Schedule 3 - Streets or parts of streets for the purpose of the  
issue of residents' permits (see definition of  
"resident" in Article 3)

The Council of the London Borough of Richmond upon Thames, having consulted the Commissioner of Police of the Metropolis, in exercise of the powers conferred by Sections 45, 46, 49, 51 and 124 of and Part III and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984 (a), as amended by the Local Government Act 1985 (b), the Road Traffic Regulation (Parking) Act 1986(c), the Parking Act 1989(d) and the Road Traffic Act 1991 (e) and all other enabling powers hereby make the following Order:-

## PART I

### PRELIMINARY

#### Citation and Commencement

1. This Order shall come into operation on 30th May 1994 and may be cited as the London Borough of Richmond upon Thames (Townshend) (Parking Places) Order 1994.

#### Revocation

2. Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order, the London Borough of Richmond upon Thames (Townshend)(Parking Places)(Experimental) Order 1994, (f) is hereby revoked.

#### Interpretation

3. (1) In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:

"Council" means the Council of the London Borough of Richmond upon Thames;

"disabled person's badge" and "disabled person" have the same meanings as in the Disabled Persons (Badges for Motor Vehicles) Regulations 1982(g);

"disabled person's vehicle" has the same meaning as in the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 1986(h);

"driver", in relation to a vehicle waiting in a parking place, means the person driving the vehicle at the time it was left in the parking place;

"enactment" means any enactment, whether public general or local, and includes any order, byelaws, rule, regulation, scheme or other instrument having effect by virtue of an enactment;

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(a) 1984 c.27; (b) 1985 c.51; (c) 1986 c.27; (d) 1989 c.16; (e) 1991 c.40; (f) 1994/8; (g) S.I. 1982/1740 - as amended by S.I. 1991/2708; (h) S.I. 1986/178 - as amended by S.I. 1991/2709

"goods" means goods of any kind whether animate or inanimate and includes postal packets of any description; and "delivering" and "collecting" in relation to any goods includes checking the goods for the purpose of their delivery or collection;

"goods carrying vehicle" means a motor vehicle which is constructed or adapted for use for the carriage of goods or burden of any description, and is not drawing a trailer;

"motor cycle" and "invalid carriage" have the same meanings respectively as in Section 136 of the Road Traffic Regulation Act 1984;

"one-way street" means a highway in which the driving of vehicles otherwise than in one direction is prohibited;

"operational permit" means a permit issued under the provisions of Article 36 of this Order;

"owner" in relation to a vehicle means the person by whom such vehicle is kept and used;

"parking voucher" means a parking permit device of a type and design approved by the Secretary of State for Transport, issued by the Council and bearing printed instructions for its validation on the reverse face;

"parking place" means any area on a highway designated as a parking place by this Order;

"parking space" means a space in a parking place referred to in Schedule 1 and Schedule 2 which is provided for the leaving of vehicles;

"parking attendant" means a person appointed by or on behalf of the Council to supervise any parking place;

"passenger vehicle" means a motor vehicle (other than a motor cycle or invalid carriage) constructed or adapted solely for the carriage of not more than twelve passengers (exclusive of the driver) and their effects and not drawing a trailer;

"penalty charge" means the charge set by the Council under the provisions of the Road Traffic Act 1991 and following approval of the Secretary of State, which is to be paid to the Council following the issue of a penalty charge notice and within 28 days of the issue of that notice;

"permit" means a permit issued under the provisions of Article 28(3) of this Order;

"permit holder" means a person to whom a permit has been issued under the provisions of Article 28(3) of this Order;

"permitted hours", in relation to a parking place, means the period specified at the beginning of the Schedule relating to that parking place;

"protective cover" means the protective cover issued by the Council under the provisions of Article 28(3)(b) of this Order;

"reduced penalty charge" means the charge set by the Council under the provisions of the Road Traffic Act 1991 and following approval of the Secretary of State, which is to be paid following the issue of a penalty charge notice within 14 days of the issue of that notice;

"resident" means a person whose usual place of abode is at premises the postal address of which is in any street or part of a street described in Schedule 3;

"residents' permit" means a residents' permit issued under the provisions of Article 28(3) of this Order;

"residents' visitors permit" means a permit issued under the provisions of Article 31(3);

"Schedule" means a Schedule to this Order;

"telecommunications system" has the same meaning as in the Telecommunications Act 1984(a);

"trade licence" has the same meaning as in Section 16 of the Vehicles (Excise) Act 1971(b).

"trade plates" has the same meaning as in Part V of the Road Vehicles (Registration and Licensing) Regulations 1971 (c).

"valid parking voucher" means a parking voucher having indications on the obverse face in accordance with the instructions on the reverse face of the month, date of the month, day of the week, hour of the day and minute of the hour to the next five minutes at which the vehicle was first left in a parking place;

- (2) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.
- (3) For the purposes of this Order a vehicle shall be regarded as displaying a disabled person's badge in the relevant position when it is so regarded for the purposes of Regulation 3 of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 1986.

