



2011 No. 4

SUPPLEMENTARY PROVISIONS

FOR

PARKING PERMITS

APPLICABLE TO

ALL CONTROLLED PARKING ZONES

2011

Made: 24 January 2011

Operative Date: 1 February 2011

**THE LONDON BOROUGH OF RICHMOND UPON THAMES (PARKING PLACES)
(SUPPLEMENTARY PROVISIONS, PERMITS) ORDER 2011**

Made: 24 January 2011

Coming into operation: 1 February 2011

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The Council of the London Borough of Richmond upon Thames, having consulted the Commissioner of Police of the Metropolis, in exercise of the powers conferred by Sections 45, 46, 49 and 124 of and Part III and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984(a), as amended (hereinafter referred to as “the Act of 1984”), and all other enabling powers hereby make the following Order—

PART I PRELIMINARY

Commencement and citation

1. This Order shall come into operation on 1 February 2011 and may be cited as the London Borough of Richmond upon Thames (Parking Places) (Supplementary Provisions, Permits) Order 2011.

Interpretation

2. (1) In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:

"Article", when followed by a number, means the appropriately numbered article of this Order, unless the context otherwise requires;

"Band A vehicle" means a vehicle whose carbon dioxide emissions figure does not exceed 100 grams per kilometre driven, where "carbon dioxide emissions figure" has the same meaning as in the Vehicle Excise and Registration Act 1994 (b), as amended. For the avoidance of doubt, this is intended to have the same meaning as that used by DVLA for the purpose of vehicle excise duty at the time when this order was made. If there should be any future amendment to the meaning of "Band A" as used by DVLA, such amendment will not, of itself, be binding on the Council for the purposes of this order.

"car club permit" means a parking permit issued under the provisions of any of the car club orders;

"car club order" means:-

the London Borough of Richmond upon Thames (Parking Places) (Car Club) Order 2010(c) as it may be amended, consolidated or re-enacted; or the London Borough of Richmond upon Thames (Parking Places) (Car Club) (No. 3) Experimental Order 2009(d) or the London Borough of Richmond upon Thames (Parking Places) (Car Club) (No. 1) Experimental Order 2010(e) as any one of them may be modified, or any order which subsequently reproduces and continues in force indefinitely the provisions of those orders

and any expressions used in Article 12 whose meanings are given in any car club order shall take that meaning as the context requires;

"Council" means the Council of the London Borough of Richmond upon Thames;

"enactment" means any enactment, whether public general or local, and includes any order, by-law, rule, regulation, scheme or other instrument having effect by virtue of an enactment;

(a) 1984 c. 27

(b) 1994 c. 22.

(c) 2010/55.

(d) 2009/49.

(e) 2010/22.

)

“household”, “house in multiple occupation” and “dwelling” shall have the meanings given in Part I of Schedule 2 and the rules given in Part II of that Schedule shall apply to the interpretation of the expression “household” for the purposes of this Order;

“invalid carriage” shall have the meaning given in section 136 of the Act of 1984;

"operational permit" means a permit issued under the provisions of Article 18 of this Order;

"parking place" means any area on a highway designated as a parking place by any relevant on-street Order;

“period”-

- (a) in respect of a residents’ parking permit, means the period in months specified in column 3 of an item of Schedule 1 during which, subject to the provisions of the relevant on-street Order, a residents’ permit shall be valid, starting from the first day of the month in which the permit is issued or the first day of the following month if it is deemed that the permit was forward-dated at the time when it was issued; or
- (b) in respect of a business parking permit or a multi-zone business parking permit or a doctors parking permit, means the period in months during which, subject to the provisions of the relevant on-street Order, such a permit shall be valid, starting from the date on which the permit first becomes valid;

"permit" means either a resident’s permit, a business permit or a resident’s visitors’ permit where:-

a “resident’s permit” means a permit issued under the provisions of Article 5(3);

a “business permit” means a permit issued under the provisions of Article 8(5); and

a “resident’s visitors’ permit” means a permit issued under the provisions of Article 14(3);

"permit holder" means a person to whom a permit has been issued under the provisions of Articles 5(3), 8(5) or 14(3);

"protective cover" means the protective cover issued by the Council under the provisions of Articles 5(3)(b) or 8(5)(b);

“relevant on-street Order” means the Order whose title is specified in column 2 of any item in of Schedule 1, and in respect of any such order:-

“relevant residents permit parking schedules” means the relevant shared-use permit parking schedule and the relevant residents’ only permit parking schedules, where:-

“relevant shared-use permit parking schedule” means the Schedule or Schedules to that Order whose number or numbers is or are specified in column 8A of that item; and

“relevant residents’ only permit parking schedule” means the Schedule or Schedules to that Order whose number or numbers is or are specified in column 8B of that item; and

“relevant business parking schedule” means the Schedule or Schedules to that Order whose number or numbers is or are specified in column 8C of that item;

“relevant inner area business parking schedule” means the Schedule or Schedules to that Order whose number or numbers is or are specified in column 8D of that item;

“residual relevant on-street Order” means the Order whose title is specified in column 2 of any item of Schedule 4;

"Schedule" means a Schedule to this Order;

"zone" means the controlled parking zone or area for which any relevant on-street Order makes the statutory provision for the introduction and enforcement of the parking controls, the name of which zone or area being contained within the title of any such order, subject to the provisions of the next following paragraph.

- (2) For the relevant on-street Order whose title is specified in column 2 of item 18 in Schedule 1, the name of the zones are Ferry Road, Teddington and Vicarage Road, Teddington and for the relevant on-street Order whose title is specified in column 2 of item 19 of that Schedule the names of the zones are Elleray Road, Teddington and Bracken Gardens, Barnes.
- (3) In this Order the expression “resident of any zone” shall be construed as meaning a resident living in any of the streets listed in a schedule to any of the relevant on-street orders which specifies such streets for the purpose of that definition, and the expression “business user occupying premises within any zone” shall be similarly construed.
- (4) Other expressions used in this Order where the meanings of such expressions have been included in any relevant on-street order shall, so far as the context requires, take that meaning.
- (5) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.
- (6) The Interpretation Act(a) shall apply for the interpretation of this order as it applies to the interpretation of an Act of Parliament.

Relevant on-street orders

3. (1) Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order, the relevant on-street orders shall continue to have effect and, subject to the provisions of this order, all the provisions of those orders shall continue to apply.
- (2) Any reference in those orders to “the permits order” shall have effect as if such reference were to this order.

(a) 1978 c. 30.

Revocation

4. (1) Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order and subject to the provisions of paragraphs (2) and (3) of this Article, the London Borough of Richmond upon Thames (Parking Places) (Supplementary Provisions, Permits) (Consolidation No. 1) Order 2009(a), as amended, (hereinafter referred to as “the order of 2009”) is hereby revoked.
- (2) For the avoidance of doubt, those Articles of every residual relevant on-street Order which constitute Part III (Supplementary Provisions) Section 2 (Permits) of those orders which were revoked by the order of 2009 remain as being revoked, and in their place the provisions of Part II of this Order shall apply.
- (3) Any reference in Part I (Preliminary), Part II (Designation of Parking Places) or Part III (Supplementary Provisions) Section 1 (General) of any residual relevant on-street Order to articles revoked by virtue of the last preceding paragraph shall be interpreted as provided for by Schedule 4.

PART II SUPPLEMENTARY PROVISIONS - PERMITS

Application for and issue of residents' parking permits for the use of parking places referred to in the relevant residents' permit parking schedules

5. (1) Subject to the provisions of Part III of this Order, any resident of any zone who is the owner of a vehicle of the following class, that is to say a passenger vehicle or a goods carrying vehicle the overall height of which does not exceed 2.28 metres and the overall length of which does not exceed 5.25 metres, a motor cycle or an invalid carriage, may apply to the Council for the issue of a permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) The Council may at any time require an applicant for a permit or a permit holder to produce to an officer of the Council such evidence in respect of an application for a permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any permit issued by them as they may reasonably call for to verify that the permit is valid.
- (3) Subject to the provisions of paragraph (4) of this Article, upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the appropriate charge specified in Article 6, the Council, upon being satisfied that the applicant is a resident and is the owner of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefor:-
 - (a) one permit for the leaving in that zone and during the permitted hours in a parking space in a parking place referred to in any relevant permit parking schedule and indicated by a sign authorising residents' permit only parking, shared-use permit parking or permit parking of the vehicle to which such permit relates by the owner of such vehicle or by any person using such vehicle with the consent of the owner other than a person to whom such vehicle has been let for hire or reward:

(a) 2009/13, as amended by 2010/20, 2010/41, 2010/66 and 2010/78.

Provided that, subject to the provisions of Article 17 of this Order, the Council shall not issue a permit to any resident which would be valid during any period during which any other residents' permit issued to that resident is or would be valid; and

- (b) one protective cover for the display therein of a residents' permit.
- (4) Notwithstanding the foregoing provisions of this Order, no permit shall be issued to a resident of a housing unit subject to a planning consent to which has been appended an Informative or which is restricted by a planning obligation made under section 106 of the Town and Country Planning Act 1990(a) indicating that such resident will not be entitled to a residents' parking permit.
- (5) No holder of a residents parking permit may wait in a parking place during the permitted hours so as to obstruct or block access to an off-street parking area served by any dropped crossover constructed by or with the approval of the Council, other than one solely serving their own property.
- (6) A permit issued in accordance with paragraph (3)(a) above may be valid for use in all or part of any other controlled parking zone, as provided for by Schedule 3.

