

FORWARD PLAN

FOR THE PERIOD COMMENCING 1 DECEMBER 2001

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how <i>[For details of Overview & Scrutiny (O&S) Committees, see notes on final page]</i>	Relevant reports [i.e. any documents relating to the decision which are available at the time of publication of the Forward Plan]	Lead Officer [to whom representations should be made] <i>[For details, see notes on final page]</i>
Approval of Sustainability Checklist	Executive Member for the Environment	Not before 1 December 2001	Already undertaken	Reports to Environment Committee, January 2000 and E&S O&S, 6 November 2001	Phillip Wealthy, Policy and Design Manager
Adoption of Revised Local Policy Statement (Education Asset Management Plan)	Cabinet Recommendation to Council [for incorporation in Corporate Asset Management Plan]	3 December 2001 11 December 2001	S&R O&S (E&C O&S)		Anji Phillips, Chief Education Officer

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Adoption of E-Government Strategy	Cabinet Recommendation to Council	3 December 2001 11 December 2001	S&R O&S, 21 November 2001		Mike Gravatt, Head of Revenues and Benefits
Consideration of Community Plan focus group consultation results	Cabinet	3 December 2001			Tracy Luck, Corporate Policy Manager
New Adoption and Fostering Regulations	Cabinet	3 December 2001	SC&H O&S 20 November 2001		Terry Earland, Head of Services for Children and Families
CCTV - Bid for Funding	Cabinet	3 December 2001		Community Safety Strategy; Report to Environment Committee April 2001	John East, Head of Environment Planning and Review

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<i>Financial Support Best Value Review and Implementation Plan</i>	<i>Cabinet</i>	<i>3 or 17 December 2001</i>	<i>S&R O&S – 21 November 2001</i>		<i>Mark Maidment, Director of Finance</i>
<i>Approval of preferred bidder on Primary PFI</i>	<i>Cabinet</i>	<i>10 December 2001</i>	<i>All Schools</i>		<i>Anji Phillips, Chief Education Officer</i>
<i>Eligibility criteria for Freedom Passes</i>	<i>Cabinet</i>	<i>17 December 2001 (possible slippage)</i>	<i>Groups affected, SC&H O&S, E&S O&S</i>		<i>David Streeter, Head of Environmental and Operational Services</i>
<i>Financial Services BVR Report and Implementation Plan</i>	<i>Cabinet</i>	<i>17 December 2001</i>	<i>S&R O&S</i>		<i>Mark Maidment, Director of Finance</i>

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<i>Ealing Fleet Management contract</i>	<i>Cabinet</i>	<i>17 December 2001</i>			<i>David Streeter, Head of Environmental and Operational Services</i>
<i>Thames Strategy Kew to Chelsea</i>	<i>Cabinet</i>	<i>17 December 2001</i>	<i>(Public consultation already undertaken) E&S O&S, 6 November 2001</i>		<i>John East, Head of Environment Planning and Review</i>
<i>Response to Best Value Review of Early Years</i>	<i>Cabinet</i>	<i>17 December 2001</i>	<i>E&C O&S SC&H O&S</i>		<i>Jessica Saraga Assistant CEO Planning & Resources</i>
<i>(Adoption of) Tourism Strategy</i>	<i>Leader and Executive Member for Strategy and Financial Planning</i>	<i>Not before 17 December 2001</i>			<i>Susannah Moore, Tourism and Twinning Officer</i>

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<i>Queens Ride/Gipsy Lane, Palewell – to consider making the TRO to introduce traffic management measures in the light of representations to the advertised order and local consultations</i>	<i>Executive Member for the Environment</i>	<i>19 December 2001</i>	<i>Local Community; statutory consultees (via TMLG); Transport Consultative Group (to consider representations to Traffic Regulation Order)</i>	<i>Traffic Management Priority Programme (Transport Sub-Committee 8 March 2001)</i>	<i>Carol Rapley, Transport Planning Manager</i>
(Adoption of individual) Service Budgets 2002/3	Executive Members Cabinet	21 January 2002 11 or 25 February 2002	Public wef August 2001; all O&S		Mark Maidment, Director of Finance
Richmond CPZ Review	Executive Member for the Environment	23 January 2002	Local residents; Chamber of Commerce; O&S; etc Transport Consultative Group 23 January 2002	Results on initial CPZ review	Carol Rapley, Transport Planning Manager