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(a) 1984c.12 (b) 1971c.10 (c) 1971/450 - as amended by S.I. 1971/1285.

## PART II

### DESIGNATION OF PARKING PLACES

#### Designation of parking places

4. Each area on a highway comprising the length of carriageway of a street specified in column 2 of Schedule 1 or Schedule 2 and, unless otherwise so specified, bounded on one side of that length by the edge of the carriageway and having a width throughout of 1.83 metres, is designated as a parking place.

#### Number and situation of parking spaces

5. The number of parking spaces in each parking place referred to in column 2 of Schedule 1 and Schedule 2 shall not be less than the number specified in relation thereto in column 3 of those Schedules and the number and situation of such parking spaces in each parking place shall be as may be determined by the Council:

Provided that where a figure is specified in column 4 of the said Schedules in relation to any parking place referred to in column 2 of the said Schedules there shall at all times be a part or parts of the said parking place of a total length in metres not less than that figure and of a width equal to the width of the said parking place in which there shall be no parking space or part of a parking space.

#### Vehicles for which parking places are designated

6. (1) Each parking place referred to in Schedule 1 may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles as are passenger vehicles, goods carrying vehicles, motor cycles or invalid carriages.
- (2) Each parking place referred to in Schedule 2 may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles displaying in the manner specified in Article 8 of this Order a valid residents' permit issued in respect of that vehicle or a valid residents' visitors permit.



7. Parking vouchers to be displayed on vehicles left in parking places referred to in Schedule 1

- (1) At all times during which a vehicle not displaying a valid permit or resident visitor permit is left in a parking place referred to in Schedule 1 during the permitted hours the driver thereof shall before leaving the vehicle cause to be displayed on the front or on the side nearest to the edge of the carriageway, to be clearly visible to a person by the side of the vehicle, a valid parking voucher or two valid parking vouchers with identical indications on the obverse faces and placed alongside each other, so that the obverse face or faces are directed outwards in order that the time at which the vehicle is left in the parking place for the purposes of this Order can be ascertained with reference to the indications of the month, date of the month, day of the week, hour of the day and next succeeding five minute index within the hour of the day.
- (2) Subject to the provisions of paragraph (3) of this Article a parking voucher which indicates other or more than the correct indications of the month, the date of the month, the day of the week, the hour of the day and the next succeeding five minute index within the hour of the day with respect to the date and time when the vehicle was first left in the parking place shall not be a valid parking voucher.
- (3) Where a vehicle displaying a voucher has been left in and thereafter been removed from a parking place, that vehicle shall not again be left in that parking place until the expiration of one hour from the time it was removed.

Permits to be displayed on vehicles left in parking places referred to in Schedule 2

8. Subject to the provisions of Article 7 at all times during which a vehicle is left in a parking place referred to in Schedule 2 during the permitted hours the driver thereof shall cause to be displayed on the inside of and on the front or near-side of the vehicle either a valid permit in a protective cover issued in respect of that vehicle or a valid residents' visitors permit, so that all the particulars referred to in Article 34 of this Order are readily visible from the front or near-side of the vehicle.

Amount of the parking charge at parking places

9. (1) The parking charge and parking period for a vehicle left in a parking place in Schedule 1 during the permitted hours shall, subject as hereinafter provided, be determined by reference to the following table.

SCHEDULE	PARKING CHARGE	PARKING PERIOD
1	60p	2 hours
	or 40p	1 hour 20 minutes
	or 20p	40 minutes

- (2) No parking period for a vehicle left in a parking place referred to in Schedule 1 shall exceed two hours.

Payment of the parking charge in respect of parking places referred to in Schedule 1

10. (1) Subject to the provisions of Articles 16 and 25 of this Order the driver of a vehicle shall in advance of the parking period purchase or have purchased on his behalf one or more parking vouchers at a cost of 20p or 60p either singly or in multiples of such denominations as the Council may determine from time to time from the Council or those persons, bodies or agents appointed on behalf of the Council who display identification approved by the Council on their premises, and at the time of parking validate and display, in accordance with the provisions of Article 8 one or two valid parking vouchers.
- (2) No refund shall be payable by the Council or those persons, bodies or agents appointed on behalf of the Council in respect of any parking voucher surrendered to the Council or those persons, bodies or agents appointed on behalf of the Council.
- (3) If it is proved that the parking voucher or parking vouchers displayed on the vehicle for any parking place was or were not a valid parking voucher or valid parking vouchers the driver shall be guilty of an offence.

Contraventions in parking places

11. If a vehicle is left in a parking place in Schedule 1 or Schedule 2 during the permitted hours without complying with the requirements of this Order, a contravention shall have occurred and a penalty charge shall be payable. A penalty charge notice showing the information required by the Road Traffic Act 1991 may then be issued by a parking attendant in accordance with the requirements of the Road Traffic Act 1991.

