

Adults Social Care Training

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An Overview of The Deprivation of Liberty Safeguards (DOLS)

The Mental Capacity Act 2005 Amendment

Aim:

To ensure participants understand their roles and responsibilities in relation to the Deprivation of Liberty Safeguards.

Learning Outcomes:

By the end of the course participants will have an understanding of:

- The Deprivation of Liberty Safeguards (DOLS) and why they were introduced
- What constitutes lawful and unlawful deprivation of liberty
- The impact of the DOL process on the assessment of need, recording, restraint and DOL care planning
- The processes of assessment and authorisation
- The monitoring of DOLS and the role of the Court of Protection
- The extended role of the IMCA and new role of the Relevant Person's Representative.

The course will include a brief overview of the relevant Sections of the Mental Capacity Act 2005.

Consultant/Trainer/Facilitator:

Sue Inker – Consultant.

The course is suitable for:

Care Managers, Occupational Therapists, Community Matrons, District Nurses, Community Psychiatric Nurses, GPs from all teams.

Duration:

9.30am to 4.30pm

Dates:

Wednesday 22nd September 2010

Venue:

Mortlake Training Centre

Care planning for Health Practitioners, Private and Voluntary Sector Care Providers

- *including residential / nursing homes; day centres and domiciliary care*

Aim:

This course is designed to enable senior care staff and nurses promote quality and continuity of care through person-centred care planning.

Learning Outcomes:

By the end of the course participants will understand:

- What 'person-centred' care plans are
- The reasons for using person-centred care plans
- The importance of care planning in the provision of care
- Features of good care plans
- Key steps in writing care plans
- The need to read and act on care plans
- The need to review care plans

Consultant/Trainer/Facilitator:

Michael Hughes is a registered nurse and healthcare trainer with over 9 years experience training in nursing and care homes, homecare agencies and charities. A Fellow of both the Institutes of Health Promotion and Education and the Royal Society for the Promotion of Health, Michael holds a Masters Degree in Health Promotion and an honours degree in Practice Development.

The course is suitable for:

Senior staff and nurses who write care plans, prescribing the care to be given to service users./residents

NVQ

This course will provide some of the underpinning knowledge for the Common Induction Standards – 1 2 3 4 5. HSC 2 Unit 21 22 23 24 HSC 3. Unit 31 32 33 35 Optional 328 329. HSC 4 Unit 41 42 43 45. LMC Unit B1, C1, E1

Duration:

1.30pm - 4.30pm

Dates:

14th May 2010
1st October 2010
7th February 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

Case Recording in Adult Social Care

LBRuT staff only

Aim:

To ensure that all case recording complies with The LBRuT Case Recording Policy.

Learning Outcomes:

At the end of the course participants will understand and be able to apply:

- LBRuT Case Recording Policy; this will include:
- Being aware of their legal responsibilities
- The need to record accurately all activities
- The importance of good quality case recording
- The importance of case recording and accountability

Consultant/Trainer/Facilitator:

Matthew Ginn, Information Lawyer LBRuT
Legal & Electoral Services Department

The course is suitable for:

LBRuT staff who are required to complete case records are expected to attend this course.

Duration:

9.30am -12.00pm

Dates:

24th June 2010
30th November 2010

Venue:

Mortlake Training Centre
Mortlake Training Centre

Continuing Care

The New National Framework

Aim:

To understand the National Framework for Continuing Healthcare and NHS Funded Nursing Care.

Learning Outcomes:

By the end of the course, participants should be able to:

- Apply knowledge and understanding of the criteria for continuing care when conducting assessments
- Demonstrate skill in preparing and presenting reports to the continuing care panel
- Appreciate the involvement of service users and their carers in the decision-making and appeal processes

Consultant/Trainer/Facilitator:

Peter Ebenezer Independent Specialist Trainer Continuing Care.

A representative from The Continuing Care team /panel.

The course is suitable for:

Team Managers, Care managers, CCA, OT, Community Matrons, Reviewing Officers. District Nurses, Residential and Nursing Home Managers.