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Stanley Road/ Somerset Road, Teddington - toucan crossing.	Executive Member for the Environment	23 January 2002	Local community, statutory consultees, Transport Consultative Group 23 January 2002		Carol Rapley, Transport Planning Manager
The Green, Twickenham – to consider making the TRO to extend the operational hours of the bus lane, taking account of any representations to the advertised order.	Executive Member for the Environment	23 January 2002	Local community, statutory consultees, Transport Consultative Group 23 January 2002		Carol Rapley, Transport Planning Manager
Adoption of SEN Strategy	Cabinet	28 January 2002	All schools and parent groups, SEN Consultative Committee (as per protocol)		Jessica Saraga, Assistant CEO, Planning & Resources
Quality Protects Management Action Plan	Cabinet Recommendation to Council	28 January 2002 5 February 2002			Terry Earland, Head of Services for Children and Families

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<i>Harlequins RFU Site Supplementary Planning Guidance</i>	<i>Cabinet</i>	<i>28 January 2002</i>	<i>E&S O&S; public</i>		<i>John East, Head of Environment Planning and Review</i>
<i>SSI Report on the Inspection of Services for Older People</i>	<i>Cabinet</i>	<i>28 January 2002 (provisional - dependent on issue of final report by SSI)</i>	<i>SC&H O&S</i>		<i>Assistant Director (Community Services)</i>
<i>Revised Joint Investment Plan (PLD)</i>	<i>Cabinet</i>	<i>28 January 2002</i>	<i>SC&H O&S Carers, Users and Voluntary Organisations</i>		<i>Assistant Director (Community Services)</i>
<i>Bids for new Department of Health PLD development fund (PLD)</i>	<i>Executive Member for Social Services and Health</i>	<i>28 January 2002</i>	<i>SC&H O&S Carers, Users and Voluntary Organisations</i>		<i>Assistant Director (Community Services)</i>

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Best Value Performance Plan	Cabinet recommendation to Council	28 January 2002 5 March 2002	S&R O&S		Wyn Williams, Best Value and Business Planning Manager
<i>Future of the Council's Vehicle Maintenance Contract</i>	<i>Executive Member for the Environment</i>	<i>28 January 2002</i>			<i>David Streeter, Head of Environmental and Operational Services</i>
Adoption of Education Development Plan 2002/07	Cabinet recommendation to Council	28 January 2002 5 March 2002	E&C O&S; schools; Governors; parents; Diocesan Boards; FE College; neighbouring LEAs; Learning & Skills Council (LSC)		Anji Phillips, Chief Education Officer
Adoption of Diversity Strategy	Cabinet recommendation to Council	28 January 2002 5 March 2002	Community organisations, S&R O&S		Tracy Luck, Corporate Policy Manager

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Allocation of Grants to Voluntary Organisations	Executive Member for Voluntary Organisations and Leisure/Cabinet	28 January 2002	Grants Advisory Group		Jeanette Phillips, Voluntary Sector Liaison Officer
Housing Capital Programme (Private Sector Grants and Development) for 2002-2003	Cabinet	28 January 2002	SC&H O&S		Rod Birtles (Joint Acting Head of Housing)
First draft Community Plan	Cabinet	28 January 2002	S&R O&S		Tracy Luck, Corporate Policy Manager
Approval of draft cultural strategy for consultation purposes	Cabinet	28 January 2002	Public, E&C O&S – March/April 2002		Tracy Luck, Corporate Policy Manager
Award of new Domiciliary Care Contract	Cabinet	28 January 2002			Assistant Director (Community Services)