Manner of payment of the penalty charge

12. The penalty charge shall be paid to the Council by cash, cheque, postal order or other accepted means which shall be delivered or sent by post to the Council's Cashiers Office or to the Council's agents at the address or addresses indicated on the penalty charge notice and in accordance with instructions on that notice, to arrive not later than 4 pm:

- (i) on the fourteenth day in the case of a reduced penalty charge or
- (ii) on the twenty-eighth day in the case of a penalty charge

following the day on which the penalty charge was incurred:

Provided that, if the said fourteenth or twenty-eighth day falls upon a day on which the said Department or agents' offices are closed, the period within which payment of the said charge shall be made to the Council shall be extended until 4 p.m. on the next full day on which the said Department or agents' offices are open.

#### Alteration of position of a vehicle in a parking place

13. Where any vehicle is standing in a parking place in contravention of the provisions of Article 16(2) or of the provisions of Article 22 of this Order, a parking attendant may alter or cause to be altered the position of the vehicle in order that its position shall comply with those provisions.

#### Removal of a vehicle from a parking place

14. Where a parking attendant is of the opinion that any of the provisions contained in Article 8, Article 10, Article 20, Article 21 or Article 25(3) of this Order have been contravened or not complied with in respect of a vehicle left in a parking place he may remove or cause to be removed the vehicle from the parking place and, where it is so removed, shall provide for the safe custody of the vehicle.

#### Movement of a vehicle in a parking place in an emergency

15. A police constable in uniform, a traffic warden or a parking attendant may move or cause to be moved, in case of emergency, to any place he thinks fit any vehicle left in a parking place.

#### Exemptions from charges

16. (1) (a) Notwithstanding the foregoing provisions of this Order a disabled person's vehicle displaying in the relevant position a disabled person's badge issued by any local authority, or a motor cycle, may be left in a parking place provided that the use of that part of the parking place in which the vehicle is left has not been suspended.
- (b) A vehicle which displays in the relevant position a valid permit issued by the Council in respect of that vehicle under the provisions of this Order, may be left in a parking space in a parking place referred to Schedule 1 and indicated by a sign authorising dual/shared use or in a parking space in a parking place referred to in Schedule 2 during the permitted hours provided that the use of that part of the parking place in which the vehicle is left has not been suspended.
- (c) No parking charge shall be incurred or payable in respect of any vehicle left in a parking space in accordance with the foregoing provisions of this paragraph and the foregoing provisions of this Order shall apply accordingly.
- (2) Without prejudice to the generality of this Article a vehicle to which this Article applies shall stand in a parking space in accordance with the provisions of Article 22(a) or (b) of this Order and wholly within the limits of that parking space.

### PART III

#### SUPPLEMENTARY PROVISIONS

##### Section 1 - General

##### Restriction on the removal of permits, vouchers and notices

17. (1) Where a permit has been displayed on a vehicle in accordance with the provisions of Article 8 of this Order no person, not being the driver of the vehicle, shall remove the permit from the vehicle unless authorised to do so by the driver.
- (2) Where a voucher or vouchers have been displayed on a vehicle in accordance with the provisions of Article 7(1) of this Order, no person, not being the driver of the vehicle, shall remove the voucher or vouchers from the vehicle unless authorised to do so by the driver.
- (3) Where a notice has been attached to a vehicle in accordance with the provisions of Article 11 of this Order, no person, not being the driver of the vehicle, a police constable in uniform, a traffic warden or a parking attendant, shall remove the notice from the vehicle unless authorised to do so by the driver:

Provided that nothing herein shall apply to a traffic warden, a parking attendant, police constable in uniform or a person removing the vehicle in pursuance of an arrangement made by a police constable by or under the regulations in pursuance of powers contained in Sections 99, 100, 101, 102, 104, 105 and 106 of the Road Traffic Regulation Act 1984.

##### Indications by parking vouchers

18. (1) Payment of the parking charge for a vehicle left in a parking place referred to in Schedule 1 shall be indicated by the display on the vehicle in the manner specified in Article 7 of this Order of a valid parking voucher or two valid parking vouchers with identical indications showing the month, date of the month, day of the week, hour of the day and the next five minute index within the hour of the day at which the vehicle parked and the parking period purchased as determined by the total value of valid vouchers displayed and reference to the table in Article 9(1) of this Order.
- (2) The expiry of the parking period for which payment was made by the parking charge for a vehicle left in a parking place referred to in Schedule 1 shall be indicated by the addition of the parking period, determined in accordance with the preceding sub-paragraph, to the time of payment of the parking charge as shown by the indications on the face of the voucher or vouchers and by this being earlier than the correct time.

- (3) When a vehicle has been left in a parking place displaying the appropriate number of valid parking vouchers for that parking place and that vehicle is subsequently moved to a second parking place and the same voucher or vouchers are displayed, the expiry of the parking period at the second parking place shall be determined as if the vehicle had been left in the second parking place at the time indicated on the voucher or vouchers subject to that parking period complying with the provisions of Article 9(2) of this Order and the foregoing paragraphs of this Article shall apply accordingly.

Parking voucher indications as evidence

19. Without prejudice to the provisions of Article 16(1) of this Order if at any time while a vehicle is left in a parking place referred to in Schedule 1 during the permitted hours the parking voucher gives the indication mentioned in Article 18(2) of this Order it shall be presumed, unless the contrary is proved, that the parking charge has been duly paid in respect of that vehicle, and that the parking period for which payment was made by the parking charge has already expired.

