



*LONDON BOROUGH OF
RICHMOND UPON THAMES*

**London Borough of
Richmond upon Thames
Local Development Scheme**

Effective from September 2011

LONDON BOROUGH OF RICHMOND UPON THAMES LOCAL DEVELOPMENT SCHEME 2011-2014

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Contact details for more information

**Local Development Framework Team
Policy and Design Section
Department of Environment and Street Scene
London Borough of Richmond upon Thames
Civic Centre, 44 York Street
Twickenham TW1 3BZ**

EXECUTIVE SUMMARY

1. The London Borough of Richmond upon Thames Local Development Framework Core Strategy, adopted April 2009, the Development Management DPD to be adopted November 2011, the saved Unitary Development Plan Review 2005 (UDP) (proposal sites only still saved) and the Revised London Plan to be adopted 2011 are the statutory development plans for the Borough.
2. The Local Development Scheme is the programme for the preparation of the new Development Plan Documents within the Local Development Framework (LDF), which is gradually replacing the saved UDP. Within the LDF there is already the adopted Core Strategy and the about to be adopted Development Management DPD, proposed additional plans are as follows:-
 - **Joint West London Waste Plan**
 - **Twickenham Area Action Plan**
 - **Site Allocations DPD**In addition there is to be a **Community Infrastructure Levy (CIL) charging schedule**, the timescales for this are also included within this Local Development Scheme.
3. This is the fifth Local Development Scheme, previous ones were dated April 2005, May 2006, April 2007 and May 2009. This scheme takes account of changes to Planning Policy Statement 12 (Government Guidance on the Production of Local Development Plans) and other reviews of Government Guidance, the programme for the London Plan Review and the adoption of the LDF Core Strategy and Development Management DPD. At present the Local Development Scheme has to be agreed with the Greater London Authority. Due to forthcoming changes to Planning Policy (see para 3.4) this is likely to be the last Local Development Scheme in this format.
4. It is no longer necessary to include the programme for the preparation of Supplementary Planning Documents within the LDS, but where these are known they are listed for information. Priority is being given to the production of SPDs on house extensions, affordable housing and the production of “mini site briefs” to assist developers, the details and timing of these are not necessarily known in advance.
5. The Statement of Community Involvement was adopted in June 2006, and will be updated once the new Development Plan Regulations are adopted.
6. The Authorities Monitoring Report is programmed to be submitted in December each year.

1. INTRODUCTION

- 1.1 The existing statutory development plans for the Borough are:
 - the Revised London Plan published 2011
 - the London Borough of Richmond upon Thames Unitary Development Plan (UDP), First Review adopted March 2005 , saved policies (proposal sites only)
 - The London Borough of Richmond upon Thames Core Strategy, adopted April 2009
 - The Development Management DPD to be adopted in November 2011
- 1.2 The planning system is currently based on The Planning and Compulsory Purchase Act 2004 whereby there is a portfolio of local development documents, the Local Development Framework (LDF). The Localism Bill is expected to supersede the 2004 Act in Autumn 2011, however it is likely that there will be a similar requirement for a portfolio of planning policy documents which will have to be related to each other, these will probably be referred to as a "Local Plan".
- 1.3 This is the Local Development Scheme (LDS) for the London Borough of Richmond upon Thames. Its purpose is to explain which documents are to be included in the Borough's Local Development Framework by 2013 and to set out the timetable for preparing them. The Framework will eventually replace the Unitary Development Plan as the local planning document to be used for the consideration of planning applications.

2. THE LOCAL DEVELOPMENT FRAMEWORK AND PROCESSES

- 2.1 The Local Development Framework is the portfolio of planning policy documents that are to be prepared. Government regulations and guidance set out the process for preparing these documents which can take place at different times. The Glossary explains the terms used. The types of documents to be included in the Local Development Framework are as follows:
- 2.2 **Local Development Documents**
Local Development Documents (LDD) are of two types and must be subject to consultation, sustainability appraisal and strategic environmental assessment:

1. Development Plan Documents

These have development plan status, similar to the existing UDP, and are subject to independent examination before an Inspector. The Inspector's report and recommendations are currently binding on the Council. In this Borough the DPDs include the Core Strategy, the Development Management DPD, the Twickenham Area Action Plan and the Site Allocations DPD, together with an associated proposals map. The joint West London Waste Plan will also be a DPD. DPDs must be in general conformity with the London Plan.

2. Supplementary Development Documents (SPD)

These do not have development plan status but provide guidance on the application of development plan policies. They can be approved by the Council without an independent examination.

2.3 Supplementary Planning Guidance remaining in force

Existing Supplementary Planning Guidance remains in force while the relevant Unitary Development Plan policies are operational, and can continue if there is a relevant or equivalent LDF policy. If they are reviewed they would become Supplementary Planning Documents.

2.4 The Statement of Community Involvement

It is also a requirement that the Council should produce a Statement of Community Involvement (SCI), which will set out how stakeholders and the community will be involved in the Local Development Framework process as well as outlining how the community will be engaged in decisions on major development schemes. This Boroughs SCI was adopted in June 2006 and is due to be revised once the new Development Plan Regulations are in place.