Charges for residents' parking permits

6. Subject to the provisions of Article 20:-

- (a) for the first of any residents' permits referred to in Article 5 issued to a member of any household, the charge for a permit valid for the period specified in column 3 of the item in Schedule 1 as applies to the relevant on-street order shall be the sum specified in column 4 of that item; and
- (b) for the second and any subsequent residents' permits referred to in Article 5 issued to a member of a household where a first permit has previously been issued and at the time is valid, the charge for a permit valid for the period specified in column 3 of the item in Schedule 1 as applies to the relevant on-street order shall be the sum specified in column 5 of that item.

Refund of charges in respect of residents' parking permits

7. (1) In this Article, the expression:-

- (a) "administration charge" means the sum of ten pounds (£10.00);
- (b) "refund" means the part of the charge refundable by the Council to a resident who surrenders a permit which, in respect of each calendar month for which the permit remains unexpired at the time when it is surrendered, is calculated:-
 - (i) as the monthly charge which was paid for that permit when it was first issued; and
 - (ii) is subject to a deduction of the administration charge; and
- (c) "calendar month" means a period of one month commencing on the first day of that month.

(2) The provisions of this Article shall not apply if:-

(a) 1990 c. 8.

- (a) the Council withdraws a permit in accordance with the provisions of Article 16(3)(c); or
 - (b) a permit holder surrenders a permit and immediately, or within a period of one month, applies for the issue of a similar permit where neither the applicants' address nor the vehicle in respect of which the permit is to be issued has changed;.
- (3) The circumstances in which a refund is payable are:-
- (a) where a residents' permit holder surrenders a permit to the Council:-
 - (i) before the permit becomes valid;
 - (ii) after the permit becomes valid and where there remains a period of at least one month before the permit becomes invalid;
 - (iii) on a change of address to a property within another controlled parking zone, or
 - (iv) on change of vehicle where either of the vehicles concerned is a Band A vehicle and the Council issues a replacement permit;
 - (b) where in any household, the permit issued in accordance with Article 6(a) ("the first permit") has been surrendered in accordance with paragraph (3)(a)(iv) above in favour of a Band A vehicle, any other member of that household surrenders his or her permit issued in accordance with Article 6(b) and the Council issues a replacement for which the charge will be as if it were a first permit, subject to the provisions of Article 17.

Application for and issue of business parking permits for the use of parking places referred to in the relevant shared-use permit parking schedules, the relevant business parking schedules and the relevant inner area business parking schedules

8. (1) Subject to the provisions of Part III of this Order, any business user occupying premises within any zone who is the owner of a vehicle of the following class, that is to say a passenger vehicle or a goods carrying vehicle the overall height of which does not exceed 2.50 metres and the overall length of which does not exceed 5.25 metres or a motor cycle may apply to the Council for the issue of a business permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) A business user may apply for a transferable business permit which, if displayed in any vehicle of a class described in the last preceding paragraph, such vehicle being owned or used by the business user in the course of that business and subject to the provisions of Article 16 shall be a valid permit.
- (3) A business user may apply for a non-transferable business permit which may only be used as a permit for the vehicle for which details were given in the application and for which the permit is issued.

- (4) The Council may at any time require an applicant for a business permit or a business permit holder to produce to an officer of the Council such evidence in respect of an application for a business permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any business permit issued by them as they may reasonably call for to verify that the business permit is valid.
- (5) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in paragraph (7) or (8) of this Article, the Council, upon being satisfied that the applicant is a business user and is the owner of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefor:-
- (a) one business parking permit for the leaving in that zone and during the permitted hours in a parking bay or in a parking space in any parking place, as the case may be, referred to:-
- (i) in any of the relevant shared-use permit parking schedules; and
- (ii) in any of the relevant business parking schedules; or
- (iii) in the case of business permits issued for the inner areas of the Central Twickenham and the Hampton Wick zones (for which the relevant on-street orders are specified in column 2 of Items 7 and 25 respectively of Schedule 1) in any of the relevant business parking schedules and any of the relevant inner area business parking schedules
- of the vehicle to which such business permit relates by the owner of such vehicle or by any person using such vehicle with the consent of the owner other than a person to whom such vehicle has been let for hire or reward; and
- (b) one protective cover for the display therein of a business permit.
- (6) The Council may at its absolute discretion limit the number of business permits that are issued at any one time in respect of any business user.
- (7) Subject to the provisions of Article 20, for the first of any business permits issued to any business user in accordance with the foregoing provisions of this Article, the charge for a permit valid for a period of three months shall be the sum specified in column 6 of the item in Schedule 1 as applies to the relevant on-street order
- Provided that no other business permit issued under this paragraph to a business user occupying the same business premises as the applicant would be valid for any period during which the new permit would be valid.
- (8) Subject to the provisions of Article 20, for the second and any subsequent business permit referred to in this article issued to any business user where a first permit has previously been issued as provided for by paragraph (7) of this Article and at the time is valid, the charge for a permit valid for a period of three months shall be the sum specified in column 7 of the item in Schedule 1 as applies to the relevant on-street order.

- (9) A business user may apply for a business permit for a period of 6 months or 12 months, but where in either case the charge for such a permit or a second or subsequent permit, as the case may be, will be a multiple of 2 times or 4 times respectively the charge as provided for by paragraphs (7) or (8) of this Article.
- (10) Subject to the provisions of Article 16 the period for which the business permit remains valid shall be as provided for by Article 2(1).
- (11) Subject to the provisions of Article 5(8), no holder of a business parking permit may wait in a parking place during the permitted hours so as to obstruct or block access to an off-street parking area served by any dropped crossover constructed by or with the approval of the Council, other than one solely serving their own property.

Application for and issue of multi-zone business parking permits

9. (1) For the purposes of this Article, the expression “a business user” shall mean a person who occupies premises the postal address of which is in any street within the London Borough of Richmond upon Thames and who uses such premises for non-residential purposes.
- (2) A multi-zone business permit shall be valid as a business permit in any parking place for which a residents’ permit or a business permit is valid, other than in any parking place designated by the order specified in Item No 1 of Schedule 1 and in the schedules specified in column 8C of that Schedule.
- (3) Subject to the provisions of Part III of this Order, a business user may apply to the Council for the issue of one or more multi-zone business permits.
- (4) Any conditions or requirements which may be provided for by this Order in regard to the application for and issue of a business permit shall also apply to the application for and issue of a multi-zone business permit
- (5) The Council may at its absolute discretion limit the number of multi-zone business permits that are issued at any one time in respect of any business user.
- (6) For the first of any multi-zone business permits referred to in this Article issued to any business user in accordance with the foregoing provisions of this Article, the charge for a permit valid for a period of three months shall be two hundred and seventy pounds (£270.00).
- (7) For the second and any subsequent multi-zone business permit referred to in this Article issued to any business user where a first permit has previously been issued as provided for by paragraph (6) of this Article and at the time is valid, the charge for a permit valid for a period of three months shall be four hundred and five pounds (£405.00).
- (8) A business user may apply for a multi-zone business permit for a period of 6 months or 12 months, but, in either case, the charge for the first such permit or a second or subsequent permit will be a multiple of 2 times or 4 times respectively the charge as provided for by paragraphs (6) or (7) of this Article..

- (9) Subject to the provisions of Article 16, the period for which the multi-zone business permit remains valid shall be as provided for by Article 2(1).

Charges for and refunds in respect of doctors' parking permits

10. (1) For Article 18 of the London Borough of Richmond upon Thames (Doctors' Parking Places) Order 1995(a), as amended, (hereinafter referred to as "the 1995 Order") there shall be substituted a similarly numbered article as follows:-
- "The charge for a parking permit referred to in Article 17 shall be as provided for by Article 11 of the London Borough of Richmond upon Thames (Parking Places) (Supplementary Provisions, Permits) Order 2011 or any subsequent amendments or re-enactments of that Order."
- (2) Articles 21(1), (2) and (3) of the 1995 Order (in respect of the refund of a charge payable to a doctor's permit holder who surrenders a permit to the Council) are hereby revoked, and in their place the provisions of Article 13 of this order will apply, insofar as that Article relates to a doctor's parking permit.
11. (1) Subject to the provisions of Article 20:-
- (a) for the first of any doctors' parking permits referred to in Article 17 of the 1995 Order issued to any practice the charge for a permit valid for a period of twelve months shall be four hundred and five pounds (£405.00); and
- (b) for the second and any subsequent doctors' parking permits referred to in Article 17 of the 1995 Order issued to any practice the charge for a permit valid for a period of twelve months shall be six hundred and seven pounds and 50 pence (£607.50).
- (2) A doctor's parking permit shall be valid for the period stated in the last preceding paragraph starting from the date on which the permit first becomes valid.

Charges for car club parking permits

12. (1) For Article 17(5) of every car club order there shall be substituted a similarly numbered paragraph as follows:-
- "(5) Subject to the provisions of paragraphs (6), (7) and (8), the charge referred to in the last preceding paragraph for a permit which shall be valid for a period of 12 months shall be two hundred and seventy pounds (£270.00), provided that, if the vehicle in respect of which the permit is issued emits no more than 100 grams of CO₂ gas per kilometre driven, the permit will be issued free of charge".
- (2) There shall be added as Articles 17(7) and 17(8) to every car club order paragraphs as follows:-
- "(7) The carbon dioxide emissions figure of any vehicle is that which is recorded as the engine emissions in the vehicle's registration document or registration certificate.
- "(8) No person may be issued with a permit free of charge as provided for by sub-paragraph (5) above if the registration document or certificate in

(a) 1995/30.

respect of the vehicle for which the permit is being issued does not contain a statement as to the carbon dioxide emissions figure.”

