

London Borough of Richmond upon Thames

Shadow Health & Wellbeing Board

Terms of Reference

Roles and responsibilities

1. To provide local accountability for improved health & wellbeing outcomes for the population of Richmond upon Thames.
2. To promote integration and joint provision between health, social care, public health and other local services, including with other commissioners of jointly delivered services such as Royal Borough of Kingston and London Borough of Hounslow and sub regional commissioners of the acute trusts.
3. To support joint commissioning and pooled budget arrangements
4. To ensure and encourage the involvement of service users and the public in agreeing priorities, design and delivery of health and social care services and to support the principle of “No decision about me, without me”.
5. To agree the authorization of the Clinical Commissioning Group (CCG) with the NHS Commissioning Board, to approve the Operating Plan of the CCG and contribute to the annual assessment of the CCG by the NHS Commissioning Board, in support of a shared vision for integrated and joint provision of services.

Objectives:

1. Lead the development and production of a comprehensive Joint Strategic Needs Assessment which will identify the priorities that will inform the commissioning decisions of the Council and the Clinical Commissioning Group.
2. Develop and ensure the implementation of an agreed Joint Health & Wellbeing Strategy for Richmond upon Thames which includes health, social care and public health.
3. Monitor and review the delivery of health and wellbeing improvements and outcomes.
4. Co-ordinate, mobilize and share resources from its members, statutory agencies, community, voluntary and other bodies to deliver the agreed priorities, supporting their participation in the delivery of health and social care outcomes.
5. Communicate and consult with stakeholders and the wider community on the work of the HWB and its priorities, including other local partnership boards, safeguarding boards and existing health and social care networks.

Membership:

London Borough of Richmond upon Thames
Leader of the Council
Cabinet Member for Adult Social Services, Health & Housing
Strategic Cabinet Member for Education, Youth & Children's Services
Leader of the Opposition
Chief Executive
Director of Adult & Community Services
Director of Education, Children & Cultural Services
NHS Richmond
Vice Chair NHS Richmond
PCT Non Executive Director
Managing Director, NHS Richmond
Joint Director of Public Health, LBRuT/NHS Richmond
Clinical Commissioning Forum
Chair Clinical Commissioning Forum
GP Locality Representatives
LINK
Chair of LINK (to become HealthWatch)

Deputies

In order to maintain continuity of involvement and of accountability of each sector on the Board, all members are expected to attend all meetings. In the event that a member has to be absent a member can appoint a deputy.

Meetings

The shadow HWB will meet monthly until December 2012. The frequency of meetings will be kept under review.

Accountability

The members of the shadow Health & Wellbeing Board will be accountable to Cabinet (Councillors and council officers), to the Clinical Commissioning Group (GPs) and NHS SWL Board (NHS Directors).

The Board will be chaired by the Leader of the local authority. A vice chair will be appointed by the local authority.

All members of the Board will adhere to the Nolan principals of public life in relation to their activity on the Board. These are attached in **Appendix 1**.

Scrutiny

The Health, Housing and Social Care Overview and Scrutiny Committee is responsible for scrutiny of the work of the shadow Board.

The Nolan Principals of Public Life

Selflessness - Holders of public office should take decisions solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family or their friends.

Integrity - Holders of public office should not place themselves under any financial obligation to outside individuals or organisations that might influence them in the performance of their official duties.

Objectivity - In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

Accountability - Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

Openness - Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

Honesty - Holders of public office have a duty to declare any private interests relating to their public duties and take steps to resolve any conflicts arising in a way that protects the public interest.

Leadership - Holders of public office should promote and support these principles by leadership and example.