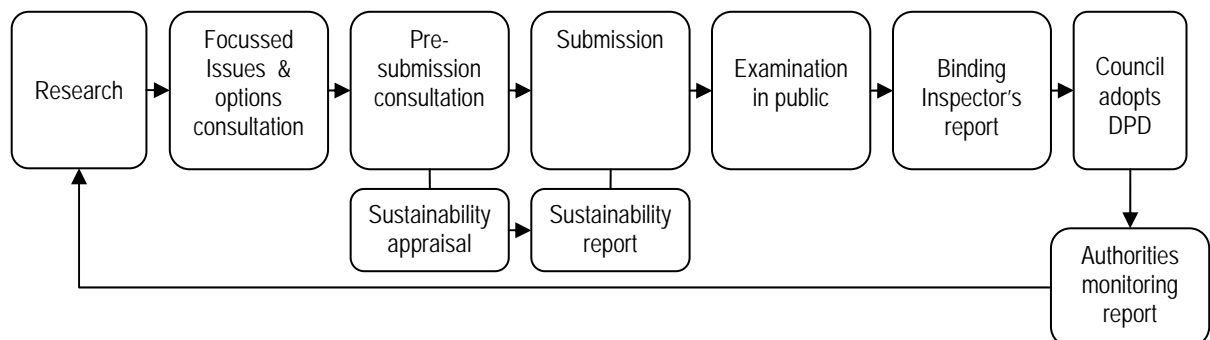
2.5 Authorities Monitoring Report

The Council must prepare and make public an Authorities Monitoring showing the extent to which policies set out in the local development documents are being achieved. Prior to the enactment of the Localism Bill the Council must submit a report to the Secretary of State under the previous arrangements.

2.7 Sustainability Appraisal and Strategic Environmental Assessment

The Planning and Compulsory Purchase Act 2004 requires consideration of how policies and plans contribute to the achievement of sustainable development. Therefore, sustainability appraisal is an integral part of the preparation of Local Development Documents (LDDs) and involves a formal report when DPDs are published and sent to the Secretary of State. Sustainability appraisal will incorporate Strategic Environmental Assessment in accordance with the European Union Directive.

2.8 Key stages in the production of Development Plan Documents



Research

Evidence is gathered to help identify the issues that need to be considered. This includes surveys, analysis of existing information and monitoring of existing policies, together with consideration of any relevant changes in National or regional policies and guidance. All DPDs have to be evidence based.

Issue and options

At this stage we consider the issues that need to be addressed and the policy options. We will consult with particular stakeholders and interest groups and invite general public comments on issues and options.

Pre-submission consultation

We will consult widely on a pre-submission report backed up by an initial sustainability appraisal report.

Submission of DPD

The Council will produce a final version, taking account of the pre-submission consultation. At this stage, there is a final six week period during which anyone may object or make representations on grounds of soundness. The Mayor will consider if the DPD is in general conformity with the London Plan and make representations if not. There is a final sustainability report. The Council will submit it to the Secretary of State and send to the Mayor of London. If there are representations on new sites, we will publish these to allow time for representations.

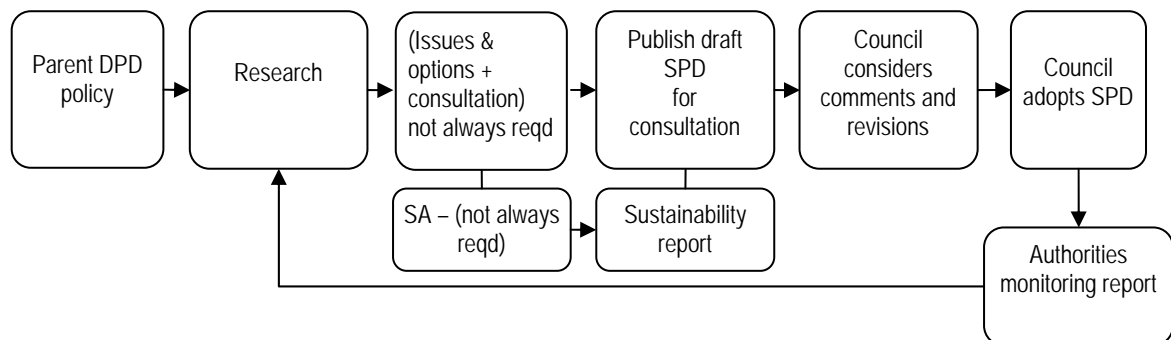
Examination in Public

This is an examination of the DPD and the representations and objections received, by an independent Inspector. The Inspector must consider whether the DPD is sound having regard to National Planning Policy, and is in general conformity with the London Plan (taking account of any representations from the Mayor of London).

Inspector's Report and Adoption of the DPD

The Inspector's report is currently binding on the Council which must revise the DPD, if required by its recommendations, before adoption.

2.9 Stages in the production of Supplementary Planning Documents



The purpose of Supplementary Planning Documents is to provide guidance and more detail on the application of a development plan policy. SPDs cannot set out new policies. Preparation of SPDs is a simpler process that does not involve an Examination in Public by an Inspector. The Council is responsible throughout. An issues and options stage is not usually required but may be appropriate if there are options to be discussed.