Refund of charges in respect of business, multi-zone and doctors’ parking permits

13. (1) For the purposes of this Article, the expression:
- (a) “administration charge” has the same meaning as given in Article 7;
 - (b) “commercial permit” means a business permit, a multi-zone permit or a doctors’ permit and the expression “commercial permit holder” shall be construed accordingly;
 - (c) “refund” means the part of the charge refundable by the Council to a commercial permit holder who surrenders a permit which, in respect of each full month for which the permit remains unexpired at the time when it is surrendered, is calculated:-
 - (i) as the monthly charge which was paid for that permit when it was first issued; and
 - (ii) is subject to a deduction of the administration charge; and
 - (d) “full month” means a period of one month commencing on the date in the month on which the permit first became valid.
- (2) A commercial permit holder who surrenders a commercial permit to the Council before it becomes valid shall be entitled to a refund of the charge paid in respect thereof subject to a deduction of the administration charge.
- (3) A commercial permit holder who surrenders a commercial permit to the Council after it has become valid shall be entitled to a refund of part of the charge paid in respect thereof in accordance with the provisions of paragraph (1) above.
- (4) The provisions of this Article shall not apply if a permit is withdrawn by the Council in accordance with the provisions of Article 16(3)(c).

Application for and issue of residents' visitor permits for the use of parking places referred to in the relevant residents' permit parking schedules

14. (1) Subject to the provisions of Part III of this Order, a resident of any one zone may apply to the Council for the issue of one or more books of residents' visitor permits for a vehicle or vehicles of the class described in Article 5(1) and belonging to a person or persons visiting that resident and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars or information as may be required.
- (2) The Council may at any time require an applicant for a residents' visitor permit or a permit holder to produce to an officer of the Council such evidence as he may reasonably call for in respect of an application for a permit made to the Council to verify any particulars or information given to them or an authorized agent in respect of any permit issued by the Council to verify that the permit is valid.

- (3) Upon receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the appropriate charge specified in Article 15, the Council, on being satisfied that the applicant is a resident and subject to the provisions of the next following paragraph, shall issue to the applicant one or more books of residents' visitor permits for the leaving in that zone (in respect of which the applicant is a resident) during the permitted hours in:-
- (a) a parking space in any parking place referred to in any relevant shared-use permit parking schedule and indicated by a sign authorising shared-use parking; or
 - (b) any parking place referred to in any relevant residents' only permit parking schedule

of vehicles belonging to or being used by a person or persons visiting that resident; provided that the Council may at its absolute discretion limit the number of books of residents' visitors permits that are issued at any one time in respect of any household.

- (4) The Council shall normally restrict the number of books of residents' visitor permits issued to any applicant at any one time to two books, and to any household to twelve books in any period of 12 months, but the discretion referred to in the last preceding paragraph may be exercised in special circumstances.
- (5) A residents' visitor permit shall be valid on a particular day and at a particular time as if it were a permit issued by the Council pursuant to the provisions of Article 5(3) of this Order and shall not be valid unless on the face of the permit there is indicated as required the day, date, month and morning or afternoon period or hours during the day, as specified in Article 15(1), appertaining to the date and time of parking and that face contains no ambiguous marking.
- (6) Where the context so allows, the provisions of Article 16(1), (2), (3)(a) and (3)(f) and all provisions of Articles 17 and 19 shall apply to residents' visitor permits.

Charges for, validity of and refunds in respect of residents' visitor permits

15. (1) Residents' visitor permits shall be issued in books of ten permits, the charge for each book being specified in the next following paragraph.
- (2) The charge for a book of residents' visitor permits referred to in the last preceding paragraph shall be:-
- (a) £22.00 for a resident of a zone for which the relevant on-street order is that indicated in column 2 of items numbered 1 or 2 of Schedule 1 or £11.00 in the case of a book bought by a resident of either of the said zones who is aged 60 or over; or
 - (b) £11.00 for a resident of any other zone, or £5.50 in the case of a book bought by a resident of any other zone aged 60 or over.
- (3) The requirement specified in Article 14(5) (namely the indication on the face of a residents' visitor permit as to the hours during the day appertaining to the time of parking) shall be satisfied if, at any time when a vehicle is waiting during the controlled hours in a parking place within any zone, that time is within one of the

periods 8am-2pm, 10am-12 noon or 12.30pm-6.30pm and that the appropriate period is so indicated on the permit.

- (4) In the case of a vehicle waiting during the controlled hours in a parking place within any of the zones indicated in column 2 of any item of the following Table, the requirement referred to in the last preceding paragraph shall be satisfied if, during the time of waiting specified in column 3 of that item, there is indicated on the face of the permit the period of time or one of the periods of time specified in column 4 of that item.

Table

1 Item No	2 Item in Schedule 1 which defines a zone	3 Time of waiting	4 Period or periods to be indicated on the face of a residents' visitors permit for it to be valid
1	Item 1 (Richmond Town) Item 2 (Richmond Hill)	On a day other than a Sunday or a bank holiday: between 12.30pm and midnight	12.30pm-6.30pm
		On a Sunday or a bank holiday: between 11am and 5pm	Either 8am-12.30pm or 10am-12 noon or 12.30pm-6.30pm
2	Item 4 (Barnes) Item 15 (Kew) Item 16 (South Kew)	Between 10am and 12 noon	Either 8am-2pm or 10am-12 noon
3	Item 8 (South Twickenham) Item 26 (Southfield Gardens)	Between 8.30am and 2.30pm	8am-2pm

- (3) The holder of a residents' visitor permit shall be entitled to surrender to the Council the permit at any time after issue and to receive a refund of part of the charge paid calculated as the sum of £1.00 if a charge of £22.00 was paid for the book of 10 permits or fifty pence (£0.50) if a charge of £11.00 was paid for the book of 10 permits or twenty-five pence (£0.25) if a charge of £5.50 was paid for the book of 10 permits in respect of each complete permit which remains unused at the time of surrender.

Surrender, withdrawal and validity of permits

16. (1) A permit holder may surrender a permit to the Council at any time and shall surrender a permit to the Council on the occurrence of any one of the events set out in paragraph (3) of this Article.
- (2) The Council may, by notice in writing served on the permit holder by sending the same by first class post to the permit holder at the address shown by the person on the application for the permit or at any other address believed to be that person's place of abode, withdraw a permit if it appears to the Council that any one of the events set out in paragraph (3)(a), (b) or (d) of this Article has occurred and the permit holder shall surrender the permit to the Council within 48 hours of the receipt of the aforementioned notice.
- (3) The events referred to in the foregoing provisions of this Article are:

- (a) the permit holder ceasing to be a resident or a business user;
 - (b) the permit holder ceasing to be the owner of the vehicle in respect of which the permit was issued;
 - (c) the withdrawal of such permit by the Council under the provisions of paragraph (2) of this Article;
 - (d) the vehicle in respect of which such permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in Articles 5(1) or Article 8(1);
 - (e) the issue of a duplicate permit by the Council under the provisions of Article 17;
 - (f) the permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article, a permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3)(a), (b), (c), (d) or (e) of this Article, whichever is the earlier.

Application and charge for the issue of duplicate permits

17. (1) If a permit is lost or destroyed, accidentally mutilated or defaced, the figures or particulars thereon have become illegible or the colour of the permit has become altered by fading or otherwise, the permit holder shall either notify the Council of such loss or destruction or surrender it to the Council and apply to the Council for the issue of a duplicate permit and the Council, on the receipt of the notification or the permit, shall issue a duplicate permit and upon such issue the original permit shall become invalid.
- (2) The provisions of this Order shall apply to a duplicate permit and an application therefor as if it were a permit or, as the case may be, an application therefor.
- (3) Subject to the provisions of the next following paragraph, the charge for a duplicate permit to replace one lost, destroyed, mutilated or defaced shall be £10. The charge for a duplicate permit issued on change of vehicle shall be nil for the first occurrence within any period of 12 months and £10 for any further duplicate permits issued for this reason within the 12 month period.
- (4) The Council may, at its absolute discretion, waive the charge for a duplicate permit as provided for by the last preceding paragraph if the Council is satisfied that the permit has been stolen and that the permit holder has reported the theft of the permit to the Police.

Operational permits

18. (1) Subject to the provisions of Part III of this Order, and notwithstanding the provisions contained in Articles 5 to 7, the Council or its authorised agent may, under such circumstances and with such conditions as it sees fit and upon receipt of the appropriate charge specified in the next following paragraph, also issue permits to such other persons or organisations with a valid operational need to park for short periods of time in a parking space during the permitted

hours in any parking place referred to in any of the relevant residents' permit parking schedules.

- (2) The charge for each such permits may be:-
 - (a) free of charge; or
 - (b) set at an amount which may be determined by the Council at their absolute discretion.