Duration:

9.30am - 4.30pm

Dates:

16th July 2010
11th November 2010
8th March 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

Direct Payments

Aim:

To enable attendees to work with direct payments confidently and fully integrate Direct Payments into all community care assessments and reviews

Learning Outcomes:

By the end of the course attendees will:

- Understand their responsibilities in relation to Direct Payments
- Understand the role of Direct Payments in Self Directed Support
- Understand the history and legislative context of Direct Payments
- Be able to confidently offer Direct Payments and assess applications routinely. This will include becoming familiar with the necessary forms that need completing
- Be confident to work with existing Direct Payment recipients and know how to monitor and review packages
- Understand Direct Payment recipients' financial and employment obligations
- Understand how to offer Direct Payments to those who lack capacity
- Be aware of what to do if they encounter safeguarding adult issues

Consultant/Trainer/Facilitator:

Cathy Maker: RUILS.

Jeannie Ryan: Lead Officer, Direct payments LBRuT.

A Direct Payment recipient.

CM/SW practitioner

The course is suitable for:

Practitioners in Adults Services including Mental Health, Sensory Services, PLD. This includes: Care managers, CCAs, CCMs, OTs, Day Services staff, Health Care Workers in both Adult and PLD services.

Duration:

9.30am - 4.30pm

Dates:

7th July 2010

18th November 2010

15th March 2011

Venue:

Curriculum Training Centre
Twickenham

Mortlake Training Centre

Mortlake Training Centre

Diversity and Equality: Good Practice

For Private and Voluntary Adult Social Care Providers

Aim:

To develop an understanding of what diversity means within the context of practice.

Learning Outcomes:

Participants who attend this course will be able to:

- Develop an understanding of the application of relevant legislation governing diversity work.
- Explore experiences and approaches to diversity practice.
- Acknowledge and remedy how attitudes can lead to discrimination.
- Promote the development of good practice within the workplace.

Consultant/Trainer/Facilitator:

Ishver Patel is a freelance organisation development consultant and has extensive experience working in statutory, independent and voluntary sector organisation. He has lead on diversity training, team building and management development.

The course is suitable for:

All adult social care workers in the private and voluntary sector; including home care, residential, nursing, day care and voluntary organisations within LBRuT.

NVQ

This workshop will provide the underpinning knowledge for the Health and Social Care Awards in the following units: **HSC 21, 22, 23, 24 HSC 31, 32, 33, and 35**

Common Induction Standards 1, 2, 3, 4, 6

Duration: 3 Hours; please choose an AM or PM session
9.30am-12.30pm or 1.30pm-4.30pm

Dates:

10th June 2010, AM or PM
7th October 2010, AM or PM
4th February 2011, AM or PM

Venue:

Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

Independent Living Fund (ILF)

Aim:

To develop awareness of the ILF and to be able to guide service users to access the ILF when appropriate.

Learning Outcomes:

- To understand the ILF and how it works
- To understand the relationship between the ILF and SDS
- To support service users who have joint ILF/SSD funding
- To be able to complete the necessary documentation relating to the ILF

Consultant/Trainer/Facilitator:

Richard Cripps (independent trainer)

The course is suitable for:

LBRuT Adult Social Care and PLD staff.

All managers, seniors, care managers, Community Matrons, DNs, Finance, Ruils RIBS, Service User and Carer organisations.

Duration:

9.30am - 11.30pm

Dates:

5th July 2010

3rd November 2010

10th March 2011

Venue:

Employee Training Centre
Twickenham

Employee Training Centre
Twickenham

Mortlake Training Centre

Infection Control

Aim:

To ensure staff are fully aware of essential infection control procedures.

Learning Outcomes:

By the end of the course participants will be able to/understand:

- Identify particular infection
- Risks associated with the community and care homes
- Gain awareness/knowledge of basic microbiology and modes of transmission
- Identify the strategies needed to prevent and control infections including risk assessment and the need for policies in infection control
- List the main infection control principles (standard precautions)

Consultant/Trainer/Facilitator:

The trainer will be a member of the NVQ Centre in Richmond. All are NVQ assessors and internal verifiers with a range of experience working in residential and home care settings.

The course is suitable for:

All staff in the residential, day or home care settings, including the private and voluntary sectors. It links to the Skills for Care Common Induction Standards and Skills for Care Knowledge Set for Infection Prevention and Control.

