

**Timetable of Meetings**

<b>Meeting No.</b>	<b>Activity</b>	<b>Witnesses</b>	<b>Dates</b>	<b>Comments</b>
1.	Scoping	Head of Performance and Business Improvement	29 April	A brief introduction to the topic / how things are done in Richmond
2.	Introduction to Performance Management	Dr Whiteman (Birmingham University) Christopher Cannon (Audit Commission)	21 May	Input from an academic and the Audit Commission
3.	Site Visit	LB Wandsworth	10 June	Input from senior officers and Councillors on the Wandsworth approach to Performance Management. The session covered the management framework operated by officers and the involvement of Councillors in the process.
4.	Site Visit	LB Camden	18 June	As above
5.	Input from other local authorities	Bucks CC & Westminster	26 June	As above
6.	Witness session with key stakeholders from LBRuT	Leader / Chief Executive	15 July	Q&A session with the Leader and Chief Executive
7.	Witness session with key stakeholders from LBRuT	Police / Directors	5 Sept	Q&A session with Directors (x4) and the Police ref partnership performance management.

8.	Witness session with key stakeholders from LBRuT	PCT / Cabinet Member for Performance	8 Sept	Q&A session with the PCT and Cabinet Member for Performance
9.	LB Lambeth Seminar – ‘ <i>Scrutiny of Performance</i> ’	Various	24 Sept	This event summarised the evidence received during the course of the review.
10.	Reporting	N/A	25 Sept	Planning / Draft Recommendations
11.	Reporting	N/A	9 Oct	Draft Report