Form of permits

19. (1) A residents', business or operational permit shall be in writing and shall include the following particulars:
 - (a) (i) in the case of a residents' permit, the registration mark of the vehicle in respect of which the permit has been issued;
 - (ii) in the case of an operational or business permit, the registration mark of the vehicle in respect of which the permit has been issued or the name of the organisation/company to which the permit has been issued;
 - (b) the period during which, subject to the provisions of Article 16(4) of this Order, the permit shall remain valid;
 - (c) the zone or zones in which the vehicle may be left in a parking place;
 - (d) an indication that the permit has been issued by the Council or their agents;
 - (e) an indication that the charge for the issue thereof has been paid to the Council, unless the Council, at its absolute discretion, waives this requirement in any specific circumstance.
- (2) An operational permit shall be in writing and shall include the particulars specified in sub-paragraphs (a)(i) or (a)(ii), (b), (d), and (e) of the last preceding paragraph.
- (3) A residents' visitors permit shall be in the form of a scratch-off card with provision on the face for the indication thereon by the resident of the day, date, month and time period for which the permit will be used in accordance with the provisions of Article 14(5).

Exemption from charges

20. (1) Nothing in Articles 6, 8(7), 8(8) or 11 shall apply to the issue of residents', business, multi-zone business or doctors' permits if the vehicle or all the vehicles in respect of which the permit is issued is/are a Band A vehicle/s.
- (2) The carbon dioxide emissions figure of any Band A vehicle is that which is recorded as the engine emissions in the vehicle's registration document or registration certificate.
- (3) No person may be issued with a permit free of charge as provided for by sub-paragraph (1) above if the registration document or certificate in respect of which

the permit is being issued does not contain a statement as to the engine emissions.

Application to subsequent orders

21. The provisions of this order shall apply to any subsequent on-street Parking Places Order made by the Council, unless specifically excluded by that Order.

PART III

SUPPLEMENTARY PROVISIONS – TELEPHONE AND ELECTRONIC PROCESSES

Interpretation of this Part of this Order

22. (1) In this Part of this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:

“electronic permit” means a paperless permit generated by electronic means as provided for by Article 23, and the “issue of an electronic permit” means that the telephone or electronic system so provided has communicated with the applicant for the permit to the effect that the application has been accepted, the charge for the permit has been received and that the particulars required by Article 19 have been recorded on the telephone payment parking system or any other system or process as indicated in Article 23;

“hand-held device” means a wireless hand-held computer used by a civil enforcement officer which is programmed to interface with the telephone payment parking system or any other system or process as indicated in Article 23;

“the paper permit system” means the application for, the payment and receipt of a charge in respect of and the issue of a permit, a car club permit or a doctors permit, the documentation in respect of which comprises application forms, the use of cheques or cash as means of payment, printed permits or scratch-off cards, all as provided for in any relevant on-street Order or in any residual relevant on-street Order, and includes any further paper documentation as may be required for the surrender of permits or the claim for a refund;

“permit” means residents permit, a business permit, a multi-zone permit, a residents’ visitors’ permit or an operational permit;

“telephone payment parking system” has the same meaning as in the London Borough of Richmond upon Thames (Parking Places) (Charges and Payment of Charges) Order 2009 [2009/35];

“the 1995 Order” has the same meaning as in Article 10.

Telephone and electronic application for and issue of parking permits

23. (1) The Council may, at its absolute discretion, introduce such systems and processes as it sees fit whereby:-
- (a) an application for;
 - (b) the payment and receipt of a charge in respect of;
 - (c) the issue of; and
 - (d) the payment of a refund in respect of

(a) 2009/35.

a permit, a car club permit or a doctors' permit may be made by telephone or by an on-line process through the Council's web-site or the web-site of a contractor approved for this purpose by the Council.

- (2) A permit, a car club permit or a doctors' permit issued under Article 23(1)(c) is deemed to be an electronic permit.
- (3) The provisions of Article 5(1) and 8(1) in respect of the application to be made on a form issued by and obtainable from the Council shall not apply to applications made under this Part of this Order.
- (4) The provisions of Article 5(3) and 8(5) in respect of the receipt of the appropriate charge for any permit shall be deemed to include receipt of the said charge if made by telephone or by electronic transfer of funds from the applicant to the Council and shall apply to applications made under this Part of this Order.
- (5) The provisions of Articles 5(3), 8(5), 8(6), 8(7), 8(8) and 9 of this Order and Article 17 of the 1995 Order in respect of the issue of any permit shall be deemed to mean the issue of an electronic permit where the application for such a permit has been made under this Part of this Order.
- (6) The provisions of Articles 5(4), 5(5), 5(6), 8(9), 8(10) and 8(11) of this Order and Part III Section 2 of the 1995 Order in respect of any permit shall be deemed to apply equally to any electronic permit.
- (7) The Council may introduce the said systems and processes at any time or in parts over a period of time, provided that it gives sufficient publicity to such systems and processes as it sees fit.
- (8) The systems and processes referred to in paragraph (1) above shall be deemed to include the discretion to issue electronic resident visitor permits individually, provided that the charge for a single permit is no more than one tenth of the charge that would otherwise apply to a book of ten permits as provided for by Article 15.

Permits to be displayed on vehicles left in parking places

24. Subject to the provisions of Articles 25 and 26, any provision in any relevant on-street Order or in any residual relevant on-street Order which requires the driver of a vehicle which is left in a designated parking place during the permitted hours to display a valid permit shall not apply to any electronic permit issued under this Part of this Order.

Display of and indication of the display of an electronic permit

25. Where, in any relevant on-street order or in any residual relevant on-street Order provision is made as to the display of permits, there shall be added a provision as set out in Article 26.
26. (1) Where a vehicle has been left in a designated parking place during the permitted hours and the Council has issued to the driver of that vehicle an electronic parking permit which at the time is valid for use in the said parking place, an indication that the permit has been issued and the particulars specified in Article 19 shall appear on a hand-held device.
 - (2) Without prejudice to the provisions of any relevant on-street order, if at any time when a vehicle is left in a parking place and no indication appears on a hand-

held device that an electronic parking permit has been issued under Article 23, or an indication that the said permit is not valid, it shall be presumed, unless the contrary is proved, that either:-

- (a) the electronic permit has not been issued; or
- (b) the period for which the electronic permit was issued has expired, the electronic permit has been withdrawn or it has been surrendered.

Termination of the paper permit system

27. (1) The Council may, at its absolute discretion, terminate the use of the paper permit system, subject to the provisions given in the following paragraphs.
- (2) The Council shall give public notice of its intention to terminate the paper permit system by means of at least one notice to be published in a newspaper circulating in the borough of Richmond upon Thames, such notice to be given at least three months in advance of the date when the paper permit system is to be terminated.
- (3) The notice referred to in the last preceding paragraph shall not be given before the expiry of at least one year from the date on which this Order comes into operation.
- (4) The Council shall give due consideration to the needs of any person or group of persons who may be significantly disadvantaged by the termination of the paper permit system, and shall put in place whatever alternative arrangements, if any, to mitigate the effect of such termination on such persons as it sees fit.

Application of this Part to Orders in respect of car club and doctors permits

28. The car club Orders and the 1995 Order shall have effect as though the provisions contained in Articles 22 to 27 inclusive of this Part of this Order were added to the provisions of all of those orders, subject to the provisions applying to car club vehicles and permits or doctors' vehicles and permits as the case may be.

Dated 24 January 2011

Assistant Director, Traffic and Transport
(The officer appointed for this purpose)

SCHEDULE 1
(See Article 4)

Relevant on-street orders, charges and relevant schedules

1 Item No	2 Relevant on-street order	3 Period for which a resident's permit is valid	4 Charge for the first residents' permit issued to any household	5 Charge for the second and any subsequent residents' permit
Item No 1	The LBR (Richmond Town) (Parking Places) (Consolidation No. 2) Order 2008	3 months	£32.00	£48.00
		6 months	£54.00	£81.00
		12 months	£90.00	£135.00

6	7	8			
Charge for the first business permit issued to a business user valid for 3 months	Charge for the second and any subsequent business permit valid for 3 months	Relevant schedules			
		8A	8B	8C	8D
		Shared-use permit parking	Residents only permit parking	Business permit parking	Inner area business permit parking
£225.00	£337.50	n/a	1A, 1B, 1C, 2A, 2B, 2C, 3A, 3B, 3C, 4A, 4B, 4C, 5A, 5B, 5C, 6A, 6B, 6C, 7A, 7B, 7C	8A, 8B, 8C	n/a

1	2	3	4	5
Item No 2	The LBR (Richmond Hill) (Parking Places) (Consolidation No. 2) Order 2008	3 months	£32.00	£48.00
		6 months	£54.00	£81.00
		12 months	£90.00	£135.00

6	7	8A	8B	8C	8D
£135.00	£202.50	n/a	1A, 1B, 2A, 2B, 3A, 3B, 4A, 4B, 5A, 5B, 6A, 6B, 7A, 7B	8A, 8B, 8C	n/a

SCHEDULE 1 (Continued)

1	2	3	4	5
Item No 3	The LBR (Hammersmith Bridge) (Parking Places) (Consolidation No. 1) Order 2010	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£54.00	£81.00	2	n/a	n/a	n/a

1	2	3	4	5
Item No 4	The LBR (Barnes) (Parking Places) Order 2010	3 months	£15.00	£22.50
		6 months	£26.00	£39.00
		12 months	£40.00	£60.00

6	7	8A	8B	8C	8D
£32.00	£48.00	3	2	8A, 8B, 8C	n/a

1	2	3	4	5
Item No 5	The LBR (Cole Park) (Parking Places) Order 1994	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£54.00	£81.00	6	3, 5	n/a	n/a

1	2	3	4	5
Item No 6	The LBR (Central Barnes) (Parking Places) (Consolidation No. 1) Order 2010	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£54.00	£81.00	4, 6	3, 5	n/a	n/a

SCHEDULE 1 (Continued)