This course will provide the underpinning knowledge for the Health and Social Care Awards in the following units:-

HSC 22, HSC 214, HSC 218
HSC 32
Common Induction Standards
1.4 and 3

Duration:

9.30am -12.30pm

Dates:

23rd April 2010
28th June 2010
17th September 2010
22nd November 2010
11th February 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

Intensive Interaction

Aim:

Many people with profound and multiple learning disabilities do not use words to communicate. This course enables participants to further their communication skills using “Intensive Interaction” - a communication technique that encourages us to create fun and mutually rewarding conversations using individual’s facial expressions, vocal sounds and body language.

Learning Outcomes:

By the end of the course participants will be able to:

- Understand the principles and techniques of Intensive Interaction and explore how these principles can be used to support the development of service users’ fundamental communication abilities.
- Enable participants to address some of the emotional needs of the people they support by building more fulfilling, interactive and equal relationships with the people they support.
- Implement Intensive Interaction in the workplace or home, using an agreed model of feedback.
- Ensure the growth and development of Intensive Interaction through the use of networks, plans and structures.
- Participants will be expected to practice Intensive Interaction in their workplaces

NVQ

This will provide some of the underpinning knowledge for Health and Social Care awards.

HSC 2 Unit 21

HSC 3 Unit 31

Common Induction Standard 4

Consultant/Trainer/Facilitator:

Janet Gurney, Chief Executive of Us in a Bus and qualified Intensive Interaction trainer. Lucy Harrison - Us in a Bus trainer and former Intensive Interaction Team Facilitator in Richmond upon Thames.

The course is suitable for:

Staff in day care, support services and residential homes working with people with profound and multiple learning disabilities. This course is also appropriate for parents, carers and personal assistants.

Duration: 2.5 Days

9.30am to 4.00pm first two days.

Last day, 8th December, 9.30am to 12.30pm

PLEASE NOTE ALL DAYS MUST BE ATTENDED

Dates:

23rd September

3rd November

8th December

Venue:

Mortlake Training Centre

Mortlake Training Centre

Mortlake Training Centre

Introduction to Personal Safety

Day One

Aim:

This course will provide an introduction to fundamental personal safety issues in the workplace.

Learning Outcomes:

By the end of the course participants will be able to:

- Define aggression and violence
- Assess and manage risk in relation to their own personal safety
- Understand LBRuT's lone working guidance
- Remain resourceful when facing hostility in the workplace
- Know how to report an incidence of violence/aggression
- Identify ways to improve their own safety at work

Consultant/Trainer/Facilitator:

Ray Braithwaite: Author and leading national trainer in managing violence, aggression and stress at work.

Jonathan Robinson, LBRuT Health and Safety Unit, will attend in the afternoon for Questions and Answer session.

The course is suitable for:

All LBRuT staff that have face to face customer contact in Adult Community services.

Please also apply for Day Two if your work role takes you into the community/people's homes.

N.B. There is a separate course for staff who will only encounter customers on the telephone.

Duration:

9.30am - 4.30pm

Dates:

20th July 2010
12th January 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre

Introduction to Personal Safety Day Two: Dealing with Violent or Aggressive Service Users for Frontline Workers

Aim:

This course will enable participants to deal with and defuse aggression and respond appropriately to physical violence.

Learning Outcomes:

By the end of the course participants will be able to:

- Positively influence difficult behaviour and maintain rapport with challenging clients
- Use a systematic method of diffusing aggression
- Respond effectively to abuse and threats
- Break away from grabs and holds
- Ensure violent and aggressive incidents can be followed up effectively

Consultant/Trainer/Facilitator:

Ray Braithwaite is an author and a leading national trainer in managing violence, aggression and stress at work.

The course is suitable for:

All LBRuT staff that have face to face customer contact in Adult Social Care. **Participants must have completed Introduction to Personal Safety Day One.**

NB there is a separate course for staff who will only encounter customers on the telephone.

Duration:

9.30am - 4.30pm

Dates:

21st July 2010
13th January 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre

Introduction to the Mental Capacity Act (MCA) & Deprivation of Liberty Safeguards (DOLS)

Aim:

To ensure participants understand their roles and responsibilities in relation to the Mental Capacity Act & the Deprivation of Liberty Safeguards.

Learning Outcomes:

By the end of the course participants will have:

- Been introduced to the MCA Code of Practice
- An understanding of the impact of the Mental Capacity Act on their practice
- An understanding of the Deprivation of Liberty Safeguards (DOLS) and why they were introduced
- An understanding of what constitutes lawful and unlawful deprivation of liberty
- Examined dilemmas and responses to difficult/complex practice issues in relation to MCA & DOLS.