No additional vouchers to be displayed other than those displayed at the time of parking.

20. In the case of a vehicle left in any parking place referred to in Schedule 1 no person shall display any voucher or vouchers other than the parking voucher or vouchers displayed at the time the vehicle was first left in the parking place.

Interval before a vehicle may again be left in a parking place

21. Without prejudice to the provisions of Article 25 of this Order, no vehicle which has been taken away from a parking space in a parking place specified in Schedule 1 during the permitted hours after the parking charge has been incurred shall until the expiration of one hour from the time it was taken away again be left in the parking place during the permitted hours.

Manner of standing in a parking place

22. Every vehicle left in a parking place in accordance with the foregoing provisions of this Order shall so stand:
- (a) in the case of a parking place in relation to which special provisions as to the manner of standing of a vehicle in that parking place are specified in Column 5 of Schedule 1 or Schedule 2 as to be in accordance with those provisions;

(b) in the case of any other parking place -

- (i) if the parking place is not in a one-way street, that the left or near side of the vehicle is adjacent to the left-hand edge of the carriageway;
  - (ii) if the parking place is in a one-way street, that the left or near-side of the vehicle is adjacent to the left-hand edge of the carriageway or that the right or off-side of the vehicle is adjacent to the right-hand edge of the carriageway;
  - (iii) that the distance between the edge of the carriageway and the nearest wheel of the vehicle is not more than 300 millimetres;
- (c) in the case of a vehicle left in a parking place referred to in Schedule 1 or Schedule 2 that every part of the vehicle is within the limits of a parking space.

Power to suspend the use of a parking place

23. (1) Any person duly authorised by the Council may suspend the use of a parking place or any part thereof whenever he considers such suspension reasonably necessary:
- (a) for the purpose of facilitating the movement of traffic or promoting its safety;
  - (b) for the purpose of any building operation, demolition or excavation adjacent to the parking place, the maintenance, improvement or reconstruction of the highway or the cleansing of gullies in or adjacent to the parking place, the laying, erection, alteration or repair in or adjacent to the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or any telecommunications system or the placing, maintenance or removal of any traffic sign;
  - (c) for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture to or from one office or dwellinghouse adjacent to the parking place from or to a depository, another office or dwellinghouse;
  - (d) on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or
  - (e) for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals, or on other special occasions.

- (2) A police constable in uniform may suspend for not longer than seven days the use of a parking place or any part thereof whenever he considers such suspension reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.
- (3) Any person or police constable suspending the use of a parking place or any part thereof in accordance with the provisions of paragraph (1), or, as the case may be, paragraph (2) of this Article shall thereupon place or cause to be placed in or adjacent to that parking place or that part thereof as the case may be, a traffic sign of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984 indicating that waiting by vehicles is prohibited.
- (4) No person shall cause or permit a vehicle to wait in any part of a parking place during such period as there is in or adjacent to that part of the parking place a traffic sign placed in pursuance of paragraph (3) of this Article;

Provided that nothing in this paragraph shall apply -

- (i) in respect of any vehicle being used for fire brigade, ambulance or police purposes or any vehicle which is waiting for any reason specified in Article 25 (1) (b), (d) or (e) of this Order; or
- (ii) to anything done with the permission of the person suspending the use of the parking place or part thereof in pursuance of paragraph (1) or paragraph (2) of this Article, a police constable in uniform, a traffic warden or a parking attendant.

Restriction on the use of a parking place

24. During the permitted hours no person shall use any parking place or any vehicle while it is in a parking place in connection with the sale or offering or exposing for sale of any goods to any person in or near the parking place or in connection with the selling or offering for sale of his skill in handicraft or his services in any other capacity:

Provided that nothing in this Article shall prevent the sale of goods from a vehicle -

- (a) if the vehicle is a passenger vehicle, a goods carrying vehicle, a motor cycle or an invalid carriage and the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is effected; or
- (b) if the vehicle is one to which the provisions of Article 25(1)(h) or (i) of this Order apply.

Restriction on waiting by a vehicle in a parking place

25. (1) Notwithstanding the foregoing provisions of this Order any vehicle may wait during the permitted hours anywhere in any part of a parking place if the use of that part has not been suspended and if:

- (a) the vehicle is waiting for a period not exceeding two minutes, or such longer period as a parking attendant may approve, to enable a person to board or alight from the vehicle or load thereon or unload therefrom his personal luggage:

Provided that if the said person is a person suffering from any disability or injury which seriously impairs his ability to walk or who is blind, the vehicle may wait for as long as may be necessary to enable that person to board or alight from the vehicle or load thereon or unload therefrom his personal luggage;