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Revenue Budget and Council Tax 2002/03 – provisional report	Cabinet	11 February 2002	Public wef August 2001	SSA and Grant Papers, previous Committee Reports	Mark Maidment, Director of Finance
(Adoption of) Race Relations Act Implementation Plan	Cabinet	11 February 2002	S&R O&S; other consultees as per Diversity Strategy		Tracy Luck, Corporate Policy Manager
Interim Transport Local Implementation Plan (to agree programme)	Cabinet	11 February 2002	Transport Forum; E&S O&S	ILIP Submission	John East, Head of Environment Planning and Review
<i>North Barnes CPZ Extension in Trinity Church Road, Barnes – to consider representations to TRO</i>	<i>Executive Member for the Environment</i>	<i>20 February 2002</i>	<i>Local community, statutory consultees, (via TMLG), Transport Consultative Group 20 February 2002</i>		<i>Carol Rapley, Transport Planning Manager</i>

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<i>Rugby Road/Whitton Road, Central Twickenham – to consider implementation of traffic signals with cycle/bus/pedestrian facilities</i>	<i>Executive Member for the Environment</i>	<i>20 February 2002</i>	<i>Local community, statutory consultees, (via TMLG), Transport Consultative Group 20 February 2002</i>		<i>Carol Rapley, Transport Planning Manager</i>
<i>Moormead Area, St. Margaret's, East Twickenham – to consider implementation of measures arising from an area traffic parking study and the results of consultations with residents and businesses</i>	<i>Executive Member for the Environment</i>	<i>20 February 2002</i>	<i>Local community, statutory consultees, (via TMLG), Transport Consultative Group 20 February 2002</i>		<i>Carol Rapley, Transport Planning Manager</i>
<i>Brunel University/Hampton WW Supplementary Planning Guidance</i>	<i>Executive Member for the Environment</i>	<i>25 February 2002</i>	<i>E&S O&S, public</i>		<i>John East, Head of Environment Planning and Review</i>

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<i>Review of Social Services Charges in light of Department of Health Guidance on Charging</i>	<i>Cabinet</i>	<i>25 February 2002</i>	<i>Joint Planning Groups; Voluntary Sector; Users; Carers; SC&H O&S</i>		<i>Assistant Director (Community Services)</i>
Walking Strategy	Cabinet	25 February 2002	Local community, statutory consultees, Transport Consultative group 23/1/02, E&S O&S		Phillip Wealthy, Policy and Design Manager
Review of Charges 2002/03	Cabinet	25 February 2002			Mike Gravatt, Head of Revenues and Benefits
Air Quality Action Plan	Executive Member for the Environment	25 February 2002	E&S O&S, public		John East, Head of Environment Planning and Review

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Future of responsive Building Maintenance Contract	Executive Member for Finance, Best Value and Major Projects	25 February 2002			Martin Esom, Head of Environmental Protection
Treasury Management Policy and Borrowing Limits	Cabinet Recommendation to Council	25 February 2002 5 March 2002			Mark Maidment, Director of Finance
Adoption of Revenue Budget and Council Tax 2002/03	Cabinet Recommendation to Council	25 February 2002 5 March 2002	Public wef August 2001	SSA and Grant Papers, previous Committee Reports	Mark Maidment, Director of Finance
Adoption of Capital Budget 2002/03	Cabinet Recommendation to Council	25 February 2002 5 March 2002	[as part of Capital Strategy]	Borrowing Approval, Grant Papers, etc	Mark Maidment, Director of Finance

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Affordable Housing Supplementary Planning Guidance	Executive Member for the Environment	Not before 1 March 2002	E&S O&S, SC&H O&S, public		John East, Head of Environment Planning and Review
<i>Domestic Extensions Supplementary Planning Guidance</i>	<i>Executive Member for the Environment</i>	<i>5 March 2002</i>	<i>E&S O&S, public</i>		<i>John East, Head of Environment Planning and Review</i>
Adoption of (Revised) Community Safety Strategy	Cabinet recommendation to Council	11 March 2002 19 March 2002	(Crime Audit – September 2001) All O&S		Tracy Luck, Corporate Policy Manager
<i>Colne Road, West Twickenham – to consider the implementation of schemes arising from the area study and consultation with residents and businesses in the area</i>	<i>Executive Member for the Environment</i>	<i>20 March 2002</i>	<i>Local community, statutory consultees (via TMLG), Transport Consultative Group 20 March 2002</i>		<i>Carol Rapley, Transport Planning Manager</i>