Consultant/Trainer/Facilitator:

Sue Inker – consultant.

The course is suitable for:

Health staff, Rehab Assistants, Ward Staff, Community Care Assessors, residential, support services and day care staff working across health and social care.

Duration:

9.30am to 4.30pm

Dates:

Tuesday 21st September 2010

Venue:

Mortlake Training Centre

Mental Capacity Act and Good Practice

Aim:

To ensure that the participants are able to understand and apply the Mental Capacity Act to adults who may lack capacity.

Learning Outcomes:

By the end of the course participants will have:

- Been introduced to the Code of Practice
- An understanding of the impact of the Mental Capacity Act on their practice
- Examined dilemmas and responses to difficult/complex practice issues in relation to capacity
- The ability to accurately record written information on capacity.

Consultant/Trainer/Facilitator:

Annie Zlotnick, freelance trainer.

The course is suitable for:

Managers, Senior Care Managers, Care Managers, Community Care Assessors Community Matrons, OTs, District Nurses.

Managers only from residential and day care within Social Services, PCT and the Private and Voluntary Sector.

This will provide some of the underpinning knowledge for the following Health and Social Care awards:

HSC 2 Unit 21 23 24

HSC 3 Unit 31 33 35

Common Induction Standard 4 5

GSCC Higher Specialist Award.

Duration:

9.30am - 4.30pm

Dates:

6th July 2010
17th November 2010
17th January 2011
14th March 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

Moving & Handling Theory & Practical

Aim:

To assist staff in developing an understanding of how to work safely in relation to the care of the back. It will develop the knowledge and skills provided in the static load course to examine how to safely lift all objects.

Learning Outcomes:

By the end of the course participants will:

- Develop up-to-date knowledge of basic moving and handling requirements
- Use current best practice for handling people and assisting them to move
- Understand how the back works, what is good and bad posture and how damage can occur.

Consultant/Trainer/Facilitator:

Sara Wright is an experienced practitioner and trainer in this field.

The course is suitable for:

All staff who are involved in moving and handling service users/patients. It will provide the theory and practical knowledge new workers will need to work safely and effectively in this area. This session is also recommended for staff who have not undertaken this training in over 2 years.

Duration:

9.30am to 4.30pm

Dates:

11th May 2010
8th July 2010
21st October 2010
9th March 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

PLD - Sexuality and Personal Relationships

Aim:

To facilitate opportunities for practitioners to enhance their competence and confidence in supporting the sexuality and personal relationships of adults with learning disabilities.

Learning Outcomes:

On completion of the training, participants will have:

- Explored the impact of personal values and attitudes on professional practice.
- Improved understanding regarding the legal context of issues of consent, sexuality and personal relationships.
- Identified means and methods to resolve practice conflicts and promote enhanced service quality.

Consultant/Trainer/Facilitator:

Paul Eggett has worked extensively in this area and is an experienced educator in this field and works on behalf of the British Institute of Learning Disabilities.

The course is suitable for:

Front line staff who are supporting people with learning disabilities in the community and in residential homes within the borough.

Duration:

9.30am -4.30pm

Dates:

29th June 2010
24th March 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre

Record Keeping for Private and Voluntary Sector Care Staff

including residential homes, nursing homes, day centres and home care settings

Aim:

This course is designed to enable nursing and care staff of all levels to promote consistent and quality care through honest, accurate and up-to-date record keeping.

Learning Outcomes:

By the end of the course, participants should understand:

- Why we keep records
- Common types of records used in care
- The legal requirements of records used in care
- Features of poor record keeping and common faults
- Features of good record keeping
- Key points for better records
- The need to write what was done and why it was done
- Dealing with documentation errors
- The need to update records frequently
- Issues around delegation of record keeping and accountability
- Ownership of and access to records.

Consultant/Trainer/Facilitator:

Michael Hughes is a registered nurse and healthcare trainer with over 9 years experience training in nursing and care homes, homecare agencies and charities. A Fellow of both the Institutes of Health Promotion and Education and the Royal Society for the Promotion of Health, Michael holds a Masters Degree in Health Promotion and an honours degree in Practice Development.

The course is suitable for:

General care and nursing staff responsible for updating a range of documentation, for example record charts and daily records of care.