1	2	3	4	5
Item No 7	The LBR (Central Twickenham) (Parking Places) Order 2003	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£203.00 (inner area)	£304.50 (inner area)	9, 11	6A, 6B, 7A, 7B, 8A, 8B, 10A, 10B, 10C	n/a	n/a
£126.00 (outer area)	£189.00 (outer area)				

1	2	3	4	5
Item No 8	The LBR (South Twickenham) (Parking Places) Order 1994	3 months	£15.00	£22.50
		6 months	£26.00	£39.00
		12 months	£40.00	£60.00

6	7	8A	8B	8C	8D
£32.00	£48.00	2	n/a	n/a	n/a

1	2	3	4	5
Item No 9	The LBR (East Twickenham) (Consolidation No. 2) (Parking Places) Order 2009	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£54.00	£81.00	2, 6 or 9	3, 5, 7	6	n/a

1	2	3	4	5
Item No 10	The LBR (East Sheen) (Parking Places) Order 2001	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£54.00	£81.00	2, 3, 4* or 7	5	6	n/a

SCHEDULE 1 (Continued)

1	2	3	4	5
Item No 11	The LBR (The Alberts) (Parking Places) Order 1994	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
n/a	n/a	n/a	1, 2	8A, 8B, 8C	n/a

1	2	3	4	5
Item No 12	The LBR (Hampton Court) (Parking Places) Order 1994	3 months	£32.00	£48.00
		6 months	£54.00	£81.00
		12 months	£90.00	£135.00

6	7	8A	8B	8C	8D
£72.00	£108.00	1, 2, 3	n/a	1, 2, 3	n/a

1	2	3	4	5
Item No 13	The LBR (Heatham) (Parking Places) Order 1999	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
n/a	n/a	n/a	2	n/a	n/a

1	2	3	4	5
Item No 14	The LBR (Townshend) (Parking Places) Order 1994	3 months	£15.00	£22.50
		6 months	£26.00	£39.00
		12 months	£40.00	£60.00

6	7	8A	8B	8C	8D
n/a	n/a	n/a	1, 2	n/a	n/a

SCHEDULE 1 (Continued)

1	2	3	4	5
Item No 15	The LBR (Kew) (Parking Places) Order 2004	3 months	£15.00	£22.50
		6 months	£26.00	£39.00
		12 months	£40.00	£60.00

6	7	8A	8B	8C	8D
£32.00	£48.00	3	2*	4*	n/a

1	2	3	4	5
Item No 16	The LBR (South Kew) (Parking Places) Order 2007	3 months	£15.00	£22.50
		6 months	£26.00	£39.00
		12 months	£40.00	£60.00

6	7	8A	8B	8C	8D
£32.00	£48.00	3	2*	4*	n/a

1	2	3	4	5
Item No 17	The LBR (North Kew) (Parking Places) Order 2007	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
n/a	n/a	2*, 3*, 4*, 7*	5	6*	n/a

1	2	3	4	5
Item No 18	The LBR (Miscellaneous Streets) (Parking Places) (Consolidation No. 2) Order 2008	3 months	£32.00	£48.00
		6 months	£54.00	£81.00
		12 months	£90.00	£135.00

6	7	8A	8B	8C	8D
n/a	n/a	4*	5A, 5B, 5C	6*	n/a

See Note 4.

SCHEDULE 1 (Continued)

1	2	3	4	5
Item No 19	The LBR (Miscellaneous Streets) (Parking Places) (Consolidation No. 2) Order 2008	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
n/a	n/a	4*	5A, 5B, 5C	6*	n/a

See Note 4.

1	2	3	4	5
Item No 20	The LBR (Mortlake) (Parking Places) Order 2008	3 months	£15.00	£22.50
		6 months	£26.00	£39.00
		12 months	£40.00	£60.00

6	7	8A	8B	8C	8D
£32.00	£48.00	1, 3	2	4*	n/a

1	2	3	4	5
Item No 21	The LBR (North-East Richmond) (Parking Places) (Consolidation) Order 2000	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£54.00	£81.00	2, 3, 4, 7	5	6	n/a

1	2	3	4	5
Item No 22	The LBR (St Margarets South) (Parking Places) (Consolidation No. 1) Order 2008	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£54.00	£81.00	2*, 3, 4	5	6*	n/a

SCHEDULE 1 (Continued)

1	2	3	4	5
Item No 23	The LBR (Orleans) (Parking Places) (No. 1) Experimental Order 2009	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£54.00	£81.00	2*	1	3*	n/a

1	2	3	4	5
Item No 24	The LBR (Teddington) (Parking Places) Order 2008	3 months	£15.00	£22.50
		6 months	£26.00	£39.00
		12 months	£40.00	£60.00

6	7	8A	8B	8C	8D
£32.00	£48.00	3	2	n/a	n/a

1	2	3	4	5
Item No 25	The LBR (Hampton Wick) (Parking Places) Order 1994	3 months	£24.00	£36.00
		6 months	£40.00	£60.00
		12 months	£68.00	£102.00

6	7	8A	8B	8C	8D
£162.00 (inner area)	£243.00 (inner area)	9	7	8 Part II	8 Part I, 9, 10
£63.00 (outer area)	£94.50 (outer area)				

1	2	3	4	5
Item No 26	The LBR (Southfield Gardens) (Parking Places) Order 2004	3 months	£15.00	£22.50
		6 months	£26.00	£39.00
		12 months	£40.00	£60.00

6	7	8A	8B	8C	8D
n/a	n/a	n/a	1	n/a	n/a

SCHEDULE 1 (Continued)

1	2	3	4	5	
Item No 27	The LBR (First Cross Road) (Parking Places) Order 2007	3 months	£32.00	£48.00	
		6 months	£54.00	£81.00	
		12 months	£90.00	£135.00	
6	7	8A	8B	8C	8D
n/a	n/a	1	2	n/a	n/a

Notes to Schedule 1

- 1 Column 8 – Relevant Schedules
 - 8A relevant shared-use permit parking schedules
 - 8B relevant residents only permit parking schedules
 - 8C relevant business permit parking schedules
 - 8D relevant inner area business permit parking schedules

- 2 * indicates there were no items in this Schedule at the time that this Order was made.

- 3 Relevant on-street orders and the amendments orders thereto are:- **(1)** 2008/51, amended by 2009/08; **(2)** 2008/52; **(3)** 2010/37; **(4)** 2010/38; **(5)** 1994/12, amended by 1996/6, 1999/50, 2000/58, 2005/5 and 2007/22; **(6)** 2010/39; **(7)** 2003/58, amended by 2004/88, 2004/92, 2005/4, 2006/3, 2007/33, 2008/6, 2008/41 and 2009/28 and 2010/23; **(8)** 1994/19, amended by 2006/41, 2008/7 and 2010/19; **(9)** 2009/53; **(10)** 2001/41, amended by 2003/6 and 2007/56; **(11)** 1994/16, amended by 1994/37, 2003/31 and 2007/21; **(12)** 1994/13, amended by 1995/22 and 1999/22; **(13)** 1999/40, amended by 2000/57 and 2007/23; **(14)** 1994/39, amended by 2006/32; **(15)** 2004/18, amended by 2004/42, 2005/26, 2005/41, 2005/66, 2006/30, 2007/12, 2008/9 and 2008/50; **(16)** 2007/13, amended by 2008/10; **(17)** 2007/14; **(18)** 2008/33; **(19)** – as (18); **(20)** 2008/19, amended by 2009/47; **(21)** 2000/60, amended by 2007/24, 2007/34 and 2009/39; **(22)** 2008/69, amended by 2009/1 and 2010/11; **(23)** 2009/21; **(24)** 2008/28, amended by 2010/7 and 2010/7A; **(25)** 1994/14, amended by 1996/30, 2000/23, 2003/25, 2004/84, 2006/56 and 2010/57; **(26)** 2006/20; **(27)** 2007/59.

- 4 Note to Items 18 and 19 – See Article 2(2) in respect of the controlled parking zones to which these Items relate.

- 5 The abbreviation “the LBR ... Order” in column 2 of the items in this Schedule means “the London Borough of Richmond upon Thames ... Order”.

SCHEDULE 2
(see Article 2)

Houses in multiple occupation

PART I
Interpretation

In this Schedule, the following expressions have the meanings hereby respectively assigned to them:- –

“household” means either one person living alone or a group of people (related or not) living together in a room, or rooms, or flat or house having an individual postal address (within the roads specified in the Schedule to the relevant on-street order provided for this purpose);

“House in multiple occupation” means any house or purpose-built or converted flat which is currently occupied by persons who do not form a single household; and

“dwelling” means more than one room used as accommodation for one or more persons.

In Part II of this Schedule, the inclusion of a particular class of premises does not necessarily mean that it is a house in multiple occupation.

Part II of this Schedule sets out six categories of houses in multiple occupation, followed by the rule which the Council will apply when considering whether the occupants of a room, or rooms or the entire house should be regarded as a single household or a number of separate households.

PART II

Categories of houses in multiple occupation and the rules which will apply to the interpretation of the expression “household”

Category A – houses occupied as individual rooms for exclusive occupation with some sharing of amenities (such as bathroom, toilet and/or kitchen). In such a house, each occupancy would be separately rented.

Rule

On satisfactory evidence that the applicant rents a room for his or her sole occupation (such evidence being a rental agreement or a rent book) and that the room may be identified separately from any other room in that house, that person shall be regarded as a household.

If such a room is rented for the shared use of more than one person, all such persons shall be regarded as a household.

