

Arts Education Volunteer

General background

Throughout term time and during every school holiday, Orleans House Gallery runs a busy and varied programme of activities for children and families; particularly reaching children aged 4 – 14.

Activities include a wide range of media from painting and drawing, to claywork, printmaking, digital photography and crafts, and are led by our team of experienced freelance artists.

We run regular art sessions for adults with dementia as well as projects with vulnerable adults through arts and wellbeing.

Role Description

We are looking for both regular and occasional Education Volunteers.

- Regular Education Volunteers would be involved in a longer term experience within an art club or workshop settings with children, young people and groups with special needs.
- The Occasional Volunteer would be requested to assist with ad hoc sessions.

As any Education Volunteer you will:

- support individual children young people throughout art activities
- set up the materials and room for the workshop with guidance from the artist
- assist in preparation of artist-led activities with children, young people and adults
- contribute to the running of art activities, supporting the artist where needed **and** occasionally lead small groups in activities within artist led workshops
- register people and provide admin support (signing in and out)
- assist in tidy and pack up of activities

Ideally regular Education volunteers will assist with a specific programme of sessions for approximately 6months, one afternoon per week (Monday-Thursday) and occasionally at the weekend.

Training

A number of training opportunities will be available as part of this role, including:

- Induction
- Safeguarding
- Customer service
- Dementia awareness

Other training may be available upon request as part of a volunteering network across West London.

Expenses

Out of pocket travel expenses are reimbursed up to £10 per day. Please note, you will be expected to travel to zone 4 during peak hours and cannot claim over £10 per day. You will need to bring a packed lunch each day

Desirable qualities and experience

- Experience of assisting and motivating children or adults
- An interest in art and culture
- Good communication skills
- Good teamwork skills
- Able to successfully complete tasks in a busy environment