NVQ

This course will provide some of the underpinning knowledge for the Common Induction Standards – 1 2 3 4 5. HSC 2 Unit 21 22 23 24 HSC 3 Unit 31 32 33 35 HSC 4 Unit 41 42 43 45. LMC Unit B1,C1,E1. The course supports NMC and Care standards Act record keeping standards

Duration:

9.30am - 12.30pm

Dates:

14th May 2010
1st October 2010
7th February 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

Telecare – Assessment & Provision

Aim:

To provide professionals with an understanding of Telecare and its role in service user/patient care.

Learning Outcomes:

By the end of the course participants will have gained an understanding of:

- The role that Telecare technology can play in helping people to manage the risks associated with Independent Living
- The types of Telecare equipment available – their uses and limitations
- How the 'Practitioners' Guide to Telecare' can inform their practice
- How to assess clients for Telecare solutions
- The procedure for ordering Telecare equipment within LBRuT
- The role of the Sandown Court Smart Flat, and how to refer clients into this service.

Consultant/Trainer/Facilitator:

Jeannie Ryan is a qualified Occupational Therapist with a wide experience of Telecare assessment and provision.

The course is suitable for:

Care Managers, OTs, CCAs, and PCT health professionals.

Duration:

10.00am to 12.00pm

Dates:

23rd April 2010
10th September 2010
3rd December 2010
4th March 2011

Venue:

Sandown Court Smart Flat
Sandown Court Smart Flat
Sandown Court Smart Flat
Sandown Court Smart Flat

Telephone Skills and Dealing with Conflict

Aim:

This course will enable participants to defuse aggression on the telephone and improve customer/client relationships.

Learning Outcomes:

By the end of the course participants will be able to:

- Positively influence difficult callers and lower the level of frustration on the telephone
- Remain in rapport with challenging clients
- Remain resourceful when facing hostility under pressure
- Develop a systematic method of defusing aggression.

Consultant/Trainer/Facilitator:

Ray Braithwaite is an author and a leading national trainer in managing violence, aggression and stress at work.

The course is suitable for:

All LBRuT ACS staff whose main point of contact with customers is via the telephone.

This will provide some of the underpinning knowledge for Health and Social Care awards HSC 2 Unit 24; HSC 3 Unit 35; Common Induction Standard 5

Duration:

9.30am - 4.30pm

Dates:

22nd July 2010
18th January 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre

The Deprivation of Liberty Safeguards (DOLS): Applying Theory to Practice

Aim:

To ensure participants understand through practical application how the DOL safeguards will impact their role in terms of assessment, recording, evidencing, care planning, review, monitoring and challenge.

Learning Outcomes:

By the end of the course participants will have an understanding of:

- The difference between a restriction of and a deprivation of liberty
- A practical application through the process of authorisation, assessment, review, monitoring and challenge
- How to assist the Best Interest Assessor through thorough recording, evidencing and care planning
- How to identify an appropriate Relevant Person's Representative
- The role of the IMCA in more detail
- The new Deprivation of Liberty standard forms.

Consultant/Trainer/Facilitator:

Sue Inker - Consultant

The course is suitable for:

Health staff, Rehab Assistants, Ward Staff, Community Care Assessors, residential, support services and day care staff working across health and social care.

Duration:

9.30am to 4.30pm

Dates:

Wednesday 20th October 2010

Venue:

Mortlake Training Centre

Self Directed Support Orientation

Aim:

To introduce all Adult Social Care organisations and staff to **Self Directed Support (SDS)**
SDS is the system in Richmond for allocating social care resources and providing support to individuals who are eligible for it.

Learning Outcomes:

By the end of the course, participants will have:

- An understanding of the rationale for the change towards Self Directed Support
- Knowledge of the SDS model and its difference from the current system
- The ability to describe the 7 steps of “In-Control”
- Understand the impact of SDS on their role within Richmond Social Services

Consultant/Trainer/Facilitator:

Maria Brent Independent trainer

The course is suitable for:

All adult social care staff within London Borough of Richmond, including private and voluntary, health and LBRuT staff

(Please note this is not suitable for LBRuT Care Managers)

Qualification

This course will provide underpinning knowledge for:

Common Induction Standards standard 1, “understand the principles of care”

Level 2 HSC 24; Ensure your actions support the care, protection & well being of individuals

Level 3 HSC 35,” Promote choice, well being and the protection of all individuals

Level 4 HSC45 “Develop practice which promotes choice, well being & the protection of all individuals

LMC, B1, “Lead and manage provision of care services that respects, protects and promotes the rights and responsibilities of people “

Duration:

9.30am - 4.00pm

Dates:

28th April 2010

9th July 2010

6th October 2010

8th February 2011

Venue:

Mortlake Training Centre

Mortlake Training Centre

Mortlake Training Centre

Mortlake Training Centre

Self Directed Support - Outcome Focused Reviews

Aim:

To introduce the outcome focused review process for reviewing support plans and to support people to facilitate outcome focused reviews.