If the room cannot be identified separately from any other room or rooms in that house, all occupants of the house shall be regarded as one household.

SCHEDULE 2 (Continued)

Category B – houses occupied by a defined group of people who generally live independently of one another. They may have exclusive use of a bedroom but, for example, have shared use of the bathroom, toilet, kitchen and/or other common rooms. For activities such as cooking, eating, shopping and cleaning, the occupants may act as a single household or as individuals.

Rule

All occupants of a house in this category would be regarded as a household.

Category C – houses normally with a resident owner / occupier, with some sharing and with rooms occupied by and let to people whose accommodation is linked to their employment or education..

Rule

The resident owner/occupier, together with any immediate family or dependants, would be regarded as one household; all occupants of the remaining rooms occupied as described above would together be regarded as one separate household.

Category D – houses normally with a resident owner / occupier or manager, generally referred to as “hotels”, “hostels” “guest houses” or “bed and breakfast accommodation” – these provide accommodation for people with no other permanent place of residence.

Rule

The resident owner / occupier or manager, together with any immediate family or dependants, shall be regarded as one household; the occupants of the remaining rooms occupied as described above who live as an individual or who live together as families shall be regarded as separate households.

Category E – houses which require registration under the Registered Homes Act 1984. the homes provide board and personal care for people with special needs such as may be occasioned by reason of old age; disablement; past or present dependence on alcohol or drugs; or past or present mental disorder..

Rule

The rules are similar to category D.

Category F – houses which by conversion contain dwellings which are self contained behind one entrance door off a common area. There would be no sharing of amenities with occupants of other dwellings.

Rule

If each dwelling which is behind one entrance door may be identified separately (such as “Second Floor” or “Flat Number”, whether or not such dwelling may be

SCHEDULE 2 (Continued)

described as a flat within the usual meaning of the term), the occupants of each such dwelling shall be regarded as a household.

If each dwelling which is behind one access door cannot be identified separately, the occupants of all such dwellings shall be regarded as one household.

SCHEDULE 3
(see Article 5(6))

Validity of permits in neighbouring zones

- 1 In this Schedule, the following expressions have the meanings hereby respectively assigned to them:-

“neighbouring zone” means a controlled parking zone, not being the principal zone, and which may or may not be immediately adjacent to the principal zone;

“permit” means a permit which was issued in accordance with Article 5(3)(a) of this Order, and does not include a car club permit

“principal zone” means the zone in which a permit holder is a resident and in respect of which a permit has been issued, and “resident of a principal zone” shall be construed accordingly;

“relevant on-street order for a neighbouring zone” means the order whose title is specified in column 2 of an item in Schedule 1 to this Order, where the number of that item is set out in column 4 of the table to this Schedule; and;

“shared-zone parking places” means the parking places designated by the schedule or schedules specified in column 5 of the table to this schedule, where those schedules are schedules to a relevant on-street order for a neighbouring zone.

- 2 A permit which has not expired, been withdrawn or been surrendered and which was issued to a resident of a principal zone will also be valid for use in the shared-zone parking places of a neighbouring zone, where the principal zone is specified in column 2 of an item in the table to this schedule and the neighboring zone is specified in column 3 of that item.

Table

1 Item Number	2 Principal zone	3 Neighbouring zone	4 Item number in Schedule 1 for the relevant on-street order for a neighbouring zone	5 Schedules to the relevant on-street order for a neighbouring zone which designate shared-zone parking places
1	Richmond Town	Richmond Hill	2	1B, 2B, 3B, 4B, 5B, 6B, 7B, 8B
2	Richmond Hill	Richmond Town	1	1B, 2B, 3B, 4B, 5B, 6B, 7B, 8B
3	Orleans	St Margarets South	22	
4	Hammersmith Bridge	Barnes	4	2*, 3A, 3B, 4A, 4B*
5	Central Barnes	Barnes	4	
6	Central Barnes *	Barnes	4	2, 3A, 3B, 4A, 4B*

SCHEDULE 4
(See Article 4)

Residual relevant on-street Orders and Articles to which the residual orders make reference but which have been revoked and the equivalent articles included in this order

- 1 Where, in any residual relevant on-street order whose title is set out in column 2 of an item in the table below, an article, whose number is set out in column 3 of that item, makes reference to another article, whose number is set out in a line in column 4 of that item, which by virtue of Article 4 of this Order has been revoked, reference should instead be made to an equivalent article of this Order, where the number of that equivalent Article is given in column 5 of that item.

1 Item number	2 Residual relevant on-street order	3 Article in the residual relevant on-street order	4 Article to which the article set out in column 3 makes reference	5 Equivalent article of this order which takes the place of the article set out in column 4
1	The London Borough of Richmond upon Thames (Cole Park) (Parking Places) Order 1994	3	32	8
		3	39	18
		3	29(3)	5(3)
		3	32(3)	8(3)
		3	34(3)	14(3)
2	The London Borough of Richmond upon Thames (Central Twickenham) (Parking Places) Order 2003	3	29(3)	5(3)
		3	29(3)(b)	5(3)(b)
		3	32(3)(b)	8(3)(b)
		3	39	18
		17(3)(a)	29(1)	5(1)
3	The London Borough of Richmond upon Thames (South Twickenham) (Parking Places) Order 1994	3	22(3)	5(3)
		3	25	8
		3	25(3)	8(3)
		3	27(3)	14(3)
		3	32	18
		7	31	19
4	The London Borough of Richmond upon Thames (East Sheen) (Parking Places) Order 2001	3	29(3)	5(3)
		3	29(3)(b)	5(3)(b)
		3	32(3)	8(3)
		3	32(3)(b)	8(3)(b)
		3	34(3)	14(3)
		3	39	18
		8	38	19
5	The London Borough of Richmond upon Thames (The Alberts) (Parking Places) Order 1994	3	28(3)	5(3)
		3	28(3)(b)	5(3)(b)
		3	31(3)	14(3)
		3	36	18
		8	35	19

SCHEDULE 4 (Continued)

1 Item number	2 Residual relevant on-street order	3 Article in the residual relevant on-street order	4 Article to which the article set out in column 3 makes reference	5 Equivalent article of this order which takes the place of the article set out in column 4
6	The London Borough of Richmond upon Thames (Hampton Court) (Parking Places) Order 1994	3	28(3)	5(3)
		3	28(3)(b)	5(3)(b)
		3	31(3)	8(3)
		3	31(3)(b)	8(3)(b)
		3	33(3)	14(3)
		3	38	18
8		8	37	19
7	The London Borough of Richmond upon Thames (Heatham) (Parking Places) Order 1999	3	27(3)	5(3)
		3	27(3)(b)	5(3)(b)
		3	30(3)	14(3)
		3	30(3)(b)	14(3)(b)
		3	35	18
7		7	34	19
8	The London Borough of Richmond upon Thames (Townshend) (Parking Places) Order 1999	3	28(3)	5(3)
		3	28(3)(b)	5(3)(b)
		3	31	14(3)
		3	36	18
8		8	34	19
9	The London Borough of Richmond upon Thames (Kew) (Parking Places) Order 2004	3	29(3)	5(3)
		3	29(3)(b)	5(3)(b)
		3	32(3)	8(3)
		3	34(3)	14(3)
		3	39	18
8		8	38	19
10	The London Borough of Richmond upon Thames (South Kew) (Parking Places) Order 2006	3	29(3)	5(3)
		3	29(3)(b)	5(3)(b)
		3	32(3)	8(3)
		3	34(3)	14(3)
		3	39	18
8		8	38	19
11	The London Borough of Richmond upon Thames (North Kew) (Parking Places) Order 2006	3	29(3)	5(3)
		3	29(3)(b)	5(3)(b)
		3	32(3)	8(3)
		3	34(3)	14(3)
		3	39	18
8		8	38	19
12	The London Borough of Richmond upon Thames (North-East Richmond) (Parking Places) Order 2000	3	29(3)	5(3)
		3	29(3)(b)	5(3)(b)
		3	32(3)	8(3)
		3	32(3)(b)	8(3)(b)
		3	34(3)	14(3)
		3	39	18
8		8	38	19

SCHEDULE 4 (Continued)

1 Item number	2 Residual relevant on-street order	3 Article in the residual relevant on- street order	4 Article to which the article set out in column 3 makes reference	5 Equivalent article of this order which takes the pace of the article set out in column 4
13	The London Borough of Richmond upon Thames (Hampton Wick) (Parking Places) Order 1994	3	29(3)	5(3)
		3	32	8
		3	32(3)	8(3)
		3	34(3)	14(3)
		3	39	18
		7	38	19
14	The London Borough of Richmond upon Thames (Southfield Gardens) (Parking Places) Order 2006	3	29(3)	5(3)
		3	29(3)(b)	5(3)(b)
		3	32(3)	8(3)
		3	32(3)(b)	8(3)
		3	34(3)	14(3)
		3	39	18
		8	38	19

Explanatory Notes to Schedule 4

1. When the first of these “permits orders” was made in 2007, all relevant on-street orders were affected, and all such orders were listed in a schedule similar to this one (a schedule of equivalent articles). There were 24 such orders at that time.
2. In 2009, a consolidation order was made revoking the permits order of 2007 and its amending orders. In the intervening period, a number of the relevant on-street orders (from the portfolio listed in the permits order of 2007) had themselves been consolidated, and thereby had been drafted so as to take account of the permits order. Thus, the corresponding schedule of equivalent articles contained a smaller number (19) of relevant on-street orders, and these were collectively known as the “residual” relevant on-street orders.
3. This permits order of 2011 repeats the pattern described above. There are now even fewer “residual” orders listed in this schedule.