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<i>Stanley Road by Victor Road, Teddington and Hampton Hill – to consider making the TRO to extend the existing waiting restrictions in the light of representations to the advertised traffic order.</i>	<i>Executive Member for the Environment</i>	<i>20 March 2002</i>	<i>Local community; statutory consultees (via TMLG); Transport Consultative Group 20 March 2002</i>		<i>Carol Rapley, Transport Planning Manager</i>
<i>Heath Road, Twickenham – to consider the results of consultations on proposals to amend the design of the bus lane including hours of operation and agree measures to be progressed</i>	<i>Executive Member for the Environment</i>	<i>20 March 2002</i>	<i>Local community, statutory consultees, (via TMLG), Transport Consultative Group 20 March 2002</i>		<i>Carol Rapley, Transport Planning Manager</i>
<i>Transport Services BV Review Improvement Plan</i>	<i>Cabinet</i>	<i>25 March 2002</i>	<i>E&S O&S</i>		<i>David Streeter, Head of Environmental & Operational Services</i>

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Determination of Schools Admission Arrangements	Cabinet	25 March 2002	Governing Bodies; other admission authorities; neighbouring authorities; E&C O&S 20/2/02		Jessica Saraga, Assistant CEO, Planning & Resources
Community Plan 2002-05 – Second draft	Cabinet recommendation to Council	25 March 2002 16 April 2002	[wef October 2001] [S&R O&S, 9/1, will have seen 1 st draft]		Tracy Luck, Corporate Policy Manager

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NOTES

The following Executive Members comprise the Cabinet:

Leader and Executive Member for Strategy and Financial Planning – Councillor Serge Lourie
 Deputy Leader and Executive Member for Finance, Best Value and Major Projects – Councillor Gina MacKinney
 Executive Member for Housing and Community Safety – Councillor Jonathan Cardy
 Executive Member for Children, Lifelong Learning and Social Inclusion – Councillor Alison Cornish
 Executive Member for the Environment – Councillor Katie Gent
 Executive Member for Education – Councillor Stephen Knight
 Executive Member for Social Services and Health – Councillor Penny Lee
 Executive Member for Sustainability, Equalities and Diversity – Councillor Gita Rae
 Executive Member for Voluntary Organisations and Leisure – Councillor Bill Treble
 Executive Member for E-Government and External Partnerships – Councillor Sir David Williams

There are 4 Overview & Scrutiny (O&S) Committees:

Education and Culture (E&C) – Chair: Councillor David Cornwell, Vice-Chair: Councillor Geoffrey Samuel
 Environment and Sustainability (E&S) – Chair: Councillor Laurence Mann, Vice-Chair: Councillor Martin Elengorn
 Social Care and Housing (SC&H) – Chair: Councillor Jean Matthews, Vice-Chair: Councillor James Mumford
 Strategy and Resources (S&R) – Chair: Councillor Sue Jones, Vice-Chair: Councillor Brian Matthews

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How to make representations and by when

If the decision is to be made by the Cabinet, representations before the report to Cabinet is published should be submitted to the relevant Lead Officer (reports will be published 3 clear days before each Cabinet meeting, and will be available on the preceding Tuesday).

If representations are made after publication of the Cabinet report, they should be submitted to the Cabinet Secretary.

If the decision is to be made by an Executive Member, representations should still be submitted to the relevant Lead Officer.

Representations or non-statutory comments in respect of Traffic Orders should be made in writing during the Traffic Regulation Order consultation period as set out in the Public and Site Notices.

Italicised text indicates that the date the decision is to be taken has changed from that specified in the previous month's Forward Plan.

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