3. THE BOROUGH LOCAL DEVELOPMENT FRAMEWORK 2011-14

3.1 Conformity and integration with other plans and strategies

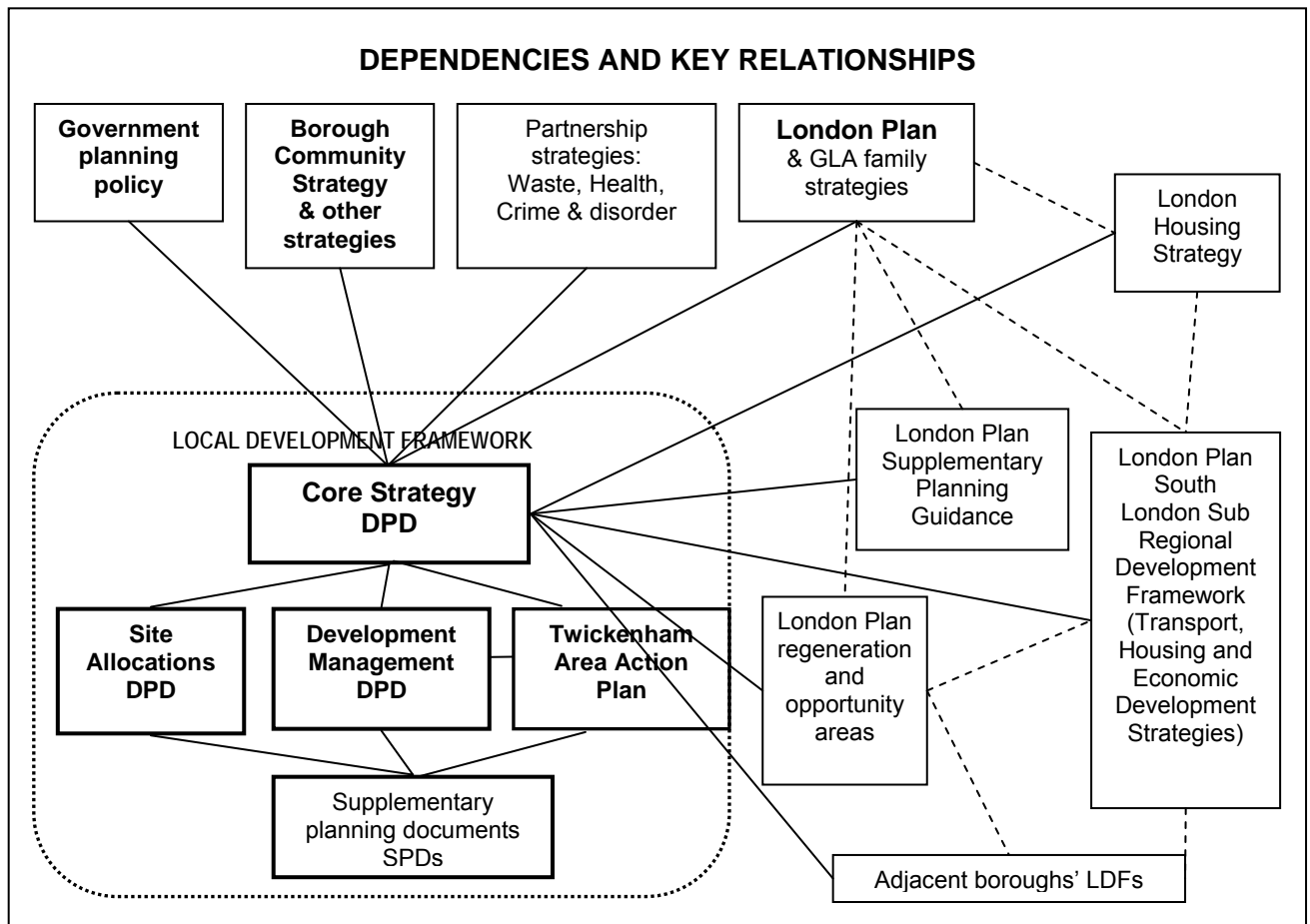
The LDF is expected to be consistent with National and Regional policies, and reflect other local and partnership strategies and plans as well as relevant strategies within the Council, as follows:-

Government Planning policy

The Government sets out national planning policy in Planning Policy Guidance Notes, most of which have been revised as Planning Policy Statements (PPSs). The Government intends to replace these with a National Planning Policy. The LDF must have regard to these policies and implement them taking account of local circumstances.

The London Plan and related guidance and strategies

The London Plan is the spatial expression of the strategies of the GLA, including the London Development Agency and Transport for London. It is now part of the Statutory Development Plan for the borough and the LDF must be in general conformity. There are a number of related plans or guidance:



3.2 London Borough of Richmond upon Thames Community Plan

Community Plans are wide ranging strategies for sustainable development produced in all local authority areas by Local Strategic Partnerships. The Government sees the Local Development Framework as giving spatial expression to the elements of the Community Strategy that relate to the use of land. The London Borough of Richmond upon Thames's Community Plan runs from 2007 – 2017 and is due to be updated. The Community Strategy objectives, form a key part of the LDF Core Strategy and the sustainability appraisal of the LDF.