EXPLANATORY NOTE

This Order revokes the previous “permits” consolidation order which gave statutory provision for the issue of parking permits throughout the borough, the charges for which were on a graduated scale based on emissions criteria. In its place, this order makes provision for flat-rate charges. The criteria used to determine the charges are:

Three standard levels of charge, according to the number of hours in the day when parking controls are in place in any particular parking zone (this being the same criteria as pertained before 2007). In all cases, the standard level is set at 90% of the charge as it existed prior to the emissions-based graduated scale.

An additional charge for a further parking permit if issued to a member of a household or to a business user where a first permit has already been issued – the additional charge being 50% of the charge for the first permit.

No charge is made if the engine of the vehicle for which the permit is issued emits 100 grams or less of CO₂ per kilometre driven.

The London Borough of Richmond upon Thames (Parking Places) (Supplementary Provisions, Permits) Order 2011

STATEMENT OF REASONS FOR PROPOSING TO MAKE THIS ORDER

This Order moves charges for parking permits away from the emissions-based structure that was first introduced in 2007, and replaces it with a series of flat-rate charges based on the previous criteria of the duration of the controlled hours in any parking zone. There had been no clear evidence that the previous structure had resulted in changes to vehicle ownership in the way it had originally been hoped. However, the principle of free parking permits for vehicles whose carbon dioxide emissions do not exceed 100 grams per kilometre has been retained, thus maintaining the Council’s policy of promoting Band A cars.

The proposed flat rate structure is set at a level of 10% below the current standard rate as agreed by the Council’s Cabinet at its meeting on 12 July 2010.

ROAD TRAFFIC REGULATION ACT 1984

THE LONDON BOROUGH OF RICHMOND UPON THAMES (PARKING PLACES)
(SUPPLEMENTARY PROVISIONS, PERMITS) ORDER 2011

CHARGES FOR PARKING PERMITS THROUGHOUT THE BOROUGH
(Reference 8/11)

1. The Council of the London Borough of Richmond upon Thames on the 24 January 2011 made the above Order under sections 45, 46, 49 and 124 of, and Part IV of Schedule 9 to, the Road Traffic Regulation Act 1984, as amended.
2. The general effect of the Order is to:-
 - (a) revoke the current order which provides for parking permit charges based on the emissions of the vehicle for which the permit is issued;
 - (b) introduce a new scale of charges which (except as given in paragraph 7 below) are the same for all classes of vehicle in any particular zone;
 - (c) maintains the same scale of additional charges as at present for the second and any subsequent permits issued to members of the same household, business unit or doctor's surgery;
 - (d) discontinue the issue of residents' permits which are valid for 24 months; and
 - (e) introduce revised terms for refunds when permits are surrendered.
3. Residents' permits may be purchased for periods of 3, 6 or 12 months. Further particulars of the new charges are given in Schedule 1 to this Notice.
4. Business permits (including multi-zone permits) may be purchased for periods of 3, 6 and 12 months. Further particulars are given in Schedule 2 to this Notice. This is a variation to the particulars as advertised on 8 October 2010 insofar as multi-zone permits are available for periods of 6 and 12 months.
5. Permit holders will not be able to obtain a refund for permits already purchased other than in the case of a change of vehicle or a change of address to another zone, to an address not within a zone or to one outside the borough.
6. Other matters, such as charges for doctors and car club permits, general principles on which refunds are calculated and the issue of permits by electronic means are as set out in the notice of proposals given on 8 October 2010 and are not reproduced in this notice. Details are available on request or may be seen on the Council's web-site as stated in the next paragraph.
7. Copies of the Order, which will come into operation on 1 February 2011 and the Council's Statement of Reasons for proposing to make the Order:-
 - (a) can be inspected for a period of six weeks from the date of this Notice, quoting Reference 08/11, at the Civic Centre (Central Reception, ground floor), 44 York Street, Twickenham between 9.15am and 5pm on Mondays to Fridays, except for Bank and other public holidays; and
 - (b) may be viewed on the Council's web-site at http://www.richmond.gov.uk/traffic_management_orders.htm
8. Copies of this Order may be purchased from the Environment Directorate, Civic Centre, 44 York Street, Twickenham TW1 3BZ.
9. Persons wishing to question the validity of this Order or any of its provisions on the grounds that it or they are not within the powers conferred by the 1984 Act, or that any

requirement of the Act or any instrument made under the Act has not been complied with that person may, within six weeks from the date on which the Order was made, apply for the purpose to the High Court.

ANDREW DARVILL

Assistant Director, Traffic and Transport
Civic Centre, 44 York Street, Twickenham TW1 3BZ

SCHEDULE 1

Charges for residents' parking permits

There are three categories of residents' permits in terms of charges. These depend on the number of hours per day when controls are in force, or on historic precedent. Please refer to the Table 2 in this Schedule to identify which category applies to any particular CPZ. Permits may be purchased for periods of 3 months, 6 months and 12 months.

Table 1 - charges

Category	Period	Charge for the first permit	Charge for the second and subsequent permits
1 – all day controls	3 months	£32.00	£48.00
	6 months	£54.00	£81.00
	12 months	£90.00	£135.00
2 – half day controls	3 months	£24.00	£36.00
	6 months	£40.00	£60.00
	12 months	£68.00	£102.00
3 – quarter day controls	3 months	£15.00	£22.50
	6 months	£26.00	£39.00
	12 months	£40.00	£60.00
4 – Twickenham Stadium Event Zone (R)	All permits are free of charge		

Table 2 – Controlled parking zones

Category	Zones
1 – all day controls	Richmond Town (A1); Richmond Hill (A2); Hampton Court (H); Vicarage Road, Teddington (M1); Ferry Road, Teddington (Z2); First Cross Road (Z5).
2 – half day controls	Hammersmith Bridge (B); Cole Park (C); Central Barnes (CB); Central Twickenham (D); East Sheen (ES); East Twickenham (F); The Alberts (G); Heatham (HM); North Kew (KC); North-East Richmond (N); St Margarets South (S); Orleans (S1); Hampton Wick (X); Elleray Road, Teddington (Z1); Bracken Gardens, Barnes (Z3).
3 – quarter day controls	Barnes (B1); South Twickenham (E); Townshend (J); Kew (KA); South Kew (KB); Mortlake (M); Teddington (T); Southfield Gardens (Z4).

Notes to Schedule 1

- 1 Permits in respect of vehicles whose CO2 emissions do not exceed 100 grams per kilometre will be issued free of charge.
- 2 There is an additional charge for a second and any subsequent permit issued to a member of the same household of 50% of the charge which applies to the first permit.

SCHEDULE 2

Charges for business parking permits (quarterly)

Zone or zones	Charge for the first permit	Charge for the second and subsequent permits
Richmond Town (A1)	£225.00	£337.50
Richmond Hill (A2)	£60.00	£60.00
Hammersmith Bridge (B); Cole Park (C); Central Barnes (CB); East Sheen (ES); East Twickenham (F); North-East Richmond (N); St Margarets South (S); Orleans (S1)	£54.00	£81.00
Barnes (B1); South Twickenham (E); Kew (KA); South Kew (KB); Mortlake (M); Teddington (T)	£32.00	£48.00
Hampton Court (H)	£72.00	£108.00
Central Twickenham (D) (inner area)	£203.00	£304.50
Central Twickenham (D) (outer area)	£126.00	£189.00
Hampton Wick (X) (inner area)	£162.00	£243.00
Hampton Wick (X) (outer area)	£63.00	£94.50
Multi-zone (excluding A1)	£270.00	£405.00

Notes to Schedule 2

- 1 Permits in respect of vehicles whose CO2 emissions do not exceed 100 grams per kilometre will be issued free of charge.
- 2 The charges for business permits, including multi-zone permits, valid for periods of 6 or 12 months are, respectively, multiples of 2 and 4 times the sums indicated above.
- 3 The multi-zone business permit may not be used in Zone A1. This restriction is the same as currently exists.
- 4 There is an additional charge for a second and any subsequent permit issued to a member of the same business of 50% of the charge which applies to the first permit.

Dated 28 January 2011

ROAD TRAFFIC REGULATION ACT 1984

THE LONDON BOROUGH OF RICHMOND UPON THAMES (PARKING PLACES)
(SUPPLEMENTARY PROVISIONS, PERMITS) ORDER 201*

CHARGES FOR PARKING PERMITS THROUGHOUT THE BOROUGH
(Reference 71/10)

2. The Council of the London Borough of Richmond upon Thames proposes to make the above Order under sections 45, 46, 49 and 124 of, and Part IV of Schedule 9 to, the Road Traffic Regulation Act 1984, as amended.
3. The general effect of the Order will be to:-
 - (a) revoke the current order which provides for parking permit charges based on the emissions of the vehicle for which the permit is issued;
 - (b) introduce a new scale of charges which (except as given in paragraph 7 below) are the same for all classes of vehicle in any particular zone;
 - (c) maintains the same scale of additional charges as at present for the second and any subsequent permits issued to members of the same household, business unit or doctor's surgery;
 - (d) discontinue the issue of residents' permits which are valid for 24 months; and
 - (e) introduce revised terms for refunds when permits are surrendered.
4. Residents' permits may be purchased for periods of 3, 6 or 12 months. Further particulars of the proposed charges are given in paragraphs 5 and 7 and in Schedule 1 to this Notice.
5. Business permits may be purchased for periods of 3, 6 and 12 months. Multi-zone business permits may be purchased for periods of 3 months only. Further particulars are given in paragraphs 5 and 7 and details of the proposed charges, for a 3-month permit, are given in Schedule 2 to this Notice.
6. For residents' and business permits, the additional charge for a permit issued to members of the same household or business unit will be 50% of the charge applicable to the first such permit.
7. The proposed charges and additional charges for doctors' parking permits and car club permits are given in Schedule 3 to this Notice.
8. All permits issued in respect of vehicles whose CO2 emissions do not exceed 100 grams per kilometre (that is, vehicles which fall into Band A, as currently defined, for vehicle excise duty purposes) will be issued free of charge.
9. Residents, business users and doctors will not be able to obtain a refund for permits already purchased (or one which may have been purchased before the date on which the order, if and when it is made, comes into force) other than in the case of a change of vehicle or a change of address to another zone, to an address not within a zone or to one outside the borough.
10. The principle on which refunds will be calculated is to be simplified. The amount of refund will be equal to the equivalent monthly charge paid when the permit was issued and calculated on the remaining full month(s) validity of the permit, no part month will be refunded. Additionally, an administration charge will be deducted. Details are given in Schedule 4.