Learning Outcomes:

By the end of course, participants should be able to:

- Plan and prepare the individual and their significant others for a support plan review
- Represent the 3 most significant achievements
- Establish where support may no longer be required
- Enable the individual to acknowledge what may not be working and what may need to change
- Set new person centre goals for the next year
- Assess risk and indentify core requirements and responsibilities.

Consultant/Trainer/Facilitator:

Gill Bailey, Helen Sanderson Associates. Gill has worked in Health & Social Care for 25 years, originally as a learning disability nurse before moving into social work within a local authority, and then worked across various social care service areas. For the past 10 years her focus has been around person centred practices.

The course is suitable for:

Team Managers; Assistant Team Managers; Care Managers, CCA, OT, and Reviewing Officers.

Duration:

9.30am - 4.30pm

Dates:

1st February 2010
9th March 2010
15th June 2010
16th September 2010
14th December 2010
1st March 2011

Venue:

Curriculum Training Centre
Employee Training Centre
Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

Self Directed Support - Person Centred Thinking and the Assessment Process

Aim:

To enable practitioners who are involved in supporting people with their Self Assessment to use a range of person centred thinking techniques confidently to gather the required information for this stage of the Self Directed Support process.

Learning Outcomes:

By the end of course, participants should be able to:

- Apply person centred thinking to gathering information for Assessments
- Plan out conversations that enable the effective and efficient use of time to gather information for assessment.
- Identify ways that this approach will then help the person to start to think about their life; what they may wish to maintain or change; and record in a subsequent Support Plan.
- Assess risk within this context through using the Person Centred Thinking approach.
- Identify the core requirements and responsibilities that practitioners have in this stage of the Self Directed Support process.
- Complete the assessment document using Person Centred approaches.

Consultant/Trainer/Facilitator:

Alison is a skilled person-centered planning facilitator, trainer and mentor who works extensively with Helen Sanderson Associates. She was the lead author of 'Families Leading Planning', a resource pack to enable families to take the lead in person centered planning with and for people with disabilities that they love, and published a chapter in a new Open University Press book called Person Centered Practice for Professionals.

The course is suitable for:

All staff who are required to complete Assessment documents within SDS.

Duration:

9.30am - 4.00pm

Dates:

8th June 2010
8th September 2010
7th December 2010
2nd February 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

Self Directed Support - Support Planning

Aim:

To equip staff with the tools to start Support Planning with individuals.

Learning Outcomes:

By the end of the course participants will have:

- A clear understanding of the Support Planning process
- Confidence to engage individuals and their families in the Support Planning process
- An understanding of the seven essential elements of a Support Plan
- Confidence to negotiate with support providers
- Access to different tools to enable them to plan.
- Ideas of where to get support for individuals
- A clear understanding of what to consider when budgeting a Plan
- The skills to write a Support Plan.

Consultant/Trainer/Facilitator:

Cathy Maker is chief executive of RUILS and has been involved in the development of SDS and Support Brokerage in Richmond. She has developed and delivered Support Planning & Brokerage training for both independent brokers and care management teams.

Jo Mundy is a Support Broker who works in the borough for the Richmond Independent Brokerage Service (RIBS). Prior to joining RIBS Jo was one of the first Support Brokers under the Individual Budget Pilot schemes and has a wealth of practical knowledge and experience in this area.

The course is suitable for:

Care Managers. OTs, Reviewing Officers. Community Care Assessors, Community Care Managers, Day Centre and Support Workers.

This course provides underpinning knowledge for:

Common Induction Standards standard 1: "Understand the principles of care".

Level 2 HSC 24: "Ensure your actions support the care, protection & well being of individuals".

Level 3 HSC 35: "Promote choice, well being and the protection of all individuals".