3.3 Other local and partnership strategies

The LDF should also take account of other relevant strategies, either prepared by the council or other organisations, or in partnership. See appendix 2 for more detail.

3.4 The Localism Bill

The Localism Bill was introduced to Parliament in December 2010. It is likely to bring about significant change to the planning system by giving greater control to communities in land use planning and development. Proposals within the Bill also aim to make the planning system clearer and more effective.

The Bill retains the requirement for local planning authorities to produce Local Development Frameworks. However, it provides for a strengthened focus on neighbourhood planning, and the production of 'neighbourhood development plans'.

In addition, the Bill introduces:

- Community right to build
- Requirement to consult communities on very large planning applications
- Strengthening of enforcement rules
- Reforms to the Community Infrastructure levy
- Reform to the process by which spatial plans are made

The Government has drafted new regulations for planning which are likely to be adopted later in 2011 – these propose to change the name of the plans from "Local Development Framework" to "Local Plans", but otherwise the preparation process and requirements will be similar.

Such changes to the planning system are likely to have an impact on our resources and timetable. Changes to the LDS as a result of this will be reflected in its revision next year. Further information on the Localism Bill and its impact on the community and local authorities is available at

<http://www.communities.gov.uk/localgovernment/decentralisation/localismbill>

3.5 Proposed programme for the Borough Local Development Framework 2011- 2014

Development Plan Documents

Priority has been given to the production of the Core Strategy (required and now in place), followed by the Development Management Policies (about to be adopted). Due to a number of key sites coming forward for development the Council has decided to prioritise next the production of an Area Action Plan for Twickenham, for which work is underway, this will be followed by a Site Allocations DPD. The key milestones are as follows:-

Development Management DPD – to be adopted 13th September

Joint West London Waste Plan

Pre-publication consultation
Publication consultation – Dec 11/Jan12
Submission – Mar/April 12
Examination in Public –May/Aug 12
Inspectors Report - Oct 12
Adopt – Nov 12

Twickenham Area Action Plan

Pre-publication consultation– Dec11/Jan12
Publication consultation–May/June 2012
Submission –July 2012
Examination in Public– Oct 2012
Inspectors Report– Dec 2012
Adopt –Jan 2013

CIL Charging Schedule (this is not a Development Plan Document)

Initial consultation – infrastructure plan consultation Jan/Feb 12
CIL Preliminary draft charging schedule consultation –May/June 12
CIL draft charging schedule consultation – Sept/Oct 12
Submission – Nov 12
Examination in Public – Jan 13
Inspectors Report – April 13
Adopt – June 13

Site Allocations DPD

Area based consultation meetings (issues and options stage) –
June/July 2012
Pre-publication consultation – Nov /Dec 12
Publication consultation – Mar/April 13
Submission – May 13
Examination in Public – Jul 13
Inspectors Report – Sept 13
Adopt – Nov 13

3.6 The present Supplementary Planning Guidance will continue to apply until the gradual adoption of Supplementary Planning Documents to update and replace them. It is no longer necessary to include the programme for the preparation of Supplementary Planning Documents within the LDS, but where these are known they are listed for information. Priority is being given to and the production of “mini Site Briefs” to assist developers, the details and timing of these are not necessarily known in advance.

3.7 Programming

The detailed profiles for each LDD, including its role and its position in the chain of conformity with national and regional planning and timetable for production are set out in appendix.1

4. RESEARCH AND EVIDENCE GATHERING

4.1 The Local Development Documents will be supported by an evidence base consisting of research reports, technical papers and on going studies. These will be prepared or commissioned by the Council. There will also be relevant research from other organisations, particularly the Greater London Authority including the Housing Capacity Study and Assessments of Comparison Goods and Convenience Goods Floorspace need and any updates. The main areas of research are:-

The Annual Monitoring Report (December 2010), which will be replaced by the Authorities Monitoring Report, updated annually

Summaries of Climate change Predictions from SE climate change Partnership and GLA

Census of Population/other National data sources, including

- Borough and Ward profiles (published September 2003)
- Deprivation data various sources, primarily from the DCLG
- Analysis of specific groups or subjects such as ethnicity and demography

Local Housing Assessment (2007)

New Housing Survey (2006)

Local Housing Availability Assessment (2008)

London wide Housing Capacity Study (SHLAAR – 2009)

London wide Housing Needs Assessment (SHMAR - 2008)

Sub-Regional Housing Market Assessment (SHMA) (emerging)

Employment Land and Premises Study (2009)

Financial Viability Assessment 2008

Hotel Demand Study 2006, GLA

Local Implementation Plan & Borough Spending Plan 2006 (for Transport)

Air Quality Action Plan 2007

Retail Study (2009)

Town Centre Land Use Surveys (carried out on an annual basis)

Analysis of Town and Local Centres (2006/2007), elements updated by the Twickenham Town Centre Health Check (2011)

Open and Built site surveys for Twickenham Town centre, and other research for the Twickenham Action Plan 2010/2011

Distribution of convenience shopping provision (2006)

