

CONDITIONS

111. Conditions (see glossary) may be imposed on premises licences and club premises certificates where they are necessary for the promotion of one or more of the licensing objectives and are not required under other legislation.
112. They should not be disproportionate or overly burdensome.
113. Conditions must focus on measures within the direct control of the licence holder or club.
114. Applicants are encouraged to volunteer their own conditions.
115. Where an applicant converts his/her licence under grandfather rights from the old to the new regime, without variation, the effect of the old conditions (excluding illegal conditions or conditions contrary to the Act) will be reproduced. Undertakings will not be converted.
116. In accordance with s19 of the Act, where a premises licence authorises the supply of alcohol the licence must include the following mandatory conditions.

CONDITION 1

No supply of alcohol may be made under the premises licence:

- at a time when there is no designated premises supervisor in respect of the premises licence, or
- at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

CONDITION 2

- Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

117. Where the premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted (section 20 of the Act).
118. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must be licensed by the Security Industry Authority (Section 21 of the Act).
119. In relation to a premises licence which authorises the performance of plays, no condition may be attached to the licence as to the nature of the plays which may be performed, or the manner of performing plays, under the licence (section 22 of the Act).

CONTACT DETAILS & APPLICATIONS

120. To obtain further details about the application process please visit our website at www.richmond.gov.uk or write to the Licensing Authority (7b Parkshot, Richmond, TW9 2RT).
121. In relation to premises licences (and provisional statements) or club premises certificates (excluding transfers), the applicant is under an obligation to inform the responsible authorities as listed below by sending them a copy of the completed application:

Licensing Authority

Licensing Authority, 7b Parkshot, Richmond, TW9 2RT

Chief Officer of Police

Chief Officer of Police, Twickenham Police Station, 41 London Road, Twickenham, TW1 3SY

Fire Authority

London Fire and Emergency Planning Authority, 90 Old Town, Croydon, Surrey, CRO 1AR

Local Planning Authority

Development Control Manager, Planning (Development Control), 2nd Floor, Civic Centre, 44 York Street, Twickenham, TW1 3BZ

Body which represents matters relating to the protection of children

Child Protection Manager, Social Services, 42 York Street, Twickenham, TW1 3BW

Local authority by which statutory functions are in relation to minimising or preventing the risk of pollution to the environment or of harm to human health and Health and Safety at Work etc. Act 1974 (excluding council premises, funfairs and manufacturing)

Head of Environmental Health Commercial, Consumer Protection, 7b Parkshot, Richmond, TW9 2RT

For Council premises, funfairs and manufacturers only - Enforcing authority within meaning of Health and Safety at Work etc. Act 1974

Health and Safety Executive, London Division, Rose Court, 2 Southwark Bridge, London, SE1 9HS

Trading Standards

Head of Trading Standards, Consumer Protection, 7b Parkshot, Richmond, TW9 2RT

* Application in relation to vessels must notify further responsible authorities

122. In relation to personal licences, temporary event notices, applications for transfer of premises licences and club premises certificates, conversion under grandfather rights, or variations of designated premises supervisors, the applicant is under an obligation to inform the responsible authorities as listed below by sending them a copy of the completed application/notice:

Licensing Authority

Licensing Authority, 7b Parkshot, Richmond, TW9 2RT

Chief Officer of Police

Chief Officer of Police, Twickenham Police Station, 41 London Road,
Twickenham, TW1 3SY

HOW TO OBTAIN COPIES OF ACT & GUIDANCE

123. To obtain an electronic copy of the Act or Guidance please visit the following websites:

- www.hmsso.gov.uk
- www.culture.gov.uk/alcohol_and_entertainment/default.htm

124. To purchase a printed version of the Act or Guidance contact The Stationary Office at:

The Stationery Office
PO Box 29
St Crispins
Duke Street
Norwich NR3 1GN

Tel: 0870 600 5522
Fax: 0870 600 5533
e-mail: book.orders@tso.co.uk
online ordering: www.tso.co.uk/bookshop