Level 4 HSC 45: "Develop practice which promotes choice, well being & the protection of all individuals".

LMC B1: "Lead and manage provision of care services that respects, protects and promotes the rights and responsibilities of people".

GSCC post registration training.

Duration:

9.30am - 4.30pm

Dates:

5th July 2010
4th October 2010
20th January 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre
Mortlake Training Centre

Supervision Skills for LBRuT Managers ASC

Aim:

To enable managers to provide effective supervision in accordance with LBRuT Supervision Code of Practice and Supervision Guidance.

Learning Outcomes:

By the end of the course participants will be able to:

- Use a variety of techniques designed to accelerate the learning process
- Provide constructive feedback on performance
- Deal effectively with challenging behaviour
- Employ a range of appropriate supervision styles
- Be familiar with the LBRuT ACS Supervision Code of Practice and Supervision Guidance.

Consultant/Trainer/Facilitator:

Chris Graham: Management, Training & Development Consultants.

The course is suitable for:

Managers within Adult Community Services who have supervisory responsibilities.

Duration:

9.15am - 4.30pm *Please note start time.*

Dates:

22nd June 2010
10th February 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre

Supervision Skills for Managers within the Private & Voluntary Sector (ASC)

Aim:

To enable P&V Sector Managers and Supervisors to carry out effective Supervision with their staff.

Learning Outcomes:

By the end of the course participants will be able to:

- Use a variety of techniques designed to accelerate the learning process
- Supervise staff performance against the Dignity Challenge Criteria
- Provide constructive feedback on performance
- Deal effectively with challenging behaviour
- Employ a range of appropriate supervision styles.

Consultant/Trainer/Facilitator:

Chris Graham: Management, Training & Development Consultants.

The course is suitable for:

Managers and Supervisors within the Private and Voluntary Sector within Adult Social care.

Duration:

9.15am - 4.30pm *Please note start time.*

Dates:

1st July 2010

1st February 2011

Venue:

Mortlake Training Centre

Mortlake Training Centre

Understanding Autistic Spectrum Disorders

Aim:

To provide participants with an understanding of the effects of Autism and to explore positive strategies to engage when working with people with Autism.

Learning Outcomes:

By the end of the training session, participants will have an understanding of:

- The need for positive beliefs and attitudes about Autism
- How Autism is diagnosed
- Theoretical Models of Autism
- The Autistic Spectrum
- Current knowledge of causes
- The effects of Autism on the individual
- The importance of communication skills
- Sensory issues
- Behaviour support strategies.

Consultant/Trainer/Facilitator:

Keith Gwilym has worked extensively in this area and is an experienced educator in this field and works on behalf of the British Institute of Learning Disability.

The course is suitable for:

Front line staff who are supporting people with learning disabilities in the community and in residential homes within the borough.

Duration:

9.30am -4.30pm

Dates:

26th April 2010
26th January 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre

Understanding the Effects of a Brain Injury

Aim:

To explore the impact of a brain injury on the person and the affects on families and carers and to identify good practice strategies for workers.

Learning Outcomes:

By the end of the training session, participants will be able to:

- Identify the physiological affects of a brain injury
- Understand how this may affect functional and cognitive abilities
- Consider what support a person may need who is affected by brain injury
- Consider communication issues when working with someone affected by a brain injury.

Consultant/Trainer/Facilitator:

The Community Neuro Rehab Team consists of a range of specialist practitioners who provide expert service to service users/patients in the borough. They have an extensive range of experience and knowledge on this subject.

The course is suitable for:

Front line workers who may work with people affected by a brain injury in day care, residential services, community support services, care management, health care practitioners, and personal assistants based in statutory, private and voluntary settings.

Duration:

9.30am -4.30pm

Dates:

23rd November 2010

Venue:

Mortlake Training Centre

Understanding the Effects of a Stroke

Aim:

To explore the impact of a stroke on the person and the effects on families and carers and to identify good practice strategies for workers.

Learning Outcomes:

By the end of the training session, participants will be able to:

- To identify the physiological affects of a stroke
- To understand how this may affect functional and cognitive abilities.
- To consider what support a person may need who is affected by a stroke
- To consider communication issues when working with someone affected by a stroke.