Assessment of need for Education Provision 2005/2007

Assessment of need for Sport and Recreation Provision (2008)

A Strategic Flood Risk Assessment (2010)

Open Land Review (2006)

Borough Open Space Strategy 2003

Borough Wide Nature Conservation Study 2000 and Biodiversity Action Plan

2005 London Plan Implementation Report 2008 "Improving Londoners Access to Nature"

Borough-wide Sustainable Urban Development Study – 2008

Evidence Base for Carbon Emissions Reduction Policies - 2008

Collection and analysis of data as part of the Sustainability Appraisal and Strategic Environmental Assessment process

Equalities Assessment

Appropriate Assessment 2007

Infrastructure Delivery Plan (- emerging 2011/2012)

This will provide a significant body of evidence. However, there is flexibility in the programme to allow for any further necessary research work as the need arises.

5. SUSTAINABILITY APPRAISAL AND S.E.A.

- 5.1 Part of the evidence base for the Local Development Framework is the collection of baseline information for sustainability appraisal and Strategic Environmental Assessment. Sustainability Appraisal Reports will be prepared in parallel with the DPDs and will, amongst other things, assess options against objectives. An Initial Sustainability Appraisal Report will be prepared for each LDD at the pre-submission participation stage. Issues raised during this consultation will be considered and addressed by the Council when it prepares the DPDs for submission for independent examination. A final stage report will then be produced, to be subject to public consultation.

6. PROJECT MANAGEMENT AND RESOURCES

- 6.1 The Local Development Document profiles give details of management arrangements and resources for each document.
- 6.2 The Council's Policy and Design Section will lead the preparation of Local Development Documents, drawing upon the resources of other divisions in the Environment Directorate and other Council departments that prepare local strategies, including the Community Strategy. Consultants will be commissioned to carry out research or certain parts of the process as indicated. Other organisations will also be involved in the plan preparation through liaison with the Borough Partnership (Local Strategic Partnership) and other partnership forums and as part of the process of evidence gathering and consultation.

7. RISK ASSESSMENT

The main areas of risk, which would lead to slippage in the programme, have been identified as:

- Uncertainty over the future levels of funding and potential lack of capacity within Policy Team due to knock on effect of Council efficiencies. Steps taken to tackle the problems include the use of consultants for some tasks.
- Changes to National policies; the National Planning Policy Framework is awaited in late 2011. This should be before the Twickenham Area Action Plan is submitted which would allow for any adjustment to be made for conformity if necessary. There may be changes in the Use classes order which could undermine some Core Policies – eg with respect to protection of employment land.
- Capacity of the Planning Inspectorate and other agencies to cope with demand nation-wide. This is not directly under our control, but we will give early warning of our programme to them.
- Legal or other challenges, eg through the Sustainability Appraisal. We will work closely with the Planning Inspectorate and the GLA, other agencies and stakeholders to ensure that policies are based on sound evidence, that there is effective community engagement and the correct procedures are followed.

- Changing circumstances or emerging development pressures which alter priorities, leading to the proposed addition or substitution of LDDs, and need for new site briefs.
- Other pressures for example redevelopment of key sites or other planning priorities, which would mean staff, would need to spend more time onto non-LDF work.
- Neighbourhood planning – implications of this are uncertain at this stage

We have allowed for some slippage within the programme, which will be reviewed as appropriate and adjusted where necessary, giving priority to the Development Plan documents. Any necessary adjustments to the programme are more likely to be to the Supplementary Planning Documents, our web site should be checked for any updates.

8. MONITORING AND REVIEW

8.1 The Localism Bill has introduced the requirement for an Authorities Monitoring Report which will replace the Annual Monitoring Report. Priority indicators are monitored annually, others are monitored on a 3 year rolling programme. The Monitoring Report specifically addresses:-

- whether policies and related targets in the LDF/UDP have been met or progress made towards meeting them or, where they are not being met or are on track to being achieved the reasons why are explained
- what impact the policies are having on national, London and local targets
- whether the policies in the LDF/UDP need adjusting or replacing because they are not working as intended or are not achieving sustainable development objectives
- if policies require adjusting, actions to achieve this are suggested.

9. INFORMATION ABOUT PROGRESS ON THE LOCAL DEVELOPMENT FRAMEWORK

9.1 This Local Development Scheme is the first point of contact for information about the Local Development Framework. We will review and republish it as necessary. The Statement of Community Involvement will explain how we will actively engage with stakeholders and the wider community during preparation of the Local Development Framework. In the meantime, we will provide information on progress in the following ways:

9.2 We will make the scheme available:-

- on the Council website, which is linked to the Planning Portal, from where it can be downloaded in PDF and text formats (and in large type).
- for inspection at the Civic Centre and main borough libraries at Richmond, Twickenham, Whitton, Teddington and East Sheen
- to local community groups and other organisations,

- 9.3 We will publish details of the availability of the Scheme on the website and local newspapers, and to those who register on an LDF mailing list.
- 9.4 We provide information on current progress:
- on the website
 - by offering a dedicated email contact
 - a phone line
 - to the mailing and email distribution list

10. SUPPORTING STATEMENT

Borough Issues

10.1 High demand – lack of sites

The Borough is one of the most attractive in London, with large areas of open space and the River Thames running through it. Richmond and the smaller centres retain their village feel. The attractive environment as well as good schools and easy access to Central London mean that this area is in great demand for residential development, which commands high prices. The office and retail market is also relatively buoyant. New development is constrained by planning restrictions, in place to protect the open land and the historical character of the Borough, the supply of new sites is therefore limited. This means that there is unlikely to be great change in the Borough in future years, but that any growth must be carefully guided and sustainable. For this reason the Council has reviewed and reinforced SPD with respect to Design.

