

## Block Booking - Application for Hire of Facilities Hampton Sports & Fitness Centre

1. Name of hirer / club / organisation: \_\_\_\_\_

2. Nominated team co-ordinator(s):

(i) First Nominee

(ii) Second Nominee

\_\_\_\_\_

\_\_\_\_\_

3. Address of team co-ordinator(s):

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Contact details:

(Home) \_\_\_\_\_

\_\_\_\_\_

(Business) \_\_\_\_\_

\_\_\_\_\_

(Mobile) \_\_\_\_\_

\_\_\_\_\_

(Email) \_\_\_\_\_

\_\_\_\_\_

5. Type of activity: \_\_\_\_\_

Area required: \_\_\_\_\_

Any other requirements: \_\_\_\_\_

6. Day(s) required: \_\_\_\_\_

Time(s) required: \_\_\_\_\_

Months	Dates	Any excluded dates (i.e. Bank Holidays)

I have read and agree to abide by the Block Bookings Terms and Conditions of Hire

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## Personal Information Policy – London Borough of Richmond upon Thames

The Council will use your details, the information about your dealings with the Council and the information about you available to the Council (“your information”) to:

- deal with your requests and administer its departmental functions
- meet its statutory obligations
- prevent and detect fraud
- conduct surveys and research
- contact you with information about activities and events involving the Council or with offers which it thinks may be of interest to you

The Council may share your information (but only the minimum amount of information necessary to do the above and only where it is lawful to do so) with other Departments within the Council (including the elected members), central government Departments, law enforcement agencies, statutory and judicial bodies, community services providers and contractors that process data on its behalf.

## Equality & Diversity

In order to monitor the effectiveness of our sports and fitness programmes and to ensure that we are reaching all areas of the community as specified in our Diversity & Equality Policy, it would help us if you could complete the section below. This information will be used for monitoring purposes only.

**Gender:**  Male  Female

**Age:**  Under 16  16-30  31-49  50-64  Over 65

**Ethnicity:**

**A White**  British  Irish  Eastern European  
 Any other White background, please specify \_\_\_\_\_

**B Mixed**  White & Black Caribbean  White & Black African  White & Asian  
 Any other Mixed background, please specify \_\_\_\_\_

**C Asian or Asian British**  Indian  Pakistani  Bangladeshi  Afghan  
 Any other Asian background, please specify \_\_\_\_\_

**D Black or Black British**  Caribbean  African  
 Any other Black background, please specify \_\_\_\_\_

**E Other Ethnic Background**  Chinese  Vietnamese  Middle Eastern  
 Gypsy/Traveller/Romany  Any other ethnic background, please specify \_\_\_\_\_

**Language:** Please specify which language you speak \_\_\_\_\_

**Disability:** Do you consider yourself to have a disability?  Yes  No

If yes, please specify:

- Physical impairment  Sensory impairment  
 Mental health condition  Learning disability/difficulty  
 Long-standing illness/health condition such as cancer, HIV, diabetes, chronic heart disease, epilepsy etc  
 Other please specify \_\_\_\_\_

**Religion:** Please answer if appropriate, in order that we can assess needs requirements for service provision:

- Christian  Hindu  Jewish  Buddhist  Muslim  Sikh  
 Other, please specify \_\_\_\_\_

**Sexual Orientation:** What is your sexual orientation?

- Bisexual  Gay Man  Gay Woman/Lesbian  Hetrosexual/Straight  
 Other  Prefer not to say

Please return this application form to: Hampton Sport & Fitness Centre, Hampton Community College, Hanworth Road, Hampton TW12 3HB