11. The charges for residents' visitor permits and other conditions for the use and issue of these permits are unchanged. For the sake of completeness, the charges and principal conditions are included in this notice at Schedule 5.
12. The Council is giving notice separately of an order which makes provision for the issue of permits by telephone or by other electronic means. Other conditions as to the application for and use of permits are included in the proposed order, and are the same as those currently in force.
13. Copies of the proposed Orders, plans showing the location and effect of the proposals and the Council's Statement of Reasons for proposing to make the Orders:-
 - (c) can be inspected, quoting Reference 71/10, at the Civic Centre (Central Reception, ground floor), 44 York Street, Twickenham between 9.15am and 5pm on Mondays to Fridays, except for Bank and other public holidays; and
 - (d) may be viewed on the Council's web-site at http://www.richmond.gov.uk/traffic_management_orders.htm
14. Persons wishing to object to or support the proposals or any part thereof should write to the Assistant Director, Traffic and Transport, Civic Centre, 44 York Street, Twickenham TW1 3BZ within 21 days of the date of this Notice giving the grounds of their objection. Alternatively, comments may be left on the website (www.richmond.gov.uk/parking_charges_consultation.htm) or emails sent to parkingchargesconsultation@richmond.gov.uk

ANDREW DARVILL

Assistant Director, Traffic and Transport
Civic Centre, 44 York Street, Twickenham TW1 3BZ

SCHEDULE 1

Charges for residents' parking permits

There are three categories of residents' permits in terms of charges. These depend on the number of hours per day when controls are in force. Please refer to the Table 2 in this Schedule to identify which category applies to any particular CPZ. Permits may be purchased for periods of 3 months, 6 months and 12 months.

Table 1 - charges

Category	Period	Existing base price	Proposed charge for the first permit	Proposed charge for the second and subsequent permits
1 – all day controls	3 months	£35.00	£32.00	£48.00
	6 months	£60.00	£54.00	£81.00
	12 months	£100.00	£90.00	£135.00
2 – half day controls	3 months	£26.25	£24.00	£36.00
	6 months	£45.00	£40.00	£60.00
	12 months	£75.00	£68.00	£102.00
3 – quarter day controls	3 months	£16.00	£15.00	£22.50
	6 months	£28.00	£26.00	£39.00
	12 months	£45.00	£40.00	£60.00
4 – Twickenham Stadium Event Zone (R)	All permits are free of charge			

Table 2 – Controlled parking zones

Category	Zones
1 – all day controls	Richmond Town (A1); Richmond Hill (A2); Hampton Court (H); Vicarage Road, Teddington (M1); Ferry Road, Teddington (Z2); First Cross Road (Z5).
2 – half day controls	Hammersmith Bridge (B); Cole Park (C); Central Barnes (CB); Central Twickenham (D); East Sheen (ES); East Twickenham (F); The Alberts (G); Heatham (HM); North Kew (KC); North-East Richmond (N); St Margarets South (S); Orleans (S1); Hampton Wick (X); Elleray Road, Teddington (Z1); Bracken Gardens, Barnes (Z3).
3 – quarter day controls	Barnes (B1); South Twickenham (E); Townshend (J); Kew (KA); South Kew (KB); Mortlake (M); Teddington (T); Southfield Gardens (Z4).

Notes to Schedule 1

- 3 Permits in respect of vehicles whose CO2 emissions do not exceed 100 grams per kilometre will be issued free of charge.
- 4 The existing base prices given in Table 1 are those from which the current permit charges (emissions-based) are calculated.

SCHEDULE 2
Charges for business parking permits (quarterly)

Zone or zones	Existing base price	Proposed charge for the first permit	Proposed charge for the second and subsequent permits
Richmond Town (A1)	£250.00	£225.00	£337.50
Richmond Hill (A2)	£150.00	£60.00	£60.00
Hammersmith Bridge (B); Cole Park (C); Central Barnes (CB); East Sheen (ES); East Twickenham (F); North-East Richmond (N); St Margarets South (S); Orleans (S1)	£60.00	£54.00	£81.00
Barnes (B1); South Twickenham (E); Kew (KA); South Kew (KB); Mortlake (M); Teddington (T)	£35.00	£32.00	£48.00
Hampton Court (H)	£80.00	£72.00	£108.00
Central Twickenham (D) (inner area)	£225.00	£203.00	£304.50
Central Twickenham (D) (outer area)	£140.00	£126.00	£189.00
Hampton Wick (X) (inner area)	£180.00	£162.00	£243.00
Hampton Wick (X) (outer area)	£70.00	£63.00	£94.50
Multi-zone (excluding A1)	£300.00	£270.00	£405.00

Notes to Schedule 2

- 5 Permits in respect of vehicles whose CO2 emissions do not exceed 100 grams per kilometre will be issued free of charge.
- 6 The charges for business permits valid for periods of 6 or 12 months are, respectively, multiples of 2 and 4 times the sums indicated above, other than for the multi-zone permit which is available only for a period of 3 months.
- 7 The multi-zone business permit may not be used in Zone A1. This restriction is the same as currently exists.
- 8 The existing base prices given in this schedule are those from which the current permit charges (emissions-based) are calculated.

SCHEDULE 3

Charges for doctors' permits and car club permits

1 Permit type	2 Existing base price	3 Proposed charge for the first permit	4 Proposed charge for the second and subsequent permits at the same surgery
Doctors permit (annual)	£450.00	£405.00	£607.50
Car club permit (annual)	£300.00	£270.00	n/a

Notes to Schedule 3

- 1 Permits in respect of vehicles whose CO2 emissions do not exceed 100 grams per kilometre will be issued free of charge.
- 2 The existing base prices given in this schedule are those from which the current permit charges (emissions-based) are calculated.
- 3 The proposed order includes minor amendments to the London Borough of Richmond upon Thames (Doctors' Parking Places) Order 1995, the London Borough of Richmond upon Thames (Parking Places) (Car Club) Order 2010 and two experimental orders in respect of parking places for car club vehicles to give effect to the proposed charges as above.

SCHEDULE 4

Refunds for residents', business and doctors permits

- 1 The amount of a refund payable in any case will be:-
 - (a) for each full month which remains unexpired on the day the permit is received by the Council an amount equal to the charge paid for the permit when it was issued divided by the number of months for which it was issued; and
 - (b) an administration charge of ten pounds (£10.00) will be deducted from the amount so calculated.
- 2 The expression "full month" means:-
 - (a) in respect of a residents permit - a calendar month (i.e. starting on the first day of any month)
 - (b) in respect of a business or a doctors permit – a period of one month starting on the date in the month on which the permit first became valid.

SCHEDULE 5

Existing charges for residents' visitor permits

Two scales of charges for residents' visitor permits are set out in the Table. The standard charge for a book of 10 permits is given in column 2. Residents aged 60 and over may purchase books of permits at a discount of 50% as set out in column 3.

1 Zone or zones	2 Charge for a book of 10 permits	3 Discounted charge for a book of 10 permits for residents aged 60 or over
Richmond Town (A1), Richmond Hill (A2).	£22.00	£11.00
All other zones.	£11.00	£5.50

Notes to Schedule 5

- 1 The table above sets out the current or existing charges for residents' visitors' permits. No changes are being proposed in respect of the charges for these permits or to the conditions which attach to them. The principal conditions are set out in Notes 2 to 6 below.
- 2 In Richmond Town (A1) and Richmond Hill (A2) a permit is valid for a morning period (8am-2pm) or an afternoon period (12.30-6.30pm). On Sundays and bank holidays, only one permit is required and will be valid for the whole day. In the area of Zone A1 where residents' visitors' permits are required until midnight, an afternoon period is deemed to extend until then.
- 3 In all other zones a permit is valid for a morning period (8am-2pm), an afternoon period (12.30-6.30pm) or for the period between 10am and 12 noon.
- 4 For the zones specified in Schedule 1, Table 2, categories 1 and 2 ("full day controls" and "half day controls"), two permits will be required for a full day's parking.
- 5 For the zones specified in category 3 ("quarter day controls"), one permit will be required for a full day's parking. The order makes special provision for South Twickenham (E) and Southfield Gardens (Z4), where a morning period is deemed to apply to the hours of control applicable to those zones.
- 6 Residents may purchase no more than 2 books of permits at any one time, and no more than 12 books in any period of 12 months.

Dated 8 October 2010