10.2 Housing

There is a substantial housing need in the Borough. The Borough has remained on target to meet its strategic housing targets, however capacity for new housing is limited and the ability to provide sufficient affordable housing in the Borough continues to be a challenge. New development seeks to improve the quality of housing and address its relationship with local character..

10.3 Open land

With new development, there is inevitably pressure on the surrounding open land, much of which is protected by planning designations. As part of the Development Management DPD further areas were designated as “Other Open and of Townscape Importance” to protect valued local open areas. The Open Land policies are mainly long standing and effective, and unlikely to be significantly changed as part of the LDF process.

10.4 Employment

With high residential values, there is pressure to change employment sites to residential, which the Council has generally resisted so as to retain a stock of employment land to meet Borough needs. There appears to have been a reduction in supply of space at the lower priced end of the market.

It is intended to carry out more comprehensive employment survey work to ascertain whether supply is meeting demand and whether any adjustment in policy is needed.

10.5 Transport

As a densely populated London Borough, transport issues are important, particularly congestion, provision for public transport and road safety. There is a concern over parking, both on and off street, in particular how much should be provided in new developments. Transport policies will be reviewed, in conjunction with the production of the Borough's Local Implementation Plan.

10.6 Town Centres

Much of the borough's retail floor space is located in the 5 main town centres and also in out of centre stores both within and beyond the borough boundary. In this built-up urban area shopping patterns do not respect borough boundaries and there is some leakage of expenditure out of the borough, in particular for comparison goods shopping to the much larger centre of Kingston nearby. Compared to the national average centres are relatively buoyant. There is a good spread of top-up shopping provision across the borough. Opportunities for significant expansion of retail floorspace are generally limited, especially in Richmond town centre, although Twickenham has more scope. Most of the fairly modest amount of additional floorspace needed is expected to be accommodated in the borough's town centres.

In line with the Council's All in One initiative, village plans are to be developed for 11 village centres. These will not be "neighbourhood plans" as defined by the Localism Bill, but will be non-statutory however they will not be in conflict with any statutory plans. Village Plans will include various actions based on local consultation. Some of these actions may not be planning related.

10.7 Community Plan/other strategies

See Appendix 2

10.8 External Strategies

The revised London Plan was published in Summer 2011, and has the legal status of a development plan. The Council must therefore ensure that all LDDs prepared as part of the LDF are in general conformity with the London Plan. Policies relating directly to this Borough include

- Housing
- Town centres
- Employment
- Transport
- Open Land
- Blue ribbon

Other GLA London wide strategies also should be taken into account – air quality, biodiversity, climate change, culture, economic development, noise, transport and waste, as well as those of the Primary Care Trust, the West London Waste Authority and the two Thames Landscape Strategies (Hampton to Kew and Kew to Chelsea).

APPENDIX 1

LOCAL DEVELOPMENT DOCUMENT PROFILES 2009 - 13

TITLE	Core Strategy – adopted April 2009
STATUS	Development Plan document (DPD)
ROLE AND CONTENT	The Richmond upon Thames Core Strategy DPD will provide the vision, objectives and strategy for the spatial development for the whole of the borough for a 15 year period from its adoption. The core strategy will be the primary development plan document for the borough and its policies will assist in delivering the development requirements and needs of the Borough, including numbers of new dwellings, as set out in the London Plan Review, and jobs. It will give spatial expression to those elements of the Community Strategy that relate to the use and development of land, therefore going beyond traditional land use planning and bringing together and integrating land use planning with other policies and programmes which influence the nature of places and how they function. A key diagram will be included to show broad locations, but not specific sites, for delivering the housing and strategic development needs such as employment and transportation development, relationships with other area based strategies and adjoining sub-regional connections. It will broadly include the matters covered by the UDP chapters 1-4 as well as Housing targets.
COVERAGE	Borough wide
CONFORMITY	The Core Strategy will be in general conformity with national planning policy statements and the London Plan. All other LDDs will be in conformity with this DPD.