- (b) the vehicle is waiting owing to the driver being prevented from proceeding by circumstances beyond his control or to such waiting being necessary in order to avoid an accident;
- (c) the vehicle is being used for fire brigade, ambulance or police purposes or, not being a passenger vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait in the place in which it is waiting;
- (d) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic;
- (e) the vehicle is waiting:
  - (i) while postal packets addressed to premises adjacent to the parking place in which the vehicle is waiting are being unloaded from the vehicle or, having been unloaded therefrom, are being delivered; or
  - (ii) while postal packets are being collected for loading on the vehicle from premises or posting boxes adjacent to the parking place in which the vehicle is waiting or, having been so collected, are being loaded thereon;
- (f) the vehicle not being a passenger vehicle is waiting only for so long as may be reasonably necessary to enable it to be used for any purpose specified in Article 23(1)(b) of this Order;
- (g) the vehicle is in actual use in connection with the removal of furniture to or from one office or dwellinghouse adjacent to the parking place from or to a depository, another office or dwellinghouse;



- (h) in any other case the vehicle is waiting for the purpose of delivering or collecting goods or loading or unloading the vehicle at premises adjacent to the parking place in which the vehicle is waiting and the vehicle does not wait for a period exceeding twenty minutes or for such longer period as a parking attendant may approve; or
  - (i) the vehicle is waiting otherwise than in a parking space if goods are being sold or offered or exposed for sale from the vehicle by a person who is licensed by the Council to sell goods from a stationary vehicle on a pitch situated in the parking place.
- (2) No parking charge specified in the foregoing provisions of this Order shall be payable in respect of any vehicle waiting in a parking place in accordance with the foregoing provisions of this Article.
  - (3) Except as provided by this Order, the driver or person in charge of a vehicle shall not cause or permit a vehicle to wait in a parking place during the permitted hours.
  - (4) Nothing in the foregoing provisions of this Order shall be taken as authorising anything which would be a contravention of any Regulations made or having effect as if made under Section 25 of the Road Traffic Regulation Act 1984.

Manner of waiting in a parking place

26. No person shall cause or permit a vehicle to wait in a parking place by virtue of the provisions of paragraph (1)(e), (f), (g), (h) or (i) of the last preceding Article otherwise than:
- (a) in the case of a parking place in relation to which special provisions as to the manner of standing of a vehicle in that parking place are specified in column 5 of Schedule 1 or Schedule 2 so that the vehicle shall stand:
    - (i) unless the length of the vehicle precludes compliance with this sub-paragraph, in accordance with those provisions and so that every part of the vehicle is within the limits of the parking place; or
    - (ii) if the length of the vehicle does preclude compliance with the last preceding sub-paragraph so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway nearest to the vehicle and the distance between the said edge and the nearest wheel of the vehicle is not more than 300 millimetres; and
  - (b) in the case of any other parking place, so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway nearest to the vehicle and the distance between the said edge and the nearest wheel of the vehicle is not more than 300 millimetres; and

- (c) so that no part of the vehicle obstructs any vehicular means of ingress to or egress from any premises adjacent to the side of the road on which the vehicle is waiting.

For the purposes of the last foregoing sub-paragraph, the expression "premises" shall not include any premises to or from which any furniture is being removed by virtue of the provisions of paragraph (1)(g) of the last preceding Article or to or from which goods are being delivered or collected by virtue of the provisions of paragraph (1)(h) of that Article.

Placing of traffic signs, etc.

27. The Council shall:

- (a) cause the limits of each parking place, of each parking space to be indicated on the carriageway by placing and maintaining thereon traffic signs of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984; and
- (b) place and maintain in or in the vicinity of each parking place referred to in Schedule 1 traffic signs of any size, colour and type authorised by the Secretary of State indicating that such parking place may be used during the permitted hours for the leaving only of the vehicle specified in Article 6(1) of this Order; and
- (c) place and maintain in or in the vicinity of each parking place referred to in Schedule 2 traffic signs of any size, colour and type prescribed or authorised under Section 64 of the Road Traffic Regulation Act 1984 indicating that such parking place may be used during the permitted hours for the leaving of the vehicles specified in Article 6(2) of this Order; and
- (d) carry out such other work as is reasonably required for the purposes of the satisfactory operation of a parking place.

PART III - SUPPLEMENTARY PROVISIONS  
(continued)

Section 2 - Permits

Application for and issue of residents' permits for the use of parking places referred to in Schedule 1 or 2

28. (1) Any resident who is the owner of a vehicle of the following class, that is to say a passenger vehicle, a goods carrying vehicle the overall height of which does not exceed 2.28 metres and the overall length of which does not exceed 5.25 metres, a motor cycle or an invalid carriage, may apply to the Council for the issue of a permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a permit or a permit holder to produce to an officer of the Council such evidence in respect of an application for a permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any permit issued by them as they may reasonably call for to verify that the permit is valid.
- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the appropriate charge specified in Article 29 of this Order, the Council, upon being satisfied that the applicant is a resident and is the owner of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefor:
- (a) one permit for the leaving during the permitted hours in a parking space in any parking place referred to in Schedule 1 and indicated by a sign authorising dual/shared use or in a parking space in any parking place referred to in Schedule 2 of the vehicle to which such permit relates by the owner of such vehicle or by any person using such vehicle with the consent of the owner other than a person to whom such vehicle has been let for hire or reward:

Provided that, subject to the provisions of Article 34 of this Order, the Council shall not issue a permit to any resident which would be valid during any period during which any other permit issued to that resident is or would be valid; and

- (b) one protective cover for the display therein of a residents' permit.

