

Partnership	Greener Richmond Partnership (GRP)		
Location	The Salon, York House	Meeting Title	Steering Group Meeting #1
Date	Thursday 21 February	Start / Finish Time	14:00 16:00
Participants	Role		
Trevor Pugh	Director of Environment, London Borough of Richmond upon Thames and Chair		
Cllr Martin Elengorn	Cabinet Member for Environment, London Borough of Richmond upon Thames		
Michael Doust	Sustainability Manager, London Borough of Richmond upon Thames		
Rod Giddins	Group Director, Historic Royal Palaces		
Dr Martyn Sene	Director Quality of Life Division, National Physical Laboratory		
Dr Simon Owens	Director of Special Projects, Royal Botanic Gardens, Kew		
Doug Fuller	Associate Director, Richmond and Twickenham PCT		
Henry Leveson-Gower	Richmond Environment Network		
Brian Burton	Estate Services Manager, Richmond Housing Partnership		
Sue Lockett	Estates & Facilities Manager, Richmond upon Thames College		
Simon Richards	Park Manager for Richmond Park, Royal Parks		
Ian Dobie	Managing Director, St George West London Ltd		
Jason Debney	Strategy Co-ordinator, Thames Landscape Strategy		
Liz Sale	Local and Regional Government Liaison, Thames Water		
Andrew Morris	Chief Engineer, Transdev Group (London United)		
Nina Bhakri	Principal Policy Officer, London Borough of Richmond upon Thames		
Meeting Aims			
<ul style="list-style-type: none"> • Welcome partners and review environmental agendas • Discuss purpose and contribution of Greener Richmond • Agree partnership objectives 			
Ref.	Agenda Item	Action	
1.	Welcome and introductions		
2.	<p>Partnership role and LSP structure (inc. review of Richmond Local Area Agreement and Community Plan)</p> <ul style="list-style-type: none"> • The Local Strategic Partnership is an overarching, strategic decision-making body which brings together a wide range of organisations under thematic groups. • LSP produced a Community Plan for the borough which is required by law. • GRP will be working predominantly on Priority 2 of the Community Plan, to be the 'greenest borough in London'. • LSP Board expect regular updates on progress on the objectives and targets in the Community Plan. • There are lot of cross-cutting issues between the thematic partnerships and across priorities. 		
3.	<p>Overview of environmental agendas of partner organisations</p> <p>LBRuT</p> <ul style="list-style-type: none"> • Domestic and transport CO2 emissions in the borough are relatively high 		

compared to other boroughs.

- The Council is working with the Carbon Trust to look at its own operations and has set a target of reducing emissions by 5% annually through a mix of energy efficiency and renewable energy projects.
- Working with residents and businesses to reduce carbon emissions in the borough through initiatives such as discounted home insulation and solar hot water heating for residents, green business service, emissions linked parking charging, expanded domestic recycling service etc.
- Climate Change Strategy for the borough has been taken to Cabinet.

Royal Botanical Gardens, Kew

- Global scientific organisation.
- Interested in KPIs of organisations around the table, how have they been measuring their carbon footprints and setting a baseline/reduction target?

Richmond Housing Partnership

- Large social housing provider, 10,000 properties,
- Already implemented measures such as electric vehicles, green chemicals etc.
- Would find information on the demographics of emissions useful, are low income or high income residents the worst polluters? Important to target different sectors of the community in different ways.

Richmond Environment Network

- Represent the voluntary environmental sector in the borough, wide-reaching umbrella network covering a range of groups from 'friends of' societies to environmental auditing charity ZWIN.
- Existing research shows that more affluent groups tend to consume more so have a higher carbon footprint. Should link customer segmentation analysis to action on climate change.
- Need to highlight/reward good practice and encourage more collective action.

Thames Water

- Currently setting a 25 year directional plan, 'Taking Care of Water', looking to cut CO2 emissions by 15% by 2015 taking 1990 as a baseline.
- As operations cross different areas, the carbon footprint doesn't have a boundary and can't be segmented to an LA area.
- Thames Water generates 14% of its own energy from renewable sources, water industry as a whole emits 1% of UK's greenhouse gases.

St George West London Ltd

- Looking at increasing environmental standards for all developments (energy, waste management, water efficiency, BREAAAM standards)
- Sell carbon reduction to people by emphasising the cost savings.
- Essential to set and monitor targets for carbon reduction.

National Physical Laboratory

- Keen on communication and engagement, how to get the climate change message across to people. Co-ordinate science ambassadors, various events etc.
- Took 18 months to establish an emissions baseline but it's an invaluable process.
- Located in a government owned building and are operated by Serco who are keen to save on costs.
- Lab has many motivated staff with personal drive to improve the environment and there are also reputational issues, organisation needs to match other

	<p>businesses on sustainability targets. About to embark on a travel survey.</p> <p>Historic Royal Palaces</p> <ul style="list-style-type: none"> • Interested in carrot and stick approach on things such as travel and transport which is a huge issue as 90% of visitors come by car. • Difficult to ask staff to give up their cars. • There's a dichotomy between what people aspire to /believe in and what they actually do. • Have a good group of staff environmental champions and have worked with the Carbon Trust. <p>Transdev Group</p> <ul style="list-style-type: none"> • Working on hybrid vehicles with TfL and are members of the government's Low Carbon Partnership. • Looking at hybrids that have generators powered by biodiesel. • Infrastructure supply issues for biofuel. <p>Richmond upon Thames College</p> <ul style="list-style-type: none"> • Main education provider, looking to redevelop whole estate. • Will have to look carefully at sustainable transport because there will be a lot less parking space in the new development. <p>Thames Landscape Strategy</p> <ul style="list-style-type: none"> • Sub regional partnership with focus on river corridor between Hampton and Kew. • Flood risk management is crucial, how landscape can be adapted and what's going to happen to open space. Climate change will also affect biodiversity in the borough. • Key is to plan for uncertainties; although climate change mitigation is a priority, adaptation needs to be considered too. 	
4.	<p>Discussion: How can we benefit from Greener Richmond and how can individual members contribute to Greener Richmond.</p> <p>Key points covered:</p> <ul style="list-style-type: none"> • Clarify a baseline of carbon emissions for the borough and for organisations to share experiences of finding a baseline and setting targets. • Look at what each organisation is doing in different areas e.g. performance indicators, staff initiatives, travel etc so that activities can match up rather than being repeated/running parallel. • Future meetings should focus on specific issues, with route maps and actions set for each one. • Should ensure that Greener Richmond has good representation and that partners can be sign posted to further resources as necessary. • Head of Carbon Partnerships (Thames Water) offered to come to next meeting and give overview of experiences with emissions calculations. 	
5.	<p>Next steps</p> <ul style="list-style-type: none"> • LBRuT to visit individual partner organisations and circulate a note with areas/ideas that organisations would like to work on. • LBRuT to find a representative from the retail sector. 	Trevor Pugh and Michael Doust to circulate information and visit partner organisations.
6.	<p>Next Meeting</p> <p>14:00-16:00 Monday 28 April 2008 York House</p>	