TITLE	Development Management DPD – to be adopted Nov 2011
STATUS	Development Plan Document
ROLE AND CONTENT	This is a separate DPD for generic development control policies, setting out criteria against which planning applications for the development and use of land and buildings will be considered. These policies ensure that development accords with the vision and objectives set out in the core strategy with respect to housing, transport and employment .
COVERAGE	Borough wide
CONFORMITY	Core Strategy, Revised London Plan, Mayor’s Transport plan

TITLE	Joint West London Waste Plan	
STATUS	Development Plan Document	
ROLE AND CONTENT		
COVERAGE		
CONFORMITY	Revised London Plan, Core Strategy, Development Management DPD,	
TIMETABLE	Start	Evidence gathering –Jan/May 2011
	Focussed Issues options consultation	Jan/Feb 2009
	Pre-publication consultation	Feb/Mar 2010
	Publication consultation	Dec 11/Jan 12
	Submission of DPD	Mar/April 12
	Pre-examination meeting	
	Examination in Public	May/Aug 12
	Receipt of Inspector's Report	Oct 12
	Adoption	Nov 12
PRODUCTION	Lead	Cross Borough Officer Steering Group
	Management arrangements	London Borough of Hillingdon – lead borough
	Resources	Project Manager - London Borough of Hillingdon – lead borough + Mouchel consultants
	Stakeholder and community involvement	To be specified in SCI
	Political Management	Strategic Cabinet Member for Environment and Planning and equivalent in other Boroughs

TITLE	Twickenham Area Action Plan	
STATUS	Development Plan Document	
ROLE AND CONTENT	Focuses on the regeneration of Twickenham, covers only Twickenham Town Centre. Includes Site Allocations for key sites within the Plan area as well as transport proposals and environmental improvement schemes. Precise details may be developed through planning briefs, or other guidance as appropriate.	
COVERAGE	Twickenham Town Centre, boundary as defined within the Development Management DPD.	
CONFORMITY	Revised London Plan, Core Strategy, Development Management DPD,	
TIMETABLE	Start	Evidence gathering –Jan/May 2011
	Focussed Issues options consultation	Jun/July 2011
	Pre-publication consultation	Dec 2011/Jan 2012
	Publication consultation	May/June 2012
	Submission of DPD	July 2012
	Pre-examination meeting	Sept 2012
	Examination in Public	Oct 2012
	Receipt of Inspector's Report	Dec 2012
	Adoption	Jan 2013
PRODUCTION	Lead	Council's Environmental Policy and Design Section (Environment Directorate), together with consultants Broadway Malyan and Associates, drawing on the expertise of other Council officers as appropriate
	Management arrangements	Environmental Policy and Design Manager (project over view)
	Resources	Environmental Policy and Design Manager (project over view) Environmental Policy Manager (lead officer) 3.5 Planning Policy Officers + staff from other Depts as appropriate consultants Broadway Malyan and Associates
	Stakeholder and community involvement	To be specified in SCI
	Political Management	Strategic Cabinet Member for Environment and Planning

TITLE	CIL Charging Schedule	
STATUS	Development Plan Document	
ROLE AND CONTENT	Will set out the charges to be made for different types of development under the Community Infrastructure Levy Regulations to fund local infrastructure. A new type of document within the Local Development Framework.	
COVERAGE	Borough wide	
CONFORMITY	Revised London Plan, Core Strategy, Development Management DPD, Twickenham Action Area Plan, Site Allocations DPD.	
TIMETABLE	Start	Evidence gathering and production of Infrastructure Delivery Plan – Sept/Dec 2011
	Initial consultation –	Infrastructure Delivery Plan consultation – Jan/Feb 12
	CIL Preliminary Draft Charging Schedule	Charging schedule - Pre-publication consultation – May/June 12
	CIL Draft Charging Schedule	Sept/Oct 12
	Submission of DPD	Nov 12
	Pre-examination meeting	Dec 12
	Examination in Public	Jan 13
	Receipt of Inspector's Report	April 13
	Adoption	June 13
PRODUCTION	Lead	Council's Environmental Policy and Design Section (Environment Directorate), drawing on the expertise of other Council officers as appropriate, use of consultants
	Management arrangements	Environmental Policy and Design Manager (project over view)
	Resources	Policy and Design Manager (project over view) 2X Planning Officers Possible use of consultants
	Stakeholder and community involvement	To be specified in SCI
	Political Management	Strategic Cabinet Member for Environment and Planning
TITLE	Site Allocations DPD	
STATUS	Development Plan Document	
ROLE AND CONTENT	Will identify locations and sites for specific type of development, in order to ensure the objectives set out in the Core Strategy are met Will include a list of sites identified for development and set out broad framework/key parameters for development of each site (land use, key Section 106 requirements etc). Precise details may be developed thorough planning briefs, if appropriate.	
COVERAGE	Borough wide – excluding sites covered by the Twickenham Area Action Plan	
CONFORMITY	Revised London Plan, Core Strategy, Development Management DPD	
TIMETABLE	Start	Evidence gathering – April/May 2012
	Focussed Issues consultation – area based consultation meetings	Jun/July 2012
	Pre-publication consultation	Nov/Dec 2012
	Publication consultation	Mar/April 2013
	Submission of DPD	May 2013

	Pre-examination meeting	Jun 2013
	Examination in Public	July 2013
	Receipt of Inspector's Report	Sept 2013
	Adoption	Nov 2013
PRODUCTION	Lead	Council's Environmental Policy and Design Section (Environment Directorate), drawing on the expertise of other Council officers as appropriate, possible use of consultants
	Management arrangements	Environmental Policy and Design Manager (project over view)
	Resources	Environmental Policy and Design Manager (project over view) Environmental Policy Manager (lead officer) 4 planning policy and monitoring officers+ staff from other Depts as appropriate
	Stakeholder and community involvement	To be specified in SCI
	Political Management	Strategic Cabinet Member for Environment and Planning