Charges for residents' parking permits

29. The charge for a residents' parking permit referred to in Article 28 shall be either:

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- (a) ~~thirty seven pounds fifty pence~~ in respect of a residents' permit which, subject to the provisions of this Order, shall be valid for a period of twenty four months running from beginning of the month in which the permit first becomes valid; or
  - (b) <sup>25</sup>~~twenty~~ pounds in respect of a residents' permit which, subject to the provisions of this Order, shall be valid for a period of twelve months running from the beginning of the month in which the permit first becomes valid; or
  - (c) <sup>14</sup>~~eleven~~ pounds in respect of a residents' permit which, subject to the provisions of this Order, shall be valid for a period of six months running from the beginning of the month in which the permit first becomes valid; or
  - (d) <sup>8</sup>~~six~~ pounds in respect of a residents' permit which, subject to the provisions of this Order, shall be valid for a period of three months running from the beginning of the month in which the permit first becomes valid.

Refund of charges in respect of residents' parking permits

30. (1) A residents' permit holder who surrenders a permit to the Council before the permit becomes valid shall be entitled to a refund of the charge paid in respect thereof.
- (2) A residents' permit holder who surrenders a permit to the Council after the permit has become valid shall be entitled to a refund of part of the charge paid in respect thereof calculated in accordance with the provisions of the next following paragraph.
- (3) The part of the charge which is refundable under the provisions of the last foregoing paragraph shall be calculated as the sum of ~~one pound and fifty~~ pence in respect of each complete month of the period specified thereon as the period during which it shall be valid which remains unexpired at the time when the permit is surrendered to the Council.
- £1.25

Application for and issue of residents' visitors parking permits for the use of parking places referred to in Schedule 1 or 2

31. (1) Any resident may apply to the Council for the issue of one or more books of residents' visitors parking permits for a vehicle or vehicles of the class described in Article 28(1) of this Order and belonging to a person or persons visiting that resident and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a permit or a permit holder to produce to an officer of the Council such evidence in respect of an application for a permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any permit issued by them as they may reasonably call for to verify that the permit is valid.

- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the appropriate charge specified in Article 32 of this Order, the Council on being satisfied that the applicant is a resident shall issue to the applicant one or more books of residents' visitors permits for the leaving in a parking space in any parking place referred to in Schedule 1 and indicated by a sign authorising dual/shared use or in a parking space in any parking place referred to in Schedule 2 of vehicles belonging to or being used by a person or persons visiting that resident; provided that the Council may at its absolute discretion limit the number of books of residents' visitors permits that are issued at any one time in respect of a particular household.
- (4) A residents' visitors permit shall be valid on a particular day and at a particular time as if it were a permit issued by the Council pursuant to the provisions of Article 28 of this Order if and only if on the face of the permit there is indicated as required the day, date, month, year and morning or afternoon period appertaining to the date and time of parking and that face contains no ambiguous marking.
- (5) The provisions of paragraphs (1), (2), (3)(a), (3)(e), (3)(f) and (4) of Article 24 and all provisions of Articles 34 and 35 of this Order shall apply to residents' visitors permits.

Charges for, validity of and refunds in respect of residents' visitors parking permits

32. (1) The charge for a book of residents' visitors permits referred to in Article 31 of this Order shall be £7.50, or in the case of permits bought by a resident aged 60 years or over £3.60, for a book of permits valid for twelve separate morning or afternoon periods and each permit shall remain valid for the period covered by the years printed on the permit, provided that none of the required indications have been made on the face of the permit.
- (2) The holder of a residents' visitors permit shall be entitled to surrender the permit at any time after issue and before the expiration of the period of validity of the permit as provided for in paragraph (1) of this Article and to receive a refund of part of the charge paid calculated as the sum of 30 pence if a charge of £7.50 was paid for the book of 12 permits, or 15 pence if a charge of £3.60 was paid for the book of 12 permits in respect of each permit which remains unused at the time of surrender to the Council.

Surrender, withdrawal and validity of permits

33. (1) A permit holder may surrender a permit to the Council at any time and shall surrender a permit to the Council on the occurrence of any one of the events set out in paragraph (3) of this Article.

- (2) The Council may, by notice in writing served on the permit holder by sending the same by the recorded delivery service to the permit holder at the address shown by the person on the application for the permit or at any other address believed to be that person's place of abode, withdraw a permit if it appears to the Council that any one of the events set out in paragraph (3)(a), (b), or (d) of this Article has occurred and the permit holder shall surrender the permit to the Council within 48 hours of the receipt of the aforementioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:
- (a) the permit holder ceasing to be a resident or a business user;
  - (b) the permit holder ceasing to be the owner of the vehicle in respect of which the permit was issued;
  - (c) the withdrawal of such permit by the Council under the provisions of paragraph (2) of this Article;
  - (d) the vehicle in respect of which such permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in Article 28(1) of this Order;
  - (e) the issue of a duplicate permit by the Council under the provisions of Article 34 of this Order;
  - (f) the permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article, a permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3)(a), (b), (c), (d) or (e) of this Article, whichever is the earlier.