Consultant/Trainer/Facilitator:

The Community Neuro Rehab Team consists of a range of specialist practitioners who provide expert service to service users/patients in the borough. They have an extensive range of experience and knowledge on this subject.

The course is suitable for:

Front line workers who may work with people affected by a stroke in day care, residential services, community support services, care management, health care practitioners, and personal assistants based in statutory, private and voluntary settings.

Duration:

9.30am -4.30pm

Dates:

27th April 2010

Venue:

Mortlake Training Centre

Understanding the Effects of Multiple Sclerosis

Aim:

To explore the impact of this disease on the person and the effects on families and carers and to identify good practice strategies for workers.

Learning Outcomes:

By the end of the training session, participants will be able to:

- To identify the physiological affects of M.S.
- To understand how this may affect functional and cognitive abilities.
- To consider what support a person may need who is affected by M.S.
- To consider communication issues when working with someone affected by M.S.

Consultant/Trainer/Facilitator:

The Community Neuro Rehab Team consists of a range of specialist practitioners who provide expert service to service users/patients in the borough. They have an extensive range of experience and knowledge on this subject.

The course is suitable for:

Front line workers who may work with people affected by M.S. in day care, residential services, community support services, care management, health care practitioners, and personal assistants based in statutory, private and voluntary settings.

Duration:

9.30am -4.30pm

Dates:

23rd June 2010

Venue:

Mortlake Training Centre

Understanding the Effects of Parkinson's Disease

Aim:

To explore the impact of Parkinson's on the person and the effects on families and carers and to identify good practice strategies for workers.

Learning Outcomes:

By the end of the training session, participants will be able to:

- Identify the physiological affects of Parkinson's disease.
- Understand how this may affect functional and cognitive abilities.
- Consider what support a person may need who is affected by Parkinson's.
- Consider communication issues when working with someone affected by this disease.

Consultant/Trainer/Facilitator:

The Community Neuro Rehab Team consists of a range of specialist practitioners who provide expert service to service users/patients in the borough. They have an extensive range of experience and knowledge on this subject.

The course is suitable for:

Front line workers who may work with people affected by Parkinson's Disease in day care, residential services, community support services, care management, health care practitioners, and personal assistants based in statutory, private and voluntary settings.

Duration:

9.30am -4.30pm

Dates:

20th May 2010

Venue:

Mortlake Training Centre

Violence and Aggression **Managerial Responsibilities and Obligations**

Aim:

This is an essential course for managers of staff working with potentially violent or aggressive clients. It also enables managers to meet their legal responsibilities under health and safety legislation for the personal safety of staff.

Learning Outcomes:

By the end of the course participants will be able to:

- Define aggression and violence and ensure effective management of post-incident issues
- Develop techniques for defusing aggression and for assisting staff who are under attack
- Advise staff of their rights when abused or threatened
- Ensure violent and aggressive incidents can be followed up effectively
- Understand how to record incidents of abuse.

Consultant/Trainer/Facilitator:

Ray Braithwaite is an author and a leading national trainer in managing violence, aggression and stress at work.

Jonathan Robinson, LBRUT Health and Safety Unit Manager, will be present in the afternoon for a question and answer session.

The course is suitable for:

All LBRuT Managers in Adult Community Services who manage staff who are dealing with potentially violent customers/service users.

Duration:

9.30am – 4.30pm

Dates:

17th June 2010
11th January 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre

Working Positively with Challenging Behaviour

Aim:

To enable staff to identify and clarify their understanding of the causes of challenging behaviour and identify effective strategies for dealing with challenging/potentially serious situations.

Learning Outcomes:

By the end of the course participants will be able to:

- Identify common experience of how they can affect us as workers
- Explore the principles we use in reacting to challenging behaviours
- Explore the policies and guidelines when working with challenging behaviours
- Inform staff of the issues involved in the use of control and restraint
- Explore skills for diffusing, calming and managing situations
- Familiarise themselves with the stages of violent incidents and to identify staff responsibilities during each stage.

Consultant/Trainer/Facilitator:

Keith Gwilym has worked extensively in this area and is an experienced educator in this field and works on behalf of the British Institute of Learning Disabilities.

The course is suitable for:

Front line staff who are supporting people with learning disabilities in the community and in residential homes within the borough.

Duration:

9.30am-4.30pm

Dates:

18th May 2010
22nd February 2011

Venue:

Mortlake Training Centre
Mortlake Training Centre