TITLE	Proposals Map	
STATUS	Development Plan Document	
ROLE AND CONTENT	<p>The Proposals Map DPD will illustrate the policies and proposals contained in the council's DPDs. It will identify:</p> <p>areas of protection, such as MOL, conservation areas and archaeological priority areas; locations and sites for particular land uses, such as employment zones, town centres and specific site proposals;</p> <p>strategic designations, such as opportunity areas and the Thames Policy Area and transport proposals; and the road hierarchy.</p>	
COVERAGE	Borough wide	
CONFORMITY	Revised London Plan, Core Strategy, Development Management DPD, Twickenham Area Action Plan, Site Allocations DPD.	
TIMETABLE	Start	The proposals map will be updated as each DPD is produced
PRODUCTION	Lead	Council's Policy and Design Section (Environment Directorate), drawing on the expertise of other Council officers as appropriate
	Management arrangements	Policy and Design Manager (project over view)
	Resources	Policy and Design Manager (project over view) Environmental Policy Manager (lead officer) Graphics Officer (consultant)
	Stakeholder and community involvement	To be specified in SCI
	Political Management	Strategic Cabinet Member for Environment and Planning

APPENDIX 2 Supplementary Planning Guidance/Documents and Local Strategies

A. List of London Plan Supplementary Planning Guidance

1. Accessible London
2. Industrial Capacity
3. Housing provision
4. Urban design principles
5. Affordable housing
6. Sustainable construction and design
7. View management framework
8. Land for transport functions
9. Renewable energy
10. Meeting the spatial needs of London's diverse communities
11. Retail need assessments

B. List of London Borough of Richmond upon Thames Supplementary Planning Documents and Guidance

http://www.richmond.gov.uk/home/environment/planning/planning_guidance_and_policies.htm

Supplementary Planning Documents

Car Club Strategy, Design Quality, Front Garden and Other Off Street Parking, Residential Design Standards, Residential Development Standards, shop fronts, Small and Medium Housing Site, Sustainable Construction Checklist, Telecommunications Equipment, Twickenham Station and Surroundings.

Supplementary Planning Guidance

Affordable Housing, Contaminated Land, Design for Maximum Access, House Extensions and External Alterations, Nature Conservation and Development, Planning Obligations Strategy, Recycling facilities for New Development, Security by Design, Shop front security, Trees, legislation and procedure, Conservation Area studies, Street Design Guide, Thames Landscape Strategy – Hampton to Kew
Thames Landscape Strategy – Kew to Chelsea

Information leaflets

Conservation Areas
Listed Buildings
Historic Buildings
Buildings of Townscape Merit

C. Relevant Local strategies

Strategy/Plan	Stat	Non stat	Comments	Date Agreed
Corporate Plan		√		2011-2012
Community Plan	√		Review 2011	2007-2017
Village Plans		√		Dec-11
Equality & Diversity Plans	√			Annual
Procurement Strategy		√	to be reviewed	2009
Adults Social Care workforce strategy		√		2010-2013
Adults Strategic Plan		√		2010-2013
BME Housing Strategy		√		2010-2015
Community Safety Partnership Plan	√			Annual
(proposed) Joint Health & Wellbeing Strategy				
Empty Property Strategy		√		2011-2015
Homelessness strategy	√			2008-2012
Housing strategy		√		2008-2012
Houses in Multiple Occ Licensing Policy	√			2004 onwards
Lifelong Opportunities - Ageing Well in RuT		√		2009-2013
Private Sector Housing Renewal Policy	√			2003 onwards
Private Sector Housing Enforcement		√		2007 onwards
Strategic Tenancy policy	√			due 2011
Young Persons Housing Strategy		√		2008-2012

GANTT chart showing programme for production of the Local Development Framework and associated documents

2013

F M A M J J A S O N D

West London Waste Plan	Formal consultation on pre-publication Waste Plan and Sustainability Appraisal											
	Assess responses and prepare submission documents											
	Submit joint waste DPD											
	Consult on submission											
	Prepare responses and evidence											
	Pre-examination meeting											
	Examination											
	Inspectors Report											
Adoption												

CIL charging schedule	Preparation of Infrastructure Plan											
	Preparation of Infrastructure Plan											
	Preparation of Infrastructure Plan											
	Prepare Report for January Exec. Board											
	Report for February Cabinet											
	Consult on Infrastructure Plan											
	Start Preparing CIL											
	Continue preparing CIL											
	Continue preparing CIL											
	Publish Infrastructure Plan and CIL preliminary Draft Charging Schedule											
	consult on CIL preliminary Draft Charging Schedule											
	consult on CIL preliminary Draft Charging Schedule											
	Finalise											
	Report to Cabinet											
	Consultation on draft CIL Charging Schedule											
	Consultation on draft CIL Charging Schedule											
	Submit CIL for Examination											
	Examination in Public of CIL											
	Inspectors Report											
	Adopt CIL charging Schedule											