Application and charge for the issue of duplicate permits

34. (1) If a permit is lost or destroyed, accidentally mutilated or defaced, the figures or particulars thereon have become illegible or the colour of the permit has become altered by fading or otherwise, the permit holder shall either notify the Council of such loss or destruction or surrender it to the Council and apply to the Council for the issue of a duplicate permit and the Council, on the receipt of the notification or the permit, shall issue a duplicate permit so marked and upon such issue the original permit shall become invalid.
- (2) The provisions of this Order shall apply to a duplicate permit and an application therefor as if it were a permit or, as the case may be, an application therefor.

- (3) The charge for a duplicate permit to replace one lost, destroyed, mutilated or defaced shall be £10. The charge for a duplicate permit issued on change of vehicle shall be nil for the first occurrence within any period of 12 months and £10 for any further duplicate permits issued for this reason within the 12 month period.

#### Form of permits

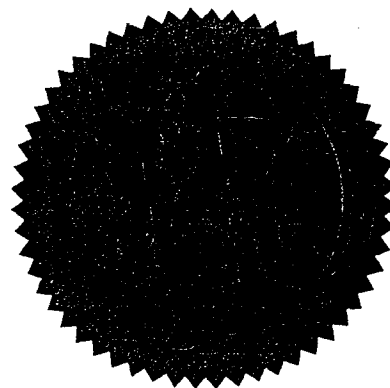
35. (1) A residents' or operational permit shall be in writing and shall include the following particulars:
- (a) (i) in the case of a residents' permit, the registration mark of the vehicle in respect of which the permit has been issued;
  - (ii) in the case of an operational permit, the registration mark of the vehicle in respect of which the permit has been issued or the name of the organisation/company to which the permit has been issued;
  - (b) the period during which, subject to the provisions of Article 33(4) of this Order, the permit shall remain valid;
  - (c) the hours during which the vehicle may be left in a parking place;
  - (d) an indication that the permit has been issued by the Council or their agents;
  - (e) an indication that the charge for the issue thereof has been paid to the Council.
- (2) A residents' visitors permit shall be in the form of a scratch-off card with provision on the face for the indication thereon by the resident of the day, date, month, year and time period for which the permit will be used in accordance with the provisions of Article 31(4) of this Order.

#### Operational permits

36. Notwithstanding the provisions contained in Articles 28 to 35 of this Order, the Council may, under such circumstances and with such conditions as it sees fit, also issue permits to such other persons or organisations with a valid operational need to park for short periods of time in a parking space in any parking place referred to in Schedule 1 or Schedule 2.

Dated 23rd May 1994

The Common Seal of the Mayor )  
and Burgesses of the London )  
Borough of Richmond upon )  
Thames was hereunto affixed )  
in the presence of:-



A handwritten signature in black ink, appearing to read 'S. Harbottle', written over a horizontal line.

Chief Executive and Director of Finance

SEAL REGISTER NO: 5144/2



SCHEDULE 1 (SEE ARTICLE 4)

IN RELATION TO A PARKING PLACE REFERRED TO IN THIS SCHEDULE THE EXPRESSION "PERMITTED HOURS" MEANS THE PERIOD 10.00 A.M. AND 2.00 P.M. ON MONDAYS TO FRIDAYS INCLUSIVE, ANY SUCH DAY NOT BEING CHRISTMAS DAY, GOOD FRIDAY OR A BANK HOLIDAY.

PARKING PLACES IN RESPECT OF WHICH THE MAXIMUM PARKING PERIOD FOR WHICH A VEHICLE MAY BE LEFT DURING THE PERMITTED HOURS IS TWO HOURS IF IT DISPLAYS A VALID PARKING VOUCHER OR VOUCHERS OR IN WHICH IT MAY BE LEFT DURING THE PERMITTED HOURS IF IT DISPLAYS A VALID RESIDENTS', RESIDENTS' VISITORS' OR OPERATIONAL PERMIT.

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
1/1	ADELAIDE ROAD, the east side, from a point 3.3 metres north of the common boundary of Nos 1 and 3 Adelaide Road, southwards for a distance of 33 metres.	1	-	-
1/2	GRENA GARDENS, the north side, from a point 5.6 metres west of the western kerb-line of Grena Road, westwards for a distance of 25 metres.	1	-	-
1/3	GRENA ROAD, the east side, from the common boundary of Nos 6 and 8 Grena Road, northwards for a distance of 25 metres.	1	-	-
1/4	MANOR GARDENS, the north side, from the common boundary of Nos 2 and 4 Manor Gardens, eastwards for a distance of 40 metres.	1	-	-
1/5	ST MARY'S GROVE, the west side, from a point 7 metres north of the northern kerb-line of Sheen Road, northwards for a distance of 30 metres.	1	-	-
1/6	ST MARY'S GROVE, the west side, from a point 0.4 metres north of the common boundary of Nos 52 and 54 St Mary's Grove, eastwards for a distance of 30 metres.	1	-	-

SCHEDULE 1 (Continued)

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
1/7	TOWNSHEND ROAD, the north-east side, from a point 9 metres north-west of the northern kerb-line of Sheen Road, north-westwards for a distance of 15 metres.	1	-	-
1/8	TOWNSHEND ROAD, the north-east side, from a point 9 metres south-east of the southern kerb-line of Townshend Terrace, south-eastwards for a distance of 80 metres.	1	-	-
1/9	TOWNSHEND ROAD, the south-west side, from a point 9 metres north-west of the northern kerb-line of Sheen Road, north-westwards for a distance of 15 metres.	1	-	-
1/10	TOWNSHEND TERRACE, the north side, from a point 6.9 metres east of the eastern kerb-line of St Mary's Grove, eastwards for a distance of 55 metres.	1	-	-

SCHEDULE 2 (SEE ARTICLE 4)

IN RELATION TO A PARKING PLACE REFERRED TO IN THIS SCHEDULE THE EXPRESSION "PERMITTED HOURS" MEANS THE PERIOD 10.00 A.M. AND 2.00 P.M. ON MONDAYS TO FRIDAYS INCLUSIVE, ANY SUCH DAY NOT BEING CHRISTMAS DAY, GOOD FRIDAY OR A BANK HOLIDAY.

PARKING PLACES IN WHICH A VEHICLE MAY BE LEFT DURING THE PERMITTED HOURS IF IT DISPLAYS A VALID RESIDENTS', RESIDENTS' VISITORS OR OPERATIONAL PERMIT.

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
2/1	ADELAIDE ROAD, the east side, from a point 4 metres south of the common boundary of Nos 5 and 7 Adelaide Road, northwards for a distance of 41 metres.	1	-	-
2/2	ADELAIDE ROAD, the east side, from a point 5.4 metres south of the southern kerb-line of Townshend Terrace, southwards for a distance of 5 metres.	1	-	-
2/3	GRENA GARDENS, the south side, from the common boundary of Nos 1 and 2 Grena Gardens, westwards for a distance of 112 metres.	3	25	-
2/4	GRENA ROAD, the west side, from a point 1.8 metres south of the common boundary of Nos 67 and 69 Grena Road, southwards for a distance of 75 metres.	1	-	-
2/5	GRENA ROAD, the west side, from the common boundary of Nos 17 and 19 Grena Road, southwards for a distance of 62 metres.	2	7	-
2/6	MANOR GARDENS, the south side, from a point 2.4 metres west of the common boundary of Nos 1 and 3 Manor Gardens, eastwards for a distance of 60 metres.	1	-	-
2/7	ST MARY'S GROVE, the west side, from a point 8.5 metres south of the common boundary of Nos 2 and 4 St Mary's Grove, northwards for a distance of 54 metres.	1	-	-
2/8	ST MARY'S GROVE, the east side, from a point 3.8 metres south of a point opposite the common boundary of Nos 20 and 22 St Mary's Grove, northwards for a distance of 85 metres.	1	-	-

SCHEDULE 2 (Continued)

No. of parking place	Designated Parking Place	Minimum number of parking spaces	Minimum total length in metres not to be occupied by parking spaces	Special manner of standing
1	2	3	4	5
2/9	TOWNSHEND ROAD, the north-east side, from a point 3 metres north of a point opposite the common boundary of Nos 15 and 17 Townshend Road, south-eastwards for a distance of 44 metres.	2	6	-
2/10	TOWNSHEND ROAD, the south-west side, from a point 9 metres south-east of the southern kerb-line of Townshend Terrace, south-eastwards for a distance of 102 metres.	2	67.0	-
2/11	TOWNSHEND TERRACE, the north side, from a point 3 metres east of a point opposite the common boundary of Nos 4 and 6 Townshend Terrace, to a point 9 metres west of the western kerb-line of St Mary's Grove.	5	40.5	-
2/12	TOWNSHEND TERRACE, the south side, from a point 4 metres west of the south-western kerb-line of Townshend Road, westwards for a distance of 27 metres.	2	7	-
2/13	TOWNSHEND TERRACE, the south side, from a point 3 metres west of a point opposite the common boundary of Nos 94 and 94a Townshend Terrace, westwards for a distance of 60 metres.	2	6	-

### SCHEDULE 3

Streets or parts of streets for the purpose of the issue of residents' permits (see definition of "resident" in Article 3)

1. Adelaide Road
2. Grena Gardens
3. Grena Road
4. Manor Gardens
5. St Mary's Grove
6. Townshend Road
7. Townshend Terrace

### EXPLANATORY NOTE

(This Note is not part of the Order, but is intended to indicate its general purport).

This Order makes permanent the London Borough of Richmond upon Thames (Townshend) (Parking Places) (Experimental) Order 1994.

