

Position title	Summer Outreach Volunteer
Location	Borough wide
Responsible to (Department/Library)	Library Customer Service Manager
Role summary	During the summer holidays, the Richmond Borough libraries promote literacy and library use in various settings within the Borough. Settings can include play schemes in schools, children's centres, community centres, parks, fairs and traveller's sites. The visits are carried out in order to promote the library service, literacy and the summer reading challenge. The sessions include storytelling, crafts and encouraging children to join the library. As a volunteer you would assist with all aspects of the outreach work.
Responsibilities	<ul style="list-style-type: none"> • To accompany the Summer Outreach Worker during visits to events and play schemes around the borough to promote literacy, library use and the national summer reading challenge to children and parents. • To assist with craft activities in a wide variety of settings. • To prepare craft activities in advance of sessions using prepared templates. • To possibly assist with visits by groups of children to the libraries. • To assist in storytelling activities.
Skills/abilities/knowledge required	<ul style="list-style-type: none"> • A good command of written and spoken English. • An interest and enthusiasm in working with children and young people. • Warm and friendly with an ability to engage in a positive way with children of all ages and backgrounds. • Experience in a teaching setting or similar desired, but not essential. • Self-sufficient and can work independently, but feel confident to ask questions should the need arise. • Confident in working with and managing the behaviour of children either in a 1:1 situation or in small groups. • Are physically fit • To undergo the council's Disclosure and Barring Service (DBS) check.
Time requirement	<ul style="list-style-type: none"> • Ideally a commitment of 10 hours a week for the duration of the summer holidays, however this may vary from week to week.
Length of commitment	Summer holidays - mid July to beginning of September.