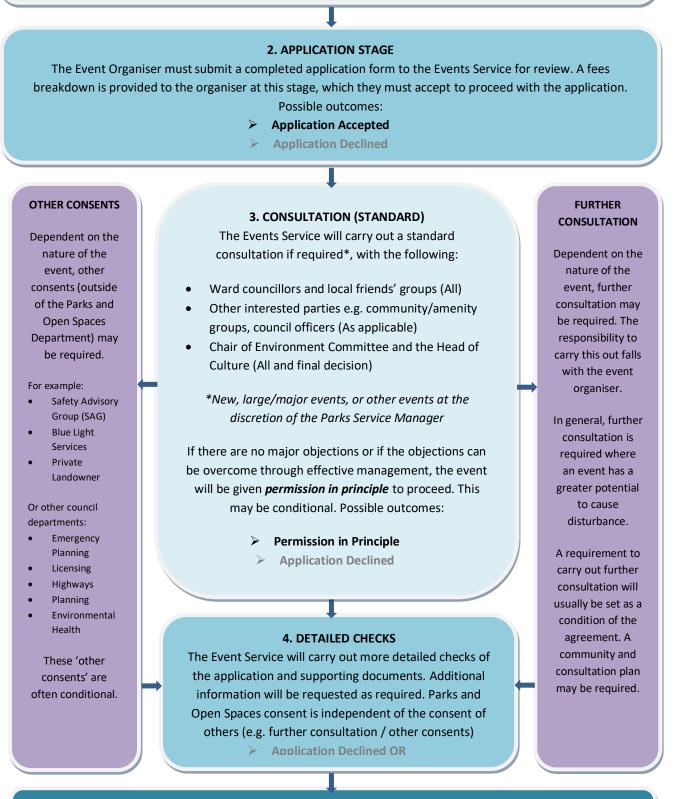
## **Summary of Event Application Stages Flowchart**



The Events Service will learn about most event proposals through an initial enquiry email. They will gather overview information about the event and will offer advice and guidance about the application process and the viability of the specific proposal.



## 5. APPROVAL

Once all aspects of the application have been checked and are deemed to meet the Council's required standards AND the associated invoices have been paid, the Council will grant **'Approval'